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UNITED STATES DEPARTMENT

OF

AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

January 1961

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

JANUARY 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Excl. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Incl. Empl. in Terr. & Foreign Countries)
TOTAL		
As of December 31, 1960	73,559	74,482
As of January 31, 1961	72,052	72,982
Net Change	-1,507	-1,500
INSIDE D. C. METRO. AREA		
As of December 31, 1960	11,213	11,213
As of January 31, 1961	11,190	11,190
Net Change	- 23	- 23
OUTSIDE D. C. METRO. AREA		
As of December 31, 1960	62,346	63,269
As of January 31, 1961	60,862	61,792
Net Change	-1,484	-1,477

Full-time employment in the Department of Agriculture numbered 72,982 on January 31, 1961, as compared with 74,482 on December 31, 1960. Part-time and intermittent employment totaled 13,714 as compared with 13,388 on December 31, 1960.

Total paid employment on January 31, 1961, was 86,696, a decrease of 1,174 since December 31, 1960. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The decrease occurred in seasonal employment in the Forest Land Management program of Forest Service, the Cotton Division of Agricultural Marketing Service, the Commodity Credit Corporation, and in the program of assistance to Soil Conservation Districts and other cooperators under the Soil Conservation Service.

There were more Committeemen who performed service during the month, which accounts for the increase in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of January 1961
Inside and Outside Washington, D. C. Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	69,917	3,065	72,982	13,714	86,696
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	47	5	52		52
OFFICE OF BUDGET AND FINANCE	71		71		71
OFFICE OF PERSONNEL	78	1	79	2	81
OFFICE OF PLANT AND OPERATIONS	79	1	80		80
WORKING CAPITAL FUND	152	2	154		154
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	132	2	134	1	135
OFF. OF INF. WORKING CAPITAL FUND	105		105	1	106
LIBRARY	153	2	155	2	157
OFFICE OF THE GENERAL COUNSEL	388	1	389	5	394
AGRICULTURAL CONSERVATION PROGRAM SERVICE	63		63	1	64
AGRICULTURAL RESEARCH SERVICE	15,503	686	16,189	830	17,019
FARMER COOPERATIVE SERVICE	107	1	108	1	109
FEDERAL EXTENSION SERVICE	239		239	1	240
FOREST SERVICE	14,877	1,446	16,323	2,942	19,265
SOIL CONSERVATION SERVICE	14,288	31	14,319	2,350	16,669
AGRICULTURAL MARKETING SERVICE	9,649	127	9,776	877	10,653
COMMODITY EXCHANGE AUTHORITY	120		120		120
FOREIGN AGRICULTURAL SERVICE	802	9	811	3	814
COMMODITY STABILIZATION SERVICE	6,965	702	7,667	240	7,907
FEDERAL CROP INSURANCE CORPORATION	480	6	486	588	1,074
FARMERS HOME ADMINISTRATION	4,649	41	4,690	5,862*	10,552
RURAL ELECTRIFICATION ADMINISTRATION	954	2	956	8	964

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,809 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH JANUARY 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	+2,241	- 165	+2,076	+ 312	+2,388
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	- 10	+ 5	- 5	- 1	- 6
OFFICE OF BUDGET AND FINANCE	- 5		- 5		- 5
OFFICE OF PERSONNEL	- 3	+ 1	- 2	+ 1	- 1
OFFICE OF PLANT AND OPERATIONS	- 2	+ 1	- 1		- 1
WORKING CAPITAL FUND		+ 1	+ 1		+ 1
OFFICE OF ADMINISTRATIVE MANAGEMENT	- 1		- 1		- 1
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 7	+ 2	+ 9		+ 9
OFF. OF INF. WORKING CAPITAL FUND	+ 2	- 1	+ 1	+ 1	+ 2
LIBRARY	+ 9	+ 1	+ 10		+ 10
OFFICE OF THE GENERAL COUNSEL					
AGRICULTURAL CONSERVATION PROGRAM SERVICE	+ 3		+ 3		+ 3
AGRICULTURAL RESEARCH SERVICE	+ 371	+ 13	+ 384	- 17	+ 367
FARMERS COOPERATIVE SERVICE	- 2	+ 1	- 1		- 1
FEDERAL EXTENSION SERVICE	+ 4	- 1	+ 3	- 1	+ 2
FOREST SERVICE	+1,329	+ 176	+1,505	+ 3	+1,508
SOIL CONSERVATION SERVICE	+ 58	+ 2	+ 60	+ 80	+ 140
AGRICULTURAL MARKETING SERVICE	+ 506	- 30	+ 476	+ 102	+ 578
COMMODITY EXCHANGE AUTHORITY	+ 5		+ 5	- 1	+ 4
FOREIGN AGRICULTURAL SERVICE	- 13	- 3	- 16		- 16
COMMODITY STABILIZATION SERVICE	+ 70	- 349	- 279	+ 13	- 266
FEDERAL CROP INSURANCE CORPORATION	- 1	+ 1		+ 23	+ 23
FARMERS HOME ADMINISTRATION	- 71	+ 15	- 56	+ 110	+ 54
RURAL ELECTRIFICATION ADMINISTRATION	- 15		- 15	- 1	- 16

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of January 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	11,008	182	11,190	232	11,422
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	47	5	52		52
OFFICE OF BUDGET AND FINANCE	71		71		71
OFFICE OF PERSONNEL	78	1	79	2	81
OFFICE OF PLANT AND OPERATIONS	77	1	78		78
WORKING CAPITAL FUND	152	2	154		154
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	132	2	134	1	135
OFFICE OF INF. WORKING CAPITAL FUND	105		105	1	106
LIBRARY	153	2	155	2	157
OFFICE OF THE GENERAL COUNSEL	243	1	244	3	247
AGRICULTURAL CONSERVATION PROGRAM SERVICE	63		63	1	64
AGRICULTURAL RESEARCH SERVICE	3,374	107	3,481	136	3,617
FARMER COOPERATIVE SERVICE	107	1	108	1	109
FEDERAL EXTENSION SERVICE	232		232	1	233
FOREST SERVICE	581	7	588	12	600
SOIL CONSERVATION SERVICE	548	1	549	22	571
AGRICULTURAL MARKETING SERVICE	2,064	24	2,088	34	2,122
COMMODITY EXCHANGE AUTHORITY	37		37		37
FOREIGN AGRICULTURAL SERVICE	565	8	573	1	574
COMMODITY STABILIZATION SERVICE	1,344	18	1,362	8	1,370
FEDERAL CROP INSURANCE CORPORATION	96		96		96
FARMERS HOME ADMINISTRATION	183		183	4	187
RURAL ELECTRIFICATION ADMINISTRATION	740	2	742	3	745

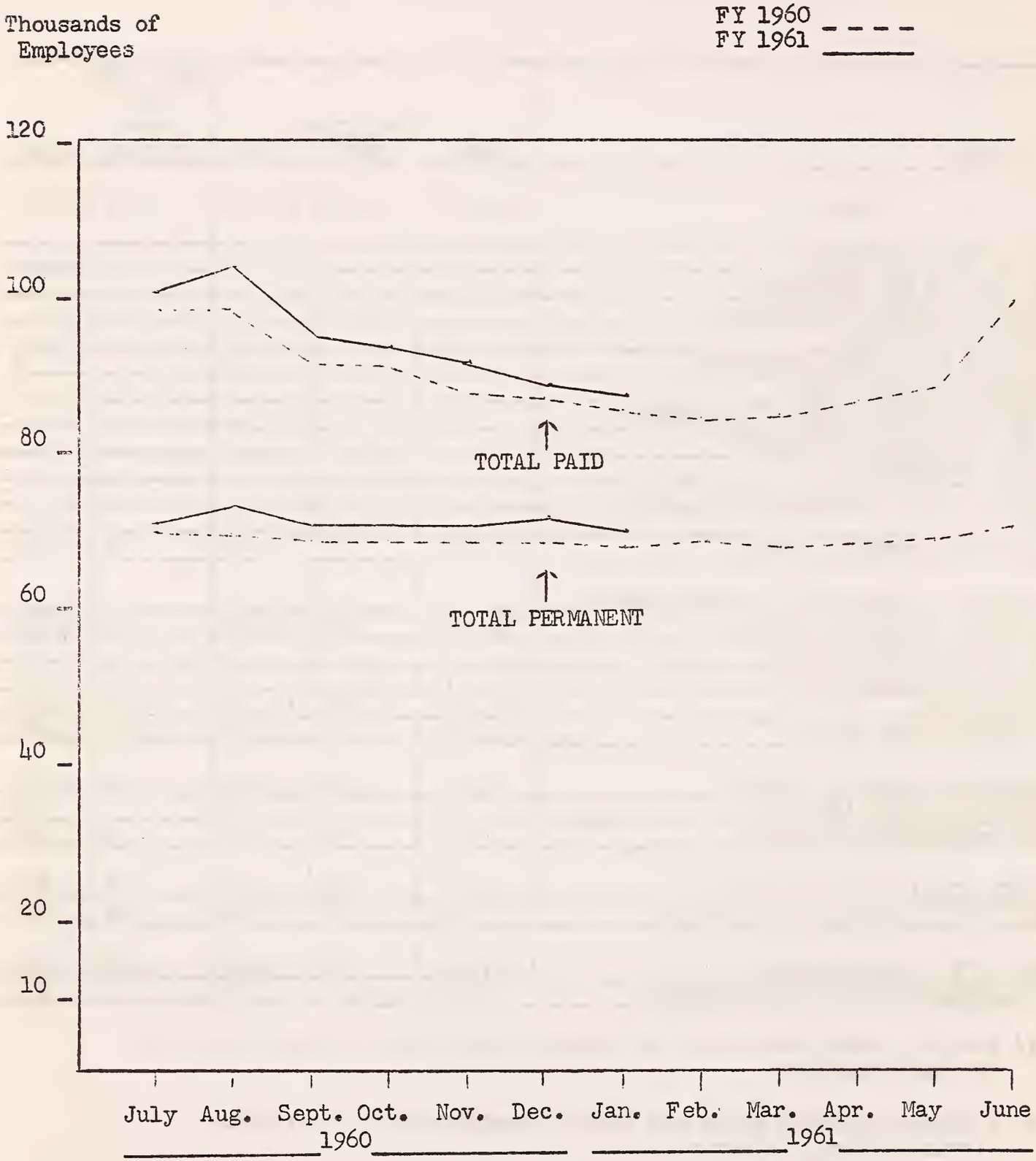
MONTHLY REPORT OF PAID EMPLOYMENT
As of End of January 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	58,909	2,883	61,792	13,482	75,274
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS	2		2		2
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFFICE OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	145		145	2	147
AGRICULTURAL CONSERVATION PROGRAM SERVICE					
AGRICULTURAL RESEARCH SERVICE	12,129	579	12,708	694	13,402
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7		7
FOREST SERVICE	14,296	1,439	15,735	2,930	18,665
SOIL CONSERVATION SERVICE	13,740	30	13,770	2,328	16,098
AGRICULTURAL MARKETING SERVICE	7,585	103	7,688	843	8,531
COMMODITY EXCHANGE AUTHORITY	83		83		83
FOREIGN AGRICULTURAL SERVICE	237	1	238	2	240
COMMODITY STABILIZATION SERVICE	5,621	684	6,305	232	6,537
FEDERAL CROP INSURANCE CORPORATION	384	6	390	588	978
FARMERS HOME ADMINISTRATION	4,466	41	4,507	5,858*	10,365
RURAL ELECTRIFICATION ADMINISTRATION	214		214	5	219

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries

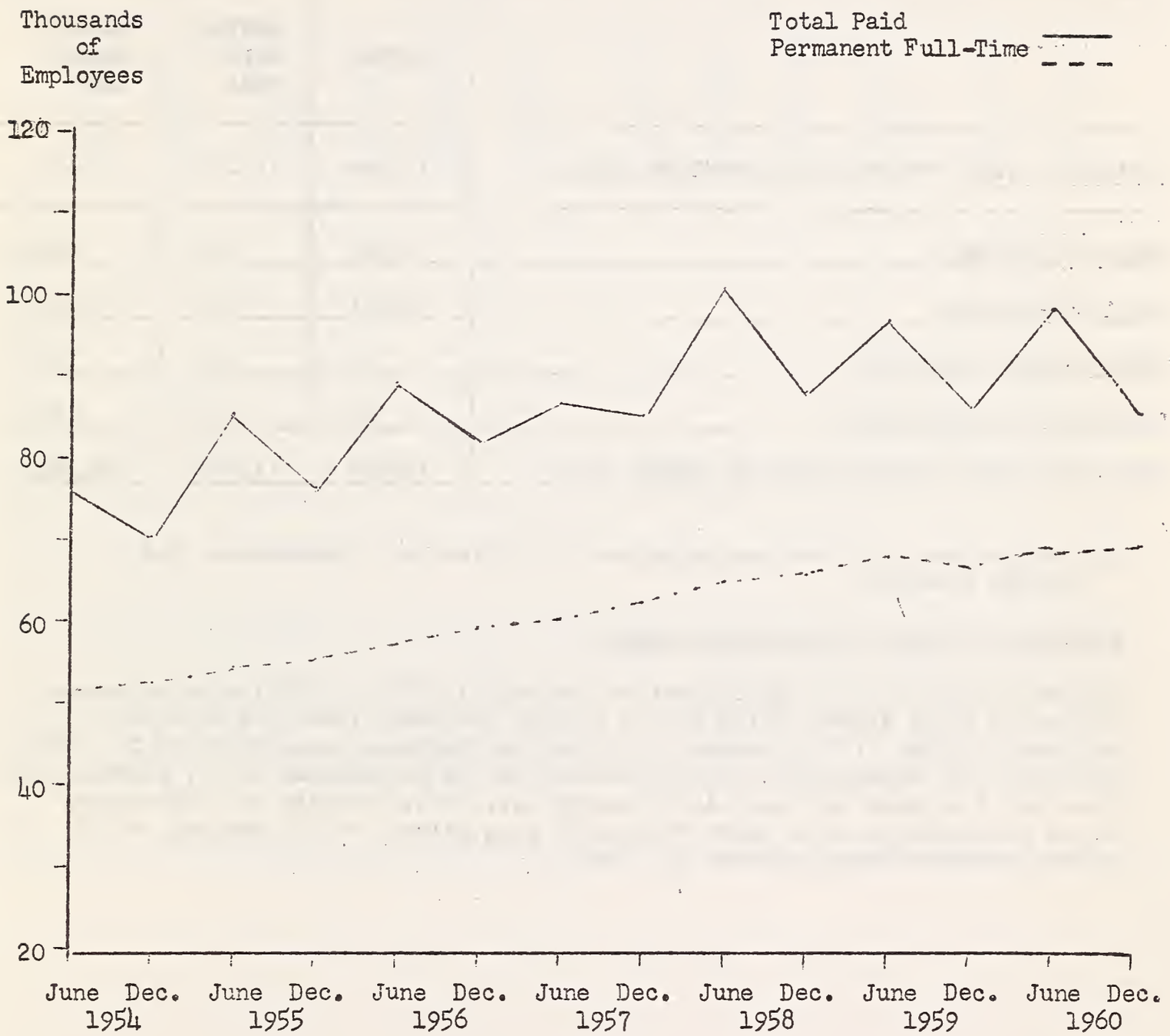
* Includes 5,809 FHA State and County Committeemen who performed service during the month.

COMPARISON OF TOTAL PERMANENT FULL-TIME AND TOTAL PAID EMPLOYEES FOR FISCAL YEARS 1960 and 1961 1/



1/ Includes employees in Territories and Foreign Countries but excludes WOC employees

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1954 TO DEC. 1960 1/



TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF JANUARY 1961 1/

	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	73,559	11,213	62,346
TOTAL ACCESSIONS	1,012	126	886
TOTAL SEPARATIONS	2,501	151	2,350
INTRA-AGENCY ACCESSIONS	62	27	35
INTRA-AGENCY SEPARATIONS	80	25	55
TOTAL FULL-TIME EMPLOYEES END OF JANUARY 1961	72,052	11,190	60,862

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis on Monthly Personnel Turnover:

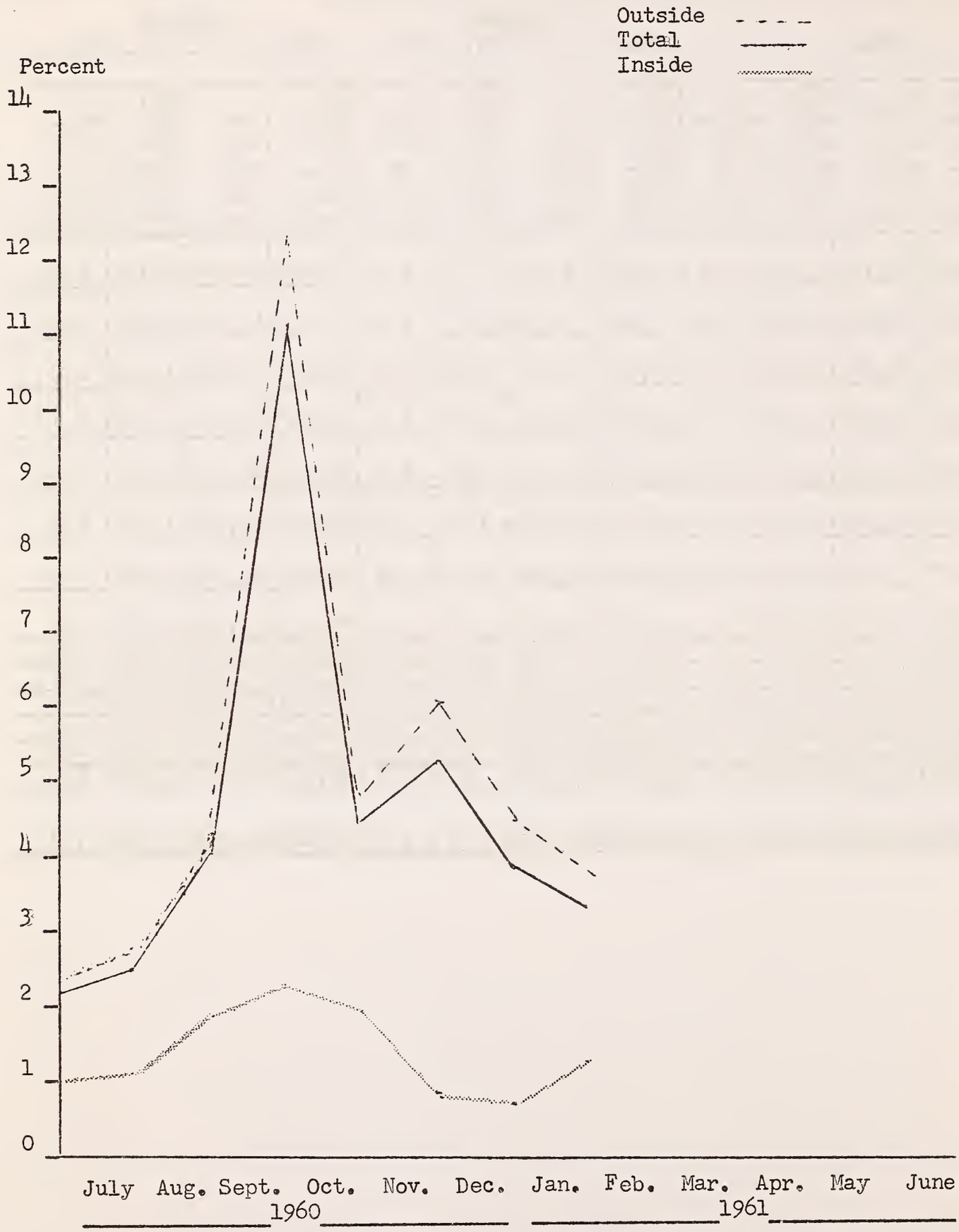
The separations from the Department on January 31, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 2,501 or 3.4 percent, a 0.5 percent decrease since December 31, 1960. There were 151 separations, or 1.3 percent, in the Washington, D. C., Metropolitan Area, a 0.6 percent increase since December 31, 1960. Outside the Washington, D. C., Metropolitan Area, there were 2,350 separations, or 3.8 percent, a 0.7 percent decrease since December 31, 1960.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,224	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
July	86,238	85,270	2,169	2.5	11,581	11,522	126	1.1	74,657	73,748	2,043	2.8
Aug.	85,725	85,982	3,519	4.1	11,524	11,552	217	1.9	74,201	74,429	3,302	4.4
Sept	79,603	82,664	9,246	11.2	11,240	11,382	481	2.3	68,363	71,282	8,765	12.3
Oct.	78,175	78,889	3,478	4.4	11,183	11,231	211	1.9	66,992	67,678	3,267	4.8
Nov.	75,410	76,793	4,091	5.3	11,203	11,193	99	0.9	64,207	75,600	3,992	6.1
Dec.	73,559	74,485	2,907	3.9	11,212	11,208	78	0.7	62,347	63,277	2,829	4.5
1961												
Jan.	72,052	72,806	2,501	3.4	11,190	11,202	151	1.3	60,862	61,604	2,350	3.8

1/ Excludes WOC employees and employees in Territories and Foreign Countries.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time Employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. W. O. C. (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periodslonger than 30 days (other than furlough by reduction in force).

6. Washington, D. C. Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports received.

4. Personnel cooperating or colloborating with, but not appointed nor paid by the Department of Agriculture (included in this group "ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.") The number of those persons will be reported annually, as soon as possible after June 30 of each year.

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UNITED STATES DEPARTMENT

OF

AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

February 1961

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

FEBRUARY 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Excl.Empl.in Terr. & Foreign Countries)	Full-Time Employees (Incl.Empl.in Terr. & Foreign Countries)
TOTAL		
As of January 31, 1961	72,052	72,982
As of February 28, 1961	71,601	72,514
Net Change	- 451	- 468
INSIDE D. C. METRO. AREA		
As of January 31, 1961	11,190	11,190
As of February 28, 1961	11,176	11,176
Net Change	- 14	- 14
OUTSIDE D. C. METRO. AREA		
As of January 31, 1961	60,862	61,792
As of February 28, 1961	60,425	61,338
Net Change	- 437	- 454

Full-time employment in the Department of Agriculture numbered 72,514 on February 28, 1961, as compared with 72,982 on January 31, 1961. Part-time and intermittent employment totaled 13,531 as compared with 13,714 on January 31, 1960.

Total paid employment on February 28, 1961, was 86,045, a decrease of 651 since January 31, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

Regular employment decreased in the Forest Land Management and State and Private Forestry programs of Forest Service, in the Meat Inspection and Plant Regulatory programs of Agricultural Research Service, and in the Poultry and Crop and Livestock Estimates Divisions of Agricultural Marketing Service. A decrease in the seasonal employment in the Cotton Division of Agricultural Marketing Service was more than offset by a seasonal increase in the Tobacco Division.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of February 1961
Inside and Outside Washington, D. C. Metropolitan Area 1/

AGENCIES	FULL-TIME			PART-TIME AND INTER-MITTENT	TOTAL
	PERM.	TEMP.	TOTAL		
TOTAL	69,678	2,836	72,514	13,531	86,045
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	48	3	51	1	52
OFFICE OF BUDGET AND FINANCE	70		70		70
OFFICE OF PERSONNEL	80	1	81	1	82
OFFICE OF PLANT AND OPERATIONS	79	1	80		80
WORKING CAPITAL FUND	151	2	153		153
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	135	1	136	1	137
OFF. OF INF. WORKING CAPITAL FUND	107		107	1	108
LIBRARY	155	2	157	2	159
OFFICE OF THE GENERAL COUNSEL	387	1	388	4	392
AGRICULTURAL CONSERVATION PROGRAM SERVICE	60	1	61	1	62
AGRICULTURAL RESEARCH SERVICE	15,504	662	16,166	820	16,986
FARMERS COOPERATIVE SERVICE	107	1	108	1	109
FEDERAL EXTENSION SERVICE	240		240	1	241
FOREST SERVICE	14,662	1,285	15,947	3,211	19,158
SOIL CONSERVATION SERVICE	14,308	33	14,341	2,391	16,732
AGRICULTURAL MARKETING SERVICE	9,608	122	9,730	600	10,330
COMMODITY EXCHANGE AUTHORITY	119	3	122		122
FOREIGN AGRICULTURAL SERVICE	807	9	816	4	820
COMMODITY STABILIZATION SERVICE	6,955	657	7,612	231	7,843
FEDERAL CROP INSURANCE CORPORATION	482	8	490	580	1,070
FARMERS HOME ADMINISTRATION	4,645	41	4,686	5,672*	10,358
RURAL ELECTRIFICATION ADMINISTRATION	953	3	956	9	965

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,621 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH FEBRUARY 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	+1,816	+ 20	+1,836	+ 490	+2,326
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	- 10	+ 2	- 8	+ 1	- 7
OFFICE OF BUDGET AND FINANCE	- 6		- 6		- 6
OFFICE OF PERSONNEL	- 2		- 2		- 2
OFFICE OF PLANT AND OPERATIONS	- 1	+ 1			
WORKING CAPITAL FUND	- 1		- 1		- 1
OFFICE OF ADMINISTRATIVE MANAGEMENT		- 1	- 1	- 1	- 2
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 10	+ 1	+ 11		+ 11
OFF. OF INF. WORKING CAPITAL FUND	+ 4	- 1	+ 3	+ 1	+ 4
LIBRARY	+ 9	- 2	+ 7		+ 7
OFFICE OF THE GENERAL COUNSEL				- 1	- 1
AGRICULTURAL CONSERVATION PROGRAM SERVICE	- 2	+ 1	- 1		- 1
AGRICULTURAL RESEARCH SERVICE	+ 367	+ 18	+ 385	+ 35	+ 420
FARMERS COOPERATIVE SERVICE	- 1	+ 1			
FEDERAL EXTENSION SERVICE	+ 7	- 1	+ 6	- 3	+ 3
FOREST SERVICE	+ 983	+ 211	+1,194	+ 342	+1,536
SOIL CONSERVATION SERVICE	+ 94	+ 6	+ 100	+ 35	+ 135
AGRICULTURAL MARKETING SERVICE	+ 519	- 34	+ 485	+ 91	+ 576
COMMODITY EXCHANGE AUTHORITY	+ 3	+ 3	+ 6	- 1	+ 5
FOREIGN AGRICULTURAL SERVICE	- 8	+ 1	- 7	+ 1	- 6
COMMODITY STABILIZATION SERVICE	- 68	- 196	- 264	+ 11	- 253
FEDERAL CROP INSURANCE CORPORATION	+ 4		+ 4	+ 80	+ 84
FARMERS HOME ADMINISTRATION	- 78	+ 9	- 69	- 101	- 170
RURAL ELECTRIFICATION ADMINISTRATION	- 7	+ 1	- 6		- 6

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of February 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME			PART-TIME AND INTER-MITTENT	TOTAL
	PERM.	TEMP.	TOTAL		
TOTAL	10,990	186	11,176	211	11,387
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	48	3	51	1	52
OFFICE OF BUDGET AND FINANCE	70		70		70
OFFICE OF PERSONNEL	80	1	81	1	82
OFFICE OF PLANT AND OPERATIONS	77	1	78		78
WORKING CAPITAL FUND	151	2	153		153
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	135	1	136	1	137
OFF. OF INF. WORKING CAPITAL FUND	107		107	1	108
LIBRARY	155	2	157	2	159
OFFICE OF THE GENERAL COUNSEL	241	1	242	4	246
AGRICULTURAL CONSERVATION PROGRAM SERVICE	60	1	61	1	62
AGRICULTURAL RESEARCH SERVICE	3,369	107	3,476	115	3,591
FARMERS COOPERATIVE SERVICE	107	1	108	1	109
FEDERAL EXTENSION SERVICE	233		233	1	234
FOREST SERVICE	581	7	588	13	601
SOIL CONSERVATION SERVICE	547	2	549	21	570
AGRICULTURAL MARKETING SERVICE	2,058	24	2,082	37	2,119
COMMODITY EXCHANGE AUTHORITY	37	1	38		38
FOREIGN AGRICULTURAL SERVICE	567	8	575	1	576
COMMODITY STABILIZATION SERVICE	1,340	19	1,359	3	1,362
FEDERAL CROP INSURANCE CORPORATION	95		95	1	96
FARMERS HOME ADMINISTRATION	181	2	183	4	187
RURAL ELECTRIFICATION ADMINISTRATION	735	3	738	3	741

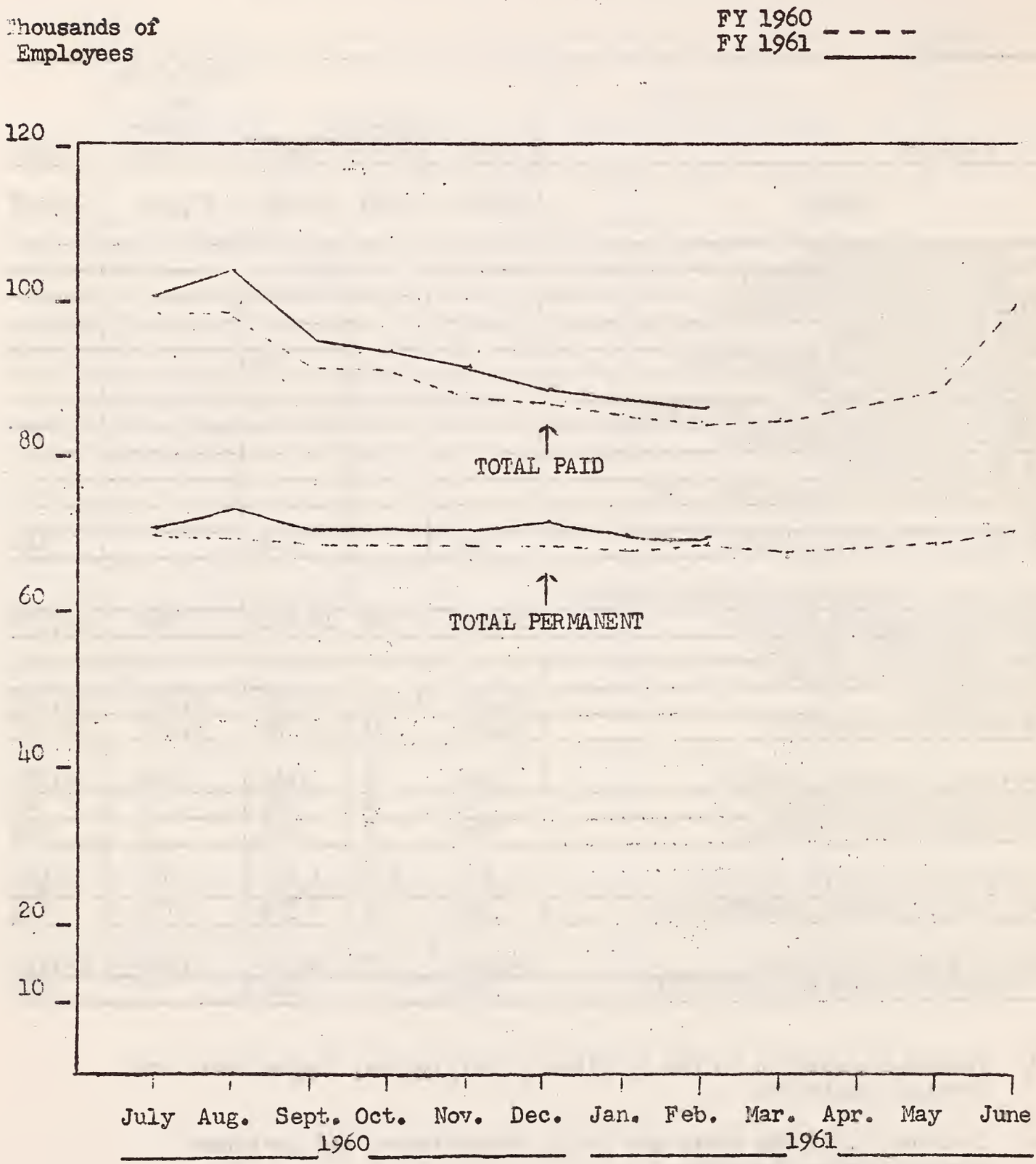
MONTHLY REPORT OF PAID EMPLOYMENT
As of End of February 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME			PART-TIME AND INTER-MITTENT	TOTAL
	PERM.	TEMP.	TOTAL		
TOTAL	58,688	2,650	61,338	13,320	74,658
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS	2		2		2
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	146		146		146
AGRICULTURAL CONSERVATION PROGRAM SERVICE					
AGRICULTURAL RESEARCH SERVICE	12,135	555	12,690	705	13,395
FARMERS COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7		7
FOREST SERVICE	14,081	1,278	15,359	3,198	18,557
SOIL CONSERVATION SERVICE	13,761	31	13,792	2,370	16,162
AGRICULTURAL MARKETING SERVICE	7,550	98	7,648	563	8,211
COMMODITY EXCHANGE AUTHORITY	82	2	84		84
FOREIGN AGRICULTURAL SERVICE	240	1	241	3	244
COMMODITY STABILIZATION SERVICE	5,615	638	6,253	228	6,481
FEDERAL CROP INSURANCE CORPORATION	387	8	395	579	974
FARMERS HOME ADMINISTRATION	4,464	39	4,503	5,668*	10,171
RURAL ELECTRIFICATION ADMINISTRATION	218		218	6	224

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

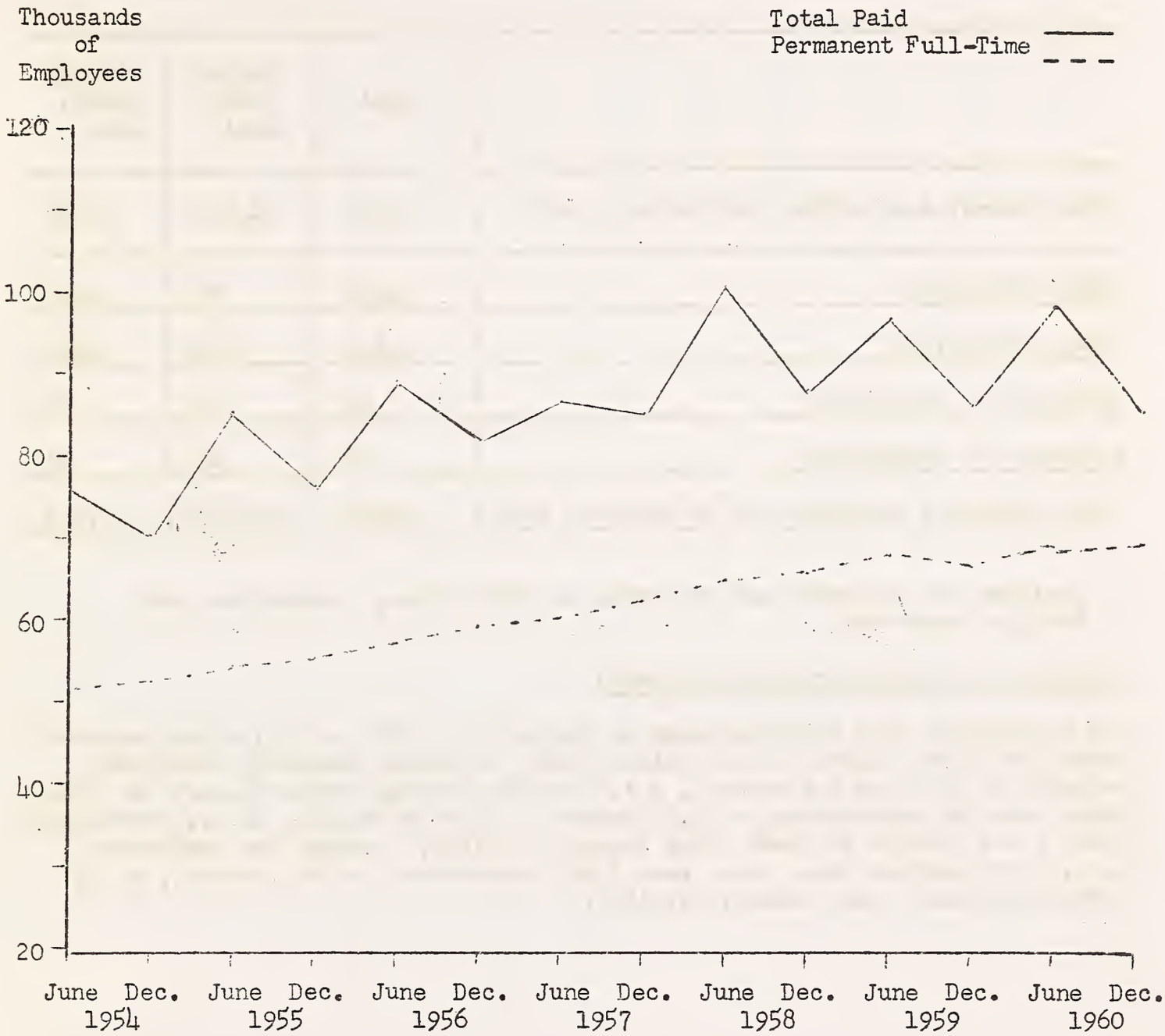
* Includes 5,621 FHA State and County Committeemen who performed service during the month.

COMPARISON OF TOTAL PERMANENT FULL-TIME AND TOTAL PAID EMPLOYEES FOR FISCAL YEARS 1960 and 1961 1/



1/ Includes employees in Territories and Foreign Countries but excludes WCC employees

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1954 TO DEC. 1960 1/



TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF FEBRUARY 1961 1/

	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	72,052	11,190	60,862
TOTAL ACCESSIONS	1,092	90	1,002
TOTAL SEPARATIONS	1,533	104	1,429
INTRA-AGENCY ACCESSIONS	41	20	21
INTRA-AGENCY SEPARATIONS	51	20	31
TOTAL FULL-TIME EMPLOYEES END OF FEBRUARY 1961	71,601	11,176	60,425

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis on Monthly Personnel Turnover:

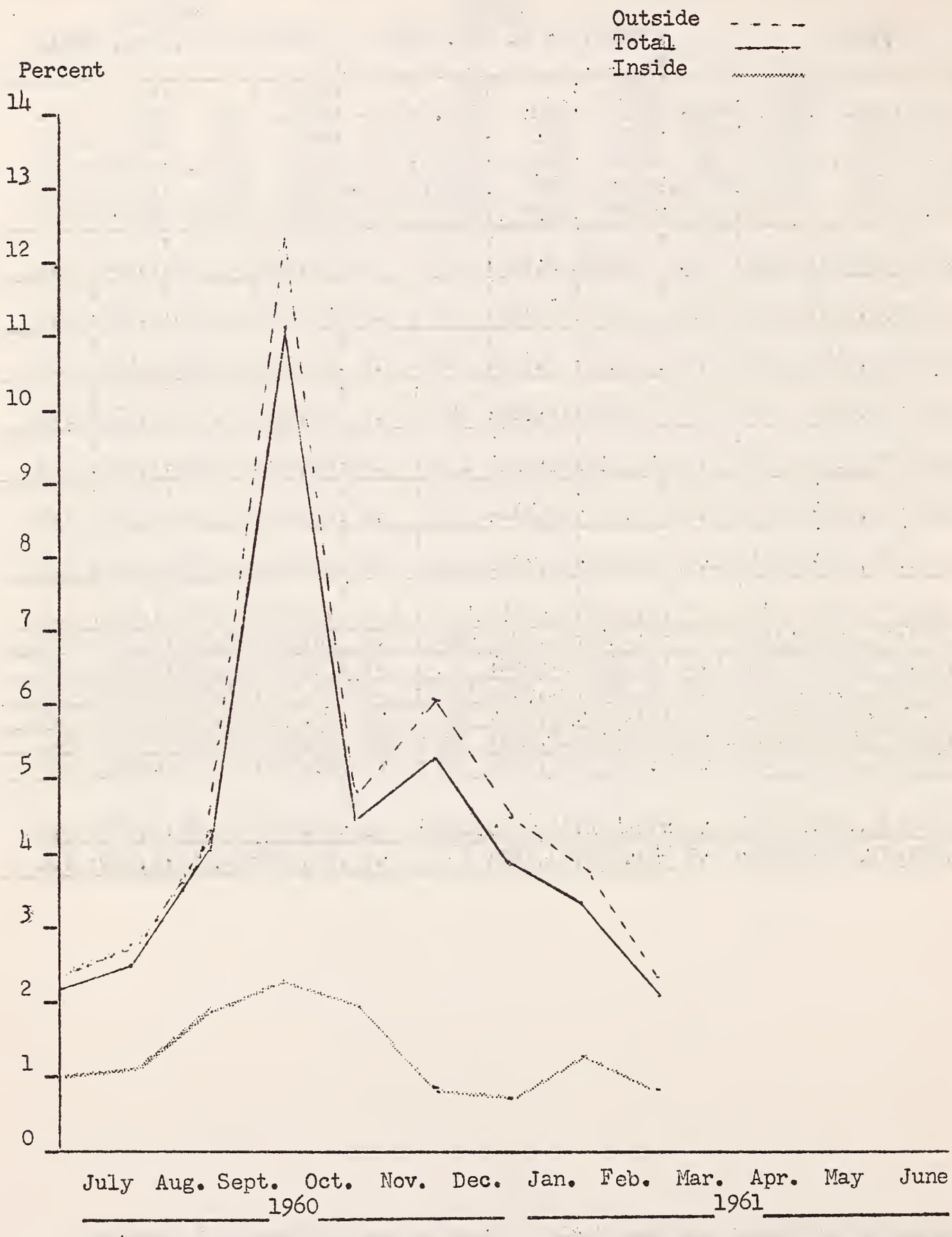
The separations from the Department on February 28, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 1,533 or 2.1 percent, a 1.3 percent decrease since January 31, 1961. There were 104 separations, or 0.9 percent, in the Washington, D. C., Metropolitan Area, a 0.4 percent increase since January 31, 1961. Outside the Washington, D. C., Metropolitan Area, there were 1,429 separations, or 2.4 percent, a 1.4 percent decrease since January 31, 1961.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,224	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
July	86,238	85,270	2,169	2.5	11,581	11,522	126	1.1	74,657	73,748	2,043	2.8
Aug.	85,725	85,982	3,519	4.1	11,524	11,552	217	1.9	74,201	74,429	3,302	4.4
Sept	79,603	82,664	9,246	11.2	11,240	11,382	481	2.3	68,363	71,282	8,765	12.3
Oct.	78,175	78,889	3,478	4.4	11,183	11,231	211	1.9	66,992	67,678	3,267	4.8
Nov.	75,410	76,793	4,091	5.3	11,203	11,193	99	0.9	64,207	75,600	3,992	6.1
Dec.	73,559	74,485	2,907	3.9	11,212	11,208	78	0.7	62,347	63,277	2,829	4.5
1961												
Jan.	72,052	72,806	2,501	3.4	11,190	11,202	151	1.3	60,862	61,604	2,350	3.8
Feb.	71,601	71,827	1,533	2.1	11,176	11,183	104	0.9	60,425	60,643	1,429	2.4

1/ Excludes WOC employees and employees in Territories and Foreign Countries.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. W.O.C. (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C. Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group "ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.") The number of those persons will be reported annually, as soon as possible after June 30 of each year.

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UNITED STATES DEPARTMENT

OF

AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

April 1961

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

April 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Excl. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Incl. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 3/31/61	72,248	73,138
As of 4/30/61	73,841	74,745
Net Change	+1,593	+1,607
INSIDE D. C. METRO. AREA		
As of 3/31/61	11,191	11,191
As of 4/30/61	11,158	11,158
Net Change	- 33	- 33
OUTSIDE D. C. METRO. AREA		
As of 3/31/61	61,057	61,947
As of 4/30/61	62,683	63,587
Net Change	+1,626	+1,640

Full-time employment of the Department of Agriculture numbered 74,745 on April 30, 1961, as compared with 73,138 on March 31, 1961. Part-time and intermittent employment totaled 14,231 as compared with 14,957 on March 31, 1961.

Total paid employment on April 30, 1961, was 88,976, an increase of 881 since March 31, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The increase occurred in seasonal employment in the Forest Land Management program of the Forest Service and in Assistance to SCD and Other Cooperators in the Soil Conservation Service. This was partially offset by a decrease in seasonal employment in the Cotton and Tobacco Divisions of the Agricultural Marketing Service and in the Commodity Credit Corporation.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of April 1961
Inside and Outside Washington, D. C. Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	69,540	5,205	74,745	14,231	88,976
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	55		55		55
OFFICE OF BUDGET AND FINANCE	74		74	1	75
OFFICE OF PERSONNEL	81	1	82	2	84
OFFICE OF PLANT AND OPERATIONS	75	1	76		76
WORKING CAPITAL FUND	147	3	150		150
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	134		134	1	135
OFF. OF INF. WORKING CAPITAL FUND	106		106	3	109
LIBRARY	151	2	153	1	154
OFFICE OF THE GENERAL COUNSEL	387	1	388	7	395
AGRICULTURAL CONSERVATION PROGRAM SERVICE	59		59	1	60
AGRICULTURAL RESEARCH SERVICE	15,532	795	16,327	876	17,203
FARMERS COOPERATIVE SERVICE	106	1	107	1	108
FEDERAL EXTENSION SERVICE	234		234	2	236
FOREST SERVICE	14,930	4,026	18,956	3,238	22,194
SOIL CONSERVATION SERVICE	14,292	30	14,322	3,117	17,439
AGRICULTURAL MARKETING SERVICE	9,240	139	9,379	386	9,765
COMMODITY EXCHANGE AUTHORITY	122	3	125		125
FOREIGN AGRICULTURAL SERVICE	805	16	821	7	828
COMMODITY STABILIZATION SERVICE	6,948	141	7,089	188	7,277
FEDERAL CROP INSURANCE CORPORATION	479	5	484	558	1,042
FARMERS HOME ADMINISTRATION	4,627	39	4,666	5,831*	10,497
RURAL ELECTRIFICATION ADMINISTRATION	940	2	942	11	953

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,784 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH APRIL 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	+1,929	+ 154	+2,083	+ 919	+3,002
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	- 3	- 1	- 4	- 1	- 5
OFFICE OF BUDGET AND FINANCE				+ 1	+ 1
OFFICE OF PERSONNEL	+ 3		+ 3	+ 1	+ 4
OFFICE OF PLANT AND OPERATIONS	- 6	+ 1	- 5		- 5
WORKING CAPITAL FUND	- 6	+ 2	- 4		- 4
OFFICE OF ADMINISTRATIVE MANAGEMENT	- 1		- 1		- 1
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 9		+ 9		+ 9
OFF. OF INF. WORKING CAPITAL FUND	+ 1		+ 1	+ 3	+ 4
LIBRARY	+ 6	- 2	+ 4	- 2	+ 2
OFFICE OF THE GENERAL COUNSEL	+ 2	+ 1	+ 3	+ 2	+ 5
AGRICULTURAL CONSERVATION PROGRAM SERVICE	- 3		- 3		- 3
AGRICULTURAL RESEARCH SERVICE	+ 419	+ 114	+ 533	+ 41	+ 574
FARMERS COOPERATIVE SERVICE	- 2	+ 1	- 1	- 1	- 2
FEDERAL EXTENSION SERVICE	- 4	- 1	- 5	- 1	- 6
FOREST SERVICE	+ 981	+ 220	+1,201	+ 358	+1,559
SOIL CONSERVATION SERVICE	+ 90	- 8	+ 82	+ 212	+ 294
AGRICULTURAL MARKETING SERVICE	+ 469	- 24	+ 445	+ 66	+ 511
COMMODITY EXCHANGE AUTHORITY	+ 7	+ 2	+ 9		+ 9
FOREIGN AGRICULTURAL SERVICE	+ 3	+ 6	+ 9	+ 3	+ 12
COMMODITY STABILIZATION SERVICE	+ 27	- 172	- 145	- 40	- 185
FEDERAL CROP INSURANCE CORPORATION	+ 10	- 3	+ 7	+ 30	+ 37
FARMERS HOME ADMINISTRATION	- 63	+ 18	- 45	+ 245	+ 200
RURAL ELECTRIFICATION ADMINISTRATION	- 10		- 10	+ 2	- 8

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of April 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	10,989	169	11,158	277	11,435
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	55		55		55
OFFICE OF BUDGET AND FINANCE	74		74	1	75
OFFICE OF PERSONNEL	81	1	82	2	84
OFFICE OF PLANT AND OPERATIONS	75	1	76		76
WORKING CAPITAL FUND	147	3	150		150
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	134		134	1	135
OFF. OF INF. WORKING CAPITAL FUND	106		106	3	109
LIBRARY	151	2	153	1	154
OFFICE OF THE GENERAL COUNSEL	243	1	244	5	249
AGRICULTURAL CONSERVATION PROGRAM SERVICE	59		59	1	60
AGRICULTURAL RESEARCH SERVICE	3,391	98	3,489	166	3,655
FARMERS COOPERATIVE SERVICE	106	1	107	1	108
FEDERAL EXTENSION SERVICE	227		227	1	228
FOREST SERVICE	585	7	592	18	610
SOIL CONSERVATION SERVICE	544	3	547	16	563
AGRICULTURAL MARKETING SERVICE	2,044	27	2,071	43	2,114
COMMODITY EXCHANGE AUTHORITY	37	1	38		38
FOREIGN AGRICULTURAL SERVICE	568	10	578	5	583
COMMODITY STABILIZATION SERVICE	1,343	10	1,353	2	1,355
FEDERAL CROP INSURANCE CORPORATION	92		92	1	93
FARMERS HOME ADMINISTRATION	186	2	188	5	193
RURAL ELECTRIFICATION ADMINISTRATION	725	2	727	5	732

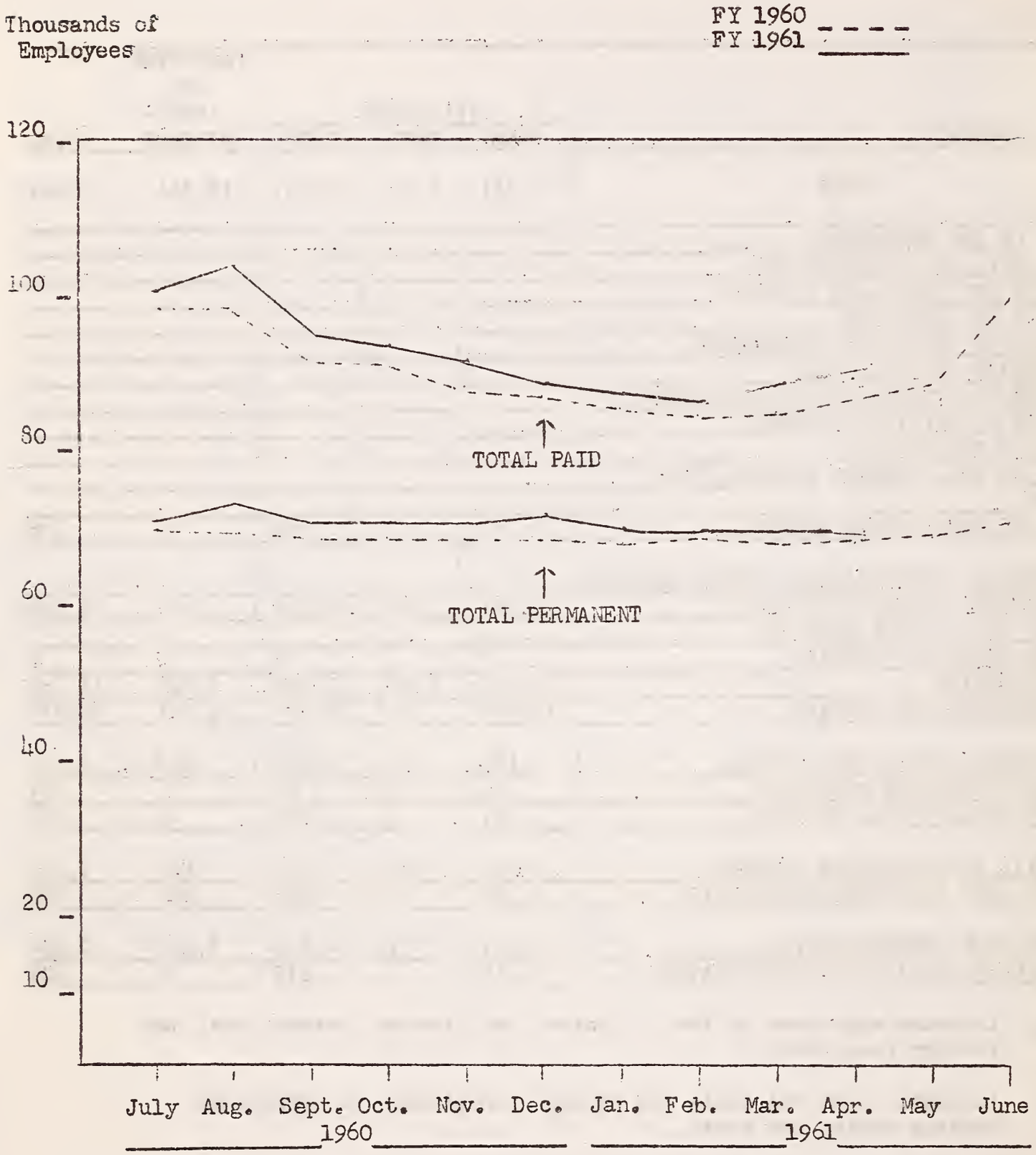
MONTHLY REPORT OF PAID EMPLOYMENT
As of End of April 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	58,551	5,036	63,587	13,954	77,541
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	144		144	2	146
AGRICULTURAL CONSERVATION PROGRAM SERVICE					
AGRICULTURAL RESEARCH SERVICE	12,141	697	12,838	710	13,548
FARMERS COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	1	8
FOREST SERVICE	14,345	4,019	18,364	3,220	21,584
SOIL CONSERVATION SERVICE	13,748	27	13,775	3,101	16,876
AGRICULTURAL MARKETING SERVICE	7,196	112	7,308	343	7,651
COMMODITY EXCHANGE AUTHORITY	85	2	87		87
FOREIGN AGRICULTURAL SERVICE	237	6	243	2	245
COMMODITY STABILIZATION SERVICE	5,605	131	5,736	186	5,922
FEDERAL CROP INSURANCE CORPORATION	387	5	392	557	949
FARMERS HOME ADMINISTRATION	4,441	37	4,478	5,826*	10,304
RURAL ELECTRIFICATION ADMINISTRATION	215		215	6	221

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

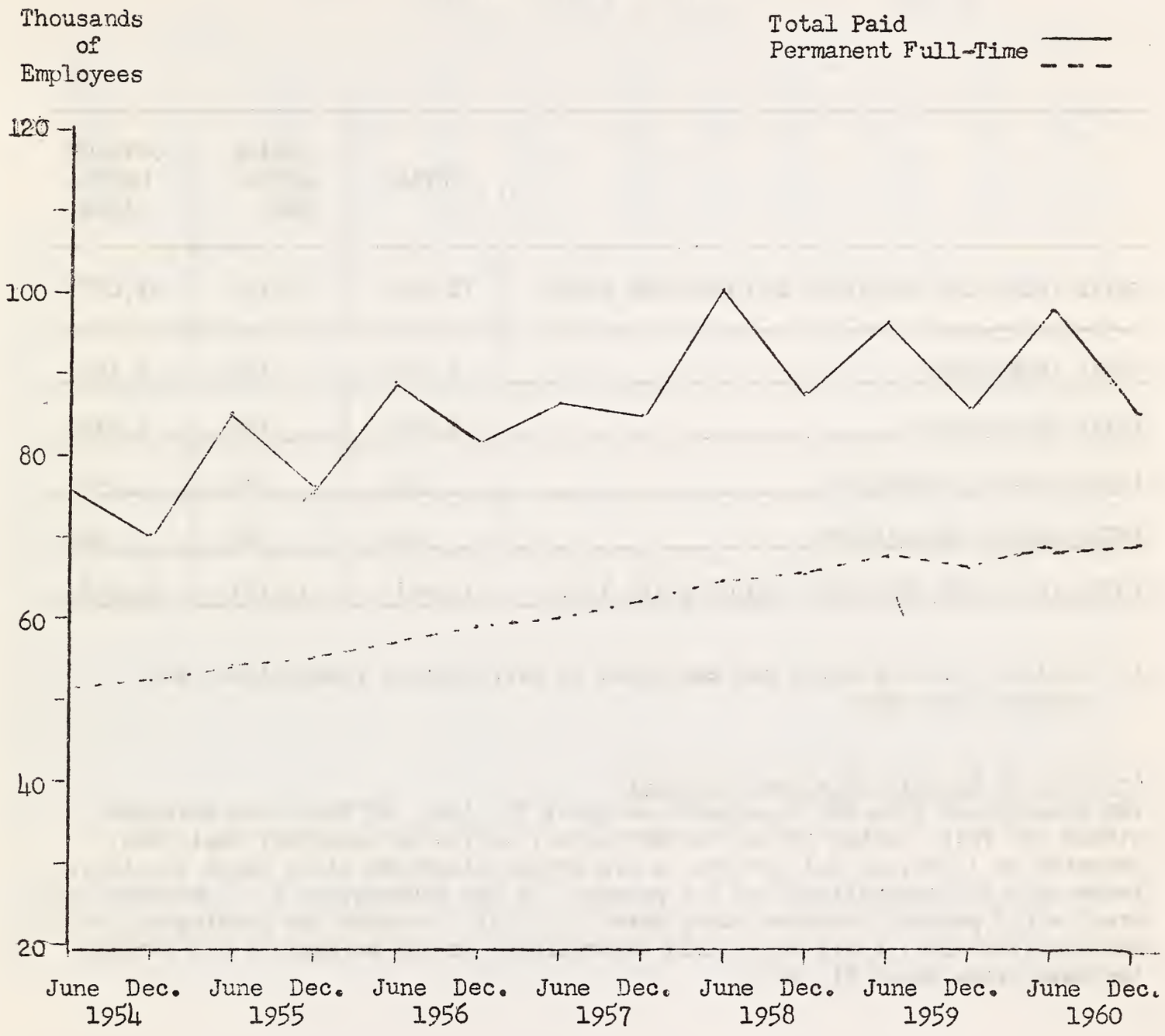
* Includes 5,784 FHA State and County Committeemen who performed service during the month.

COMPARISON OF TOTAL PERMANENT FULL-TIME AND TOTAL PAID EMPLOYEES FOR FISCAL YEARS 1960 and 1961 1/



1/ Includes employees in Territories and Foreign Countries but excludes WOC employees

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1954 TO DEC. 1960 1/



TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF APRIL 1961 1/

	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	72,248	11,191	61,057
TOTAL ACCESSIONS	3,260	109	3,151
TOTAL SEPARATIONS	1,684	154	1,530
INTRA-AGENCY ACCESSIONS	85	40	45
INTRA-AGENCY SEPARATIONS	68	28	40
TOTAL FULL-TIME EMPLOYEES END OF APRIL 1961	73,841	11,158	62,683

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

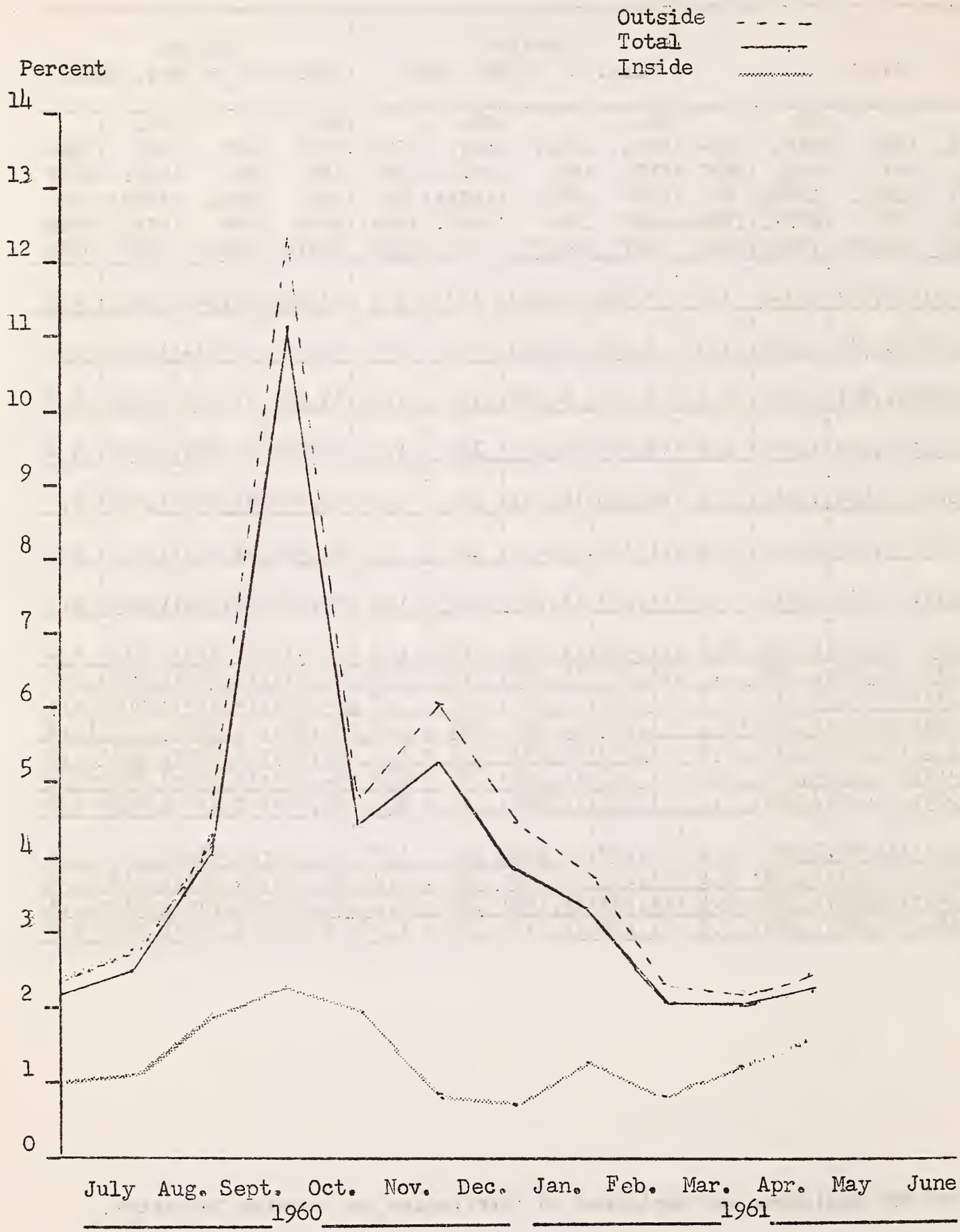
Analysis of Monthly Personnel Turnover:
The separations from the Department on April 30, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 1,684, or 2.3 percent, a 0.2 percent increase since March 31, 1961. There were 154 separations, or 1.4 percent, in the Washington, D. C. Metropolitan Area, a 0.2 percent increase since March 31, 1961. Outside the Washington, D. C. Metropolitan Area, there were 1,530 separations, or 2.5 percent, a 0.2 percent increase since March 31, 1961.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
July	86,238	85,270	2,169	2.5	11,581	11,522	126	1.1	74,657	73,748	2,043	2.8
Aug.	85,725	85,982	3,519	4.1	11,524	11,552	217	1.9	74,201	74,429	3,302	4.4
Sept	79,603	82,664	9,246	11.2	11,240	11,382	481	2.3	68,363	71,282	8,765	12.3
Oct.	78,175	78,889	3,478	4.4	11,183	11,231	211	1.9	66,992	67,678	3,267	4.8
Nov.	75,410	76,793	4,091	5.3	11,203	11,193	99	0.9	64,207	75,600	3,992	6.1
Dec.	73,559	74,485	2,907	3.9	11,212	11,208	78	0.7	62,347	63,277	2,829	4.5
1961:												
Jan.	72,052	72,806	2,501	3.4	11,190	11,202	151	1.3	60,862	61,604	2,350	3.8
Feb.	71,601	71,827	1,533	2.1	11,176	11,183	104	0.9	60,425	60,643	1,429	2.4
Mar.	72,248	71,925	1,500	2.1	11,191	11,184	130	1.2	61,057	60,736	1,370	2.3
Apr.	73,841	73,045	1,684	2.3	11,158	11,175	154	1.4	62,683	60,741	1,530	2.5

1/ Excludes WOC employees and employees in Territories and Foreign Countries.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. W.O.C. (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C. Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group "ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.") The number of those persons will be reported annually, as soon as possible after June 30 of each year.

Reserve
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UNITED STATES DEPARTMENT

OF

AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

May 1961

U. S. DEPT. OF AGRICULTURE
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CURRENT SERIAL RECORDS

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

May 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Excl. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Incl. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 4/30/61	73,841	74,745
As of 5/31/61	76,275	77,200
Net Change	+2,434	+2,455
INSIDE D. C. METRO. AREA		
As of 4/30/61	11,158	11,158
As of 5/31/61	11,184	11,184
Net Change	+ 26	+ 26
OUTSIDE D. C. METRO. AREA		
As of 4/30/61	62,683	63,587
As of 5/31/61	65,091	66,016
Net Change	+2,408	+2,429

Full-time employment in the Department of Agriculture numbered 77,200 on May 31, 1961, as compared with 74,745 on April 30, 1961. Part-time and intermittent employment totaled 14,695 as compared with 14,231 on April 30, 1961.

Total paid employment on May 31, 1961, was 91,895, an increase of 2,919 since April 30, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

This month's report reflects transfers of employees in accordance with Reorganization Plan No. 2 as outlined in Secretary's Memo No. 1446 and Supplements. This accounts for the absence of Agricultural Conservation Program Service, the decrease in Agricultural Research Service and Agricultural Marketing Service, the increase in Commodity Stabilization Service, and the addition of four new agencies: Economic Research Service, Management Operations Staff, Secretary's Economic Group, and Statistical Reporting Service. In addition, there were increases in regular employment in the Feed Grain Division of Commodity Stabilization Service, and in seasonal employment in the Forest Land Management program of the Forest Service, in the Commodity Credit Corporation under Commodity Stabilization Service, and in Assistance to SCD and Other Cooperators in the Soil Conservation Service.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of May 1961
Inside and Outside Washington, D. C. Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	69,804	7,396	77,200	14,695	91,895
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	58		58		58
OFFICE OF BUDGET AND FINANCE	72		72	1	73
OFFICE OF PERSONNEL	78	1	79	1	80
OFFICE OF PLANT AND OPERATIONS	76	3	79		79
WORKING CAPITAL FUND	147	3	150		150
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	134	3	137	1	138
OFF. OF INF. WORKING CAPITAL FUND	107		107	2	109
LIBRARY	154	2	156	2	158
OFFICE OF THE GENERAL COUNSEL	391	3	394	7	401
AGRICULTURAL RESEARCH SERVICE	15,277	905	16,182	875	17,057
FARMERS COOPERATIVE SERVICE	103	1	104	2	106
FEDERAL EXTENSION SERVICE	231		231	2	233
FOREST SERVICE	15,053	5,977	21,030	3,714	24,744
SOIL CONSERVATION SERVICE	14,344	31	14,375	3,252	17,627
AGRICULTURAL MARKETING SERVICE	6,680	78	6,758	458	7,216
COMMODITY EXCHANGE AUTHORITY	121	2	123		123
FOREIGN AGRICULTURAL SERVICE	800	17	817	7	824
COMMODITY STABILIZATION SERVICE	8,050	291	8,341	284	8,625
FEDERAL CROP INSURANCE CORPORATION	476	12	488	500	988
FARMERS HOME ADMINISTRATION	4,633	32	4,665	5,145*	9,810
RURAL ELECTRIFICATION ADMINISTRATION	945	4	949	6	955
ECONOMIC RESEARCH SERVICE 2/	843	22	865	37	902
MANAGEMENT OPERATIONS STAFF 2/	106		106		106
SECRETARY'S ECONOMISTS GROUP 2/	3		3	1	4
STATISTICAL REPORTING SERVICE 2/	906	9	915	398	1,313

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.
2/ Established pursuant to Reorganization Plan No. 2, Secy's Memo 1447 and Supplements
* Includes 5,097 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH MAY 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	+1,971	+ 363	+2,334	+1,890	+4,224
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY		- 1	- 1	- 1	- 2
OFFICE OF BUDGET AND FINANCE	- 2		- 2	+ 1	- 1
OFFICE OF PERSONNEL	+ 4		+ 4		+ 4
OFFICE OF PLANT AND OPERATIONS	- 4	+ 3	- 1		- 1
WORKING CAPITAL FUND	- 6	+ 2	- 4		- 4
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 11	+ 3	+ 14		+ 14
OFF. OF INF. WORKING CAPITAL FUND	+ 4		+ 4	+ 2	+ 6
LIBRARY	+ 8	- 3	+ 5	- 1	+ 4
OFFICE OF THE GENERAL COUNSEL	+ 5	+ 2	+ 7	+ 1	+ 8
AGRICULTURAL CONSERVATION PROGRAM SERVICE	- 62		- 62	- 1	- 63
AGRICULTURAL RESEARCH SERVICE	+ 140	+ 29	+ 169	- 10	+ 159
FARMERS COOPERATIVE SERVICE	- 2		- 2		- 2
FEDERAL EXTENSION SERVICE	- 6	- 1	- 7	- 1	- 8
FOREST SERVICE	+ 936	+ 395	+1,331	+ 764	+2,095
SOIL CONSERVATION SERVICE	+ 109	- 7	+ 102	+ 251	+ 353
AGRICULTURAL MARKETING SERVICE	-2,162	- 92	-2,254	+ 21	-2,233
COMMODITY EXCHANGE AUTHORITY	+ 6		+ 6		+ 6
FOREIGN AGRICULTURAL SERVICE	+ 5	+ 6	+ 11	+ 5	+ 16
COMMODITY STABILIZATION SERVICE	+1,164	- 17	+1,147	+ 54	+1,201
FEDERAL CROP INSURANCE CORPORATION	+ 10	- 2	+ 8	- 1	+ 7
FARMERS HOME ADMINISTRATION	- 42	+ 13	- 29	+ 373	+ 344
RURAL ELECTRIFICATION ADMINISTRATION	- 3	+ 2	- 1	- 3	- 4
ECONOMIC RESEARCH SERVICE 2/	+ 843	+ 22	+ 865	+ 37	+ 902
MANAGEMENT OPERATIONS STAFF 2/	+ 106		+ 106		+ 106
SECRETARY'S ECONOMISTS GROUP 2/	+ 3		+ 3	+ 1	+ 4
STATISTICAL REPORTING SERVICE 2/	+ 906	+ 9	+ 915	+ 398	+1,313

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

2/ Established pursuant to Reorganization Plan No. 2, Secretary's Memo 1446 and Supplements.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of May 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	11,010	174	11,184	261	11,445
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	58		58		58
OFFICE OF BUDGET AND FINANCE	72		72	1	73
OFFICE OF PERSONNEL	78	1	79	1	80
OFFICE OF PLANT AND OPERATIONS	76	3	79		79
WORKING CAPITAL FUND	147	3	150		150
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	134	3	137	1	138
OFF. OF INF. WORKING CAPITAL FUND	107		107	2	109
LIBRARY	154	2	156	2	158
OFFICE OF THE GENERAL COUNSEL	248	2	250	5	255
AGRICULTURAL RESEARCH SERVICE	3,179	91	3,270	169	3,439
FARMERS COOPERATIVE SERVICE	103	1	104	2	106
FEDERAL EXTENSION SERVICE	224		224	1	225
FOREST SERVICE	585	6	591	16	607
SOIL CONSERVATION SERVICE	541	4	545	12	557
AGRICULTURAL MARKETING SERVICE	1,212	7	1,219	28	1,247
COMMODITY EXCHANGE AUTHORITY	36		36		36
FOREIGN AGRICULTURAL SERVICE	558	10	568	5	573
COMMODITY STABILIZATION SERVICE	1,423	10	1,433	4	1,437
FEDERAL CROP INSURANCE CORPORATION	90	3	93	1	94
FARMERS HOME ADMINISTRATION	183	1	184	4	188
RURAL ELECTRIFICATION ADMINISTRATION	730	4	734	3	737
ECONOMIC RESEARCH SERVICE 1/	669	15	684	2	686
MANAGEMENT OPERATIONS STAFF 1/	106		106		106
SECRETARY'S ECONOMISTS GROUP 1/	3		3	1	4
STATISTICAL REPORTING SERVICE 1/	278	8	286	1	287

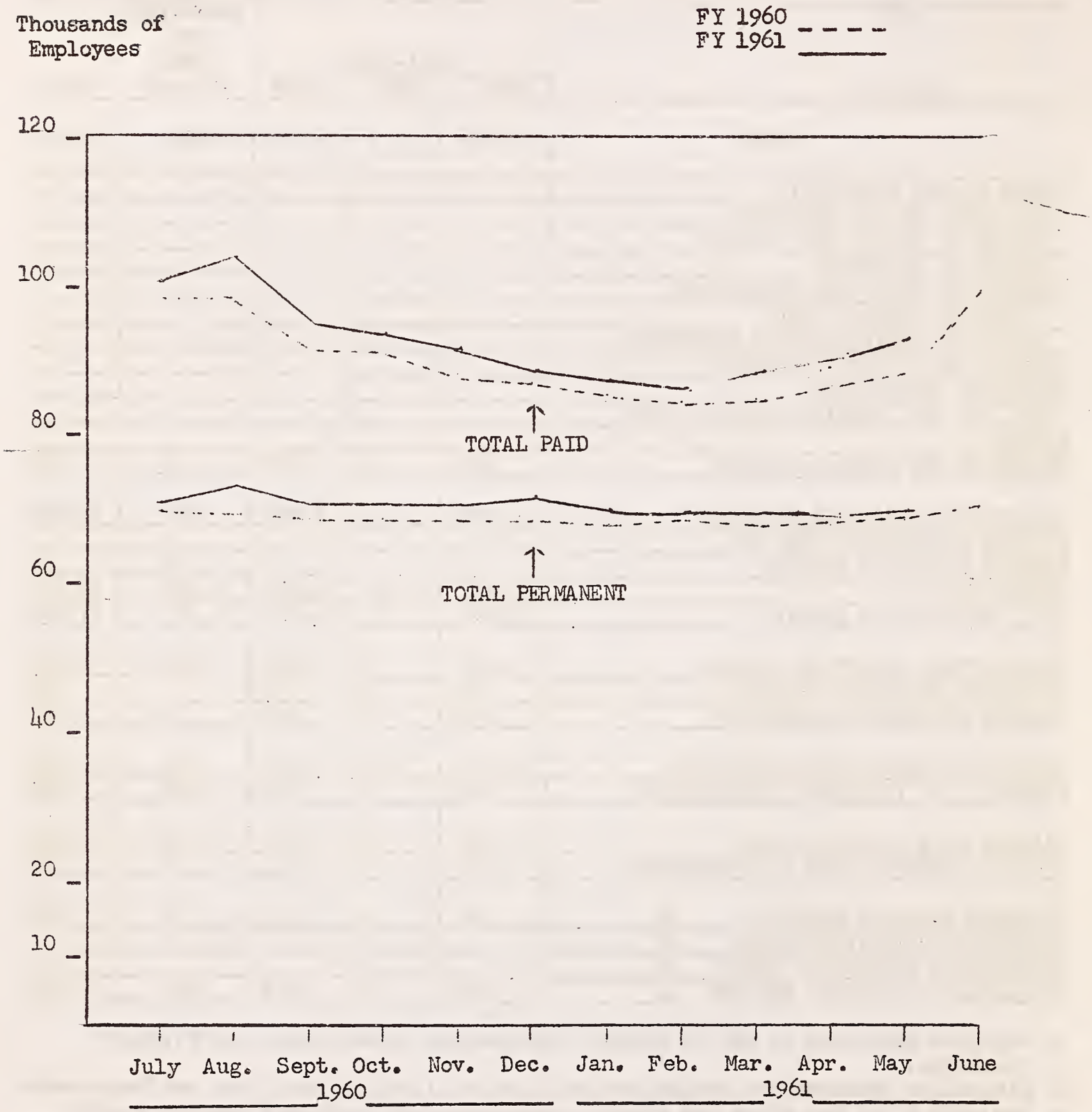
1/ Established pursuant to Reorganization Plan No. 2, Secretary s Memo 1446 and Supplements.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of May 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	58,794	7,222	66,016	14,434	80,450
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	143	1	144	2	146
AGRICULTURAL RESEARCH SERVICE	12,098	814	12,912	706	13,618
FARMERS COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	1	8
FOREST SERVICE	14,468	5,971	20,439	3,698	24,137
SOIL CONSERVATION SERVICE	13,803	27	13,830	3,240	17,070
AGRICULTURAL MARKETING SERVICE	5,468	71	5,539	430	5,969
COMMODITY EXCHANGE AUTHORITY	85	2	87		87
FOREIGN AGRICULTURAL SERVICE	242	7	249	2	251
COMMODITY STABILIZATION SERVICE	6,627	281	6,908	280	7,188
FEDERAL CROP INSURANCE CORPORATION	386	9	395	499	894
FARMERS HOME ADMINISTRATION	4,450	31	4,481	5,141*	9,622
RURAL ELECTRIFICATION ADMINISTRATION	215		215	3	218
ECONOMIC RESEARCH SERVICE 2/	174	7	181	35	216
MANAGEMENT OPERATIONS STAFF 2/					
SECRETARY'S ECONOMISTS GROUP 2/					
STATISTICAL REPORTING SERVICE 2/	628	1	629	397	1,026

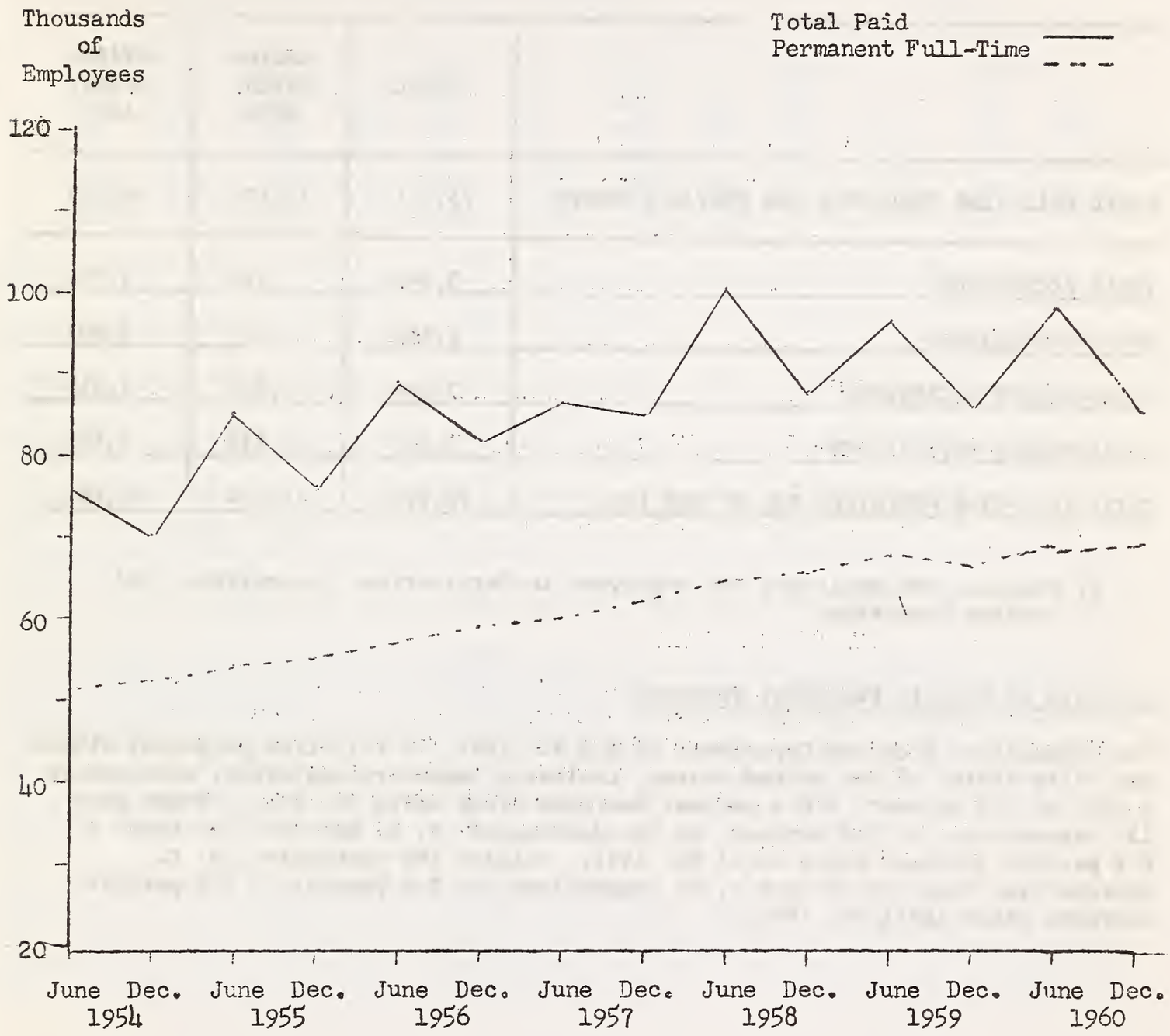
1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.
2/ Established pursuant to Reorganization Plan No. 2,Secy's Memo 1446 and Supplements
* Includes 5,097 FHA State and County Committeemen who performed service during the month.

COMPARISON OF TOTAL PERMANENT FULL-TIME AND TOTAL PAID EMPLOYEES FOR FISCAL YEARS 1960 and 1961 1/



1/ Includes employees in Territories and Foreign Countries but excludes WOC employees

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1954 TO DEC. 1960 1/



TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF MAY 1961 1/

	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	73,841	11,158	62,683
TOTAL ACCESSIONS	3,940	176	3,764
TOTAL SEPARATIONS	1,443	136	1,307
INTRA-AGENCY ACCESSIONS	3,244	1,325	1,919
INTRA-AGENCY SEPARATIONS	3,307	1,339	1,968
TOTAL FULL-TIME EMPLOYEES END OF MAY 1961	76,275	11,184	65,091

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis of Monthly Personnel Turnover:

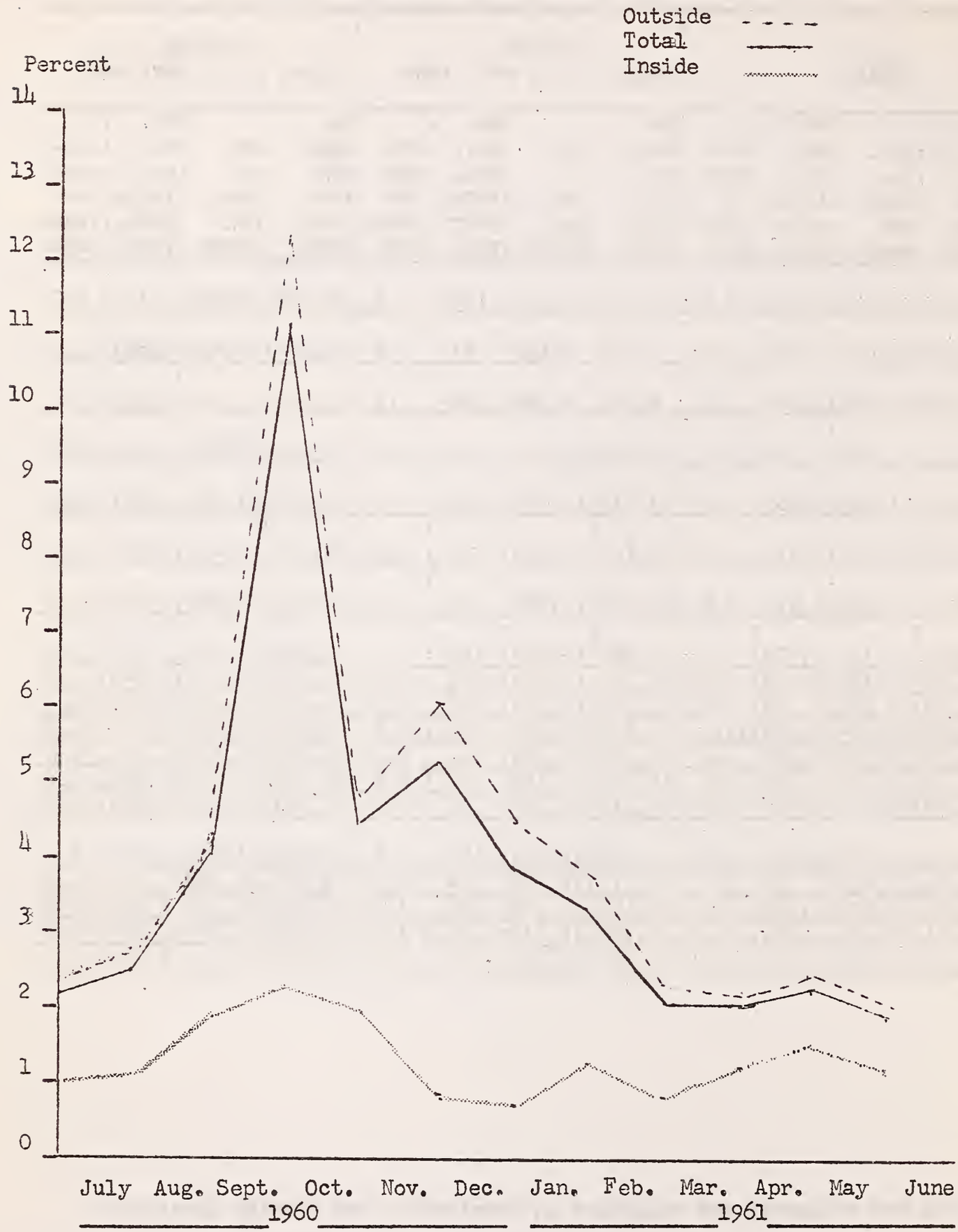
The separations from the Department on May 31, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 1,443, or 1.9 percent, a 0.4 percent decrease since April 30, 1961. There were 136 separations, or 1.2 percent, in the Washington, D. C. Metropolitan Area, a 0.2 percent decrease since April 30, 1961. Outside the Washington, D. C., Metropolitan Area, there were 1,307 separations, or 2.0 percent, a 0.5 percent decrease since April 30, 1961.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
July	86,238	85,270	2,169	2.5	11,581	11,522	126	1.1	74,657	73,748	2,043	2.8
Aug.	85,725	85,982	3,519	4.1	11,524	11,552	217	1.9	74,201	74,429	3,302	4.4
Sept	79,603	82,664	9,246	11.2	11,240	11,382	481	2.3	68,363	71,282	8,765	12.3
Oct.	78,175	78,889	3,478	4.4	11,183	11,231	211	1.9	66,992	67,678	3,267	4.8
Nov.	75,410	76,793	4,091	5.3	11,203	11,193	99	0.9	64,207	75,600	3,992	6.1
Dec.	73,559	74,485	2,907	3.9	11,212	11,208	78	0.7	62,347	63,277	2,829	4.5
1961:												
Jan.	72,052	72,806	2,501	3.4	11,190	11,202	151	1.3	60,862	61,604	2,350	3.8
Feb.	71,601	71,827	1,533	2.1	11,176	11,183	104	0.9	60,425	60,643	1,429	2.4
Mar.	72,248	71,925	1,500	2.1	11,191	11,184	130	1.2	61,057	60,736	1,370	2.3
Apr.	73,841	73,045	1,684	2.3	11,158	11,175	154	1.4	62,683	60,741	1,530	2.5
May	76,275	75,058	1,443	1.9	11,184	11,171	136	1.2	65,091	63,837	1,307	2.0

1/ Excludes WOC employees and employees in Territories and Foreign Countries.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. W.O.C. (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C. Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group "ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.") The number of those persons will be reported annually, as soon as possible after June 30 of each year.

Reserve
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UNITED STATES DEPARTMENT

OF

AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

June 1961

U.S. DEPT. OF AGRICULTURE
LIBRARY
AUG 17 1961
CURRENT SERIAL RECORDS

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

June 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Excl. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Incl. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 5/31/61	76,275	77,200
As of 6/30/61	86,321	87,262
Net Change	+10,046	+10,062
INSIDE D. C. METRO. AREA		
As of 5/31/61	11,184	11,184
As of 6/30/61	11,686	11,686
Net Change	+ 502	+ 502
OUTSIDE D. C. METRO. AREA		
As of 5/31/61	65,091	66,016
As of 6/30/61	74,635	75,576
Net Change	+9,544	+9,560

Full-time employment in the Department of Agriculture numbered 87,262 on June 30, 1961, as compared with 77,200 on May 31, 1961. Part-time and intermittent employment totaled 15,295 as compared with 14,695 on May 31, 1961.

Total paid employment on June 30, 1961, was 102,557, an increase of 10,562 since May 31, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The increase in full-time employment occurred primarily in seasonal employment in the Forest Land Management program of the Forest Service and in Assistance to SCD and Other Cooperators in the Soil Conservation Service. There were also increases in regular employment in the Plant Regulatory and Crops Research programs of the Agricultural Research Service and the Fruit and Vegetable and Poultry Divisions of the Agricultural Marketing Service.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of June 1961
Inside and Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME			PART-TIME AND INTER-MITTENT	TOTAL
	PERM.	TEMP.	TOTAL		
TOTAL	71,305	15,957	87,262	15,295	102,557
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	60		60	1	61
OFFICE OF BUDGET AND FINANCE	71	1	72	1	73
OFFICE OF PERSONNEL	78	5	83		83
OFFICE OF PLANT AND OPERATIONS	75	3	78		78
WORKING CAPITAL FUND	146	9	155		155
OFFICE OF ADMINISTRATIVE MANAGEMENT	10	1	11		11
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	136	11	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	107	4	111	2	113
LIBRARY	153	4	157	2	159
OFFICE OF THE GENERAL COUNSEL	398	9	407	6	413
AGRICULTURAL RESEARCH SERVICE	15,591	1,492	17,083	940	18,023
FARMER COOPERATIVE SERVICE	105	1	106	1	107
FEDERAL EXTENSION SERVICE	239	3	242	2	244
FOREST SERVICE	15,443	13,617	29,060	4,226	33,286
SOIL CONSERVATION SERVICE	14,729	58	14,787	3,364	18,151
AGRICULTURAL MARKETING SERVICE	6,782	204	6,986	469	7,455
COMMODITY EXCHANGE AUTHORITY	122	2	124		124
FOREIGN AGRICULTURAL SERVICE	802	54	856	9	865
AGRI. STAB. & CONSERVATION SERVICE	8,238	342	8,580	271	8,851
FEDERAL CROP INSURANCE CORPORATION	478	27	505	619	1,124
FARMERS HOME ADMINISTRATION	4,659	31	4,690	4,950*	9,640
RURAL ELECTRIFICATION ADMINISTRATION	973	6	979	8	987
ECONOMIC RESEARCH SERVICE	856	40	896	28	924
MANAGEMENT OPERATIONS STAFF	117	1	118	1	119
STAFF ECONOMISTS GROUP	4		4	1	5
STATISTICAL REPORTING SERVICE	926	32	958	393	1,351

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 4908 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH JUNE 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	+1,897	+ 139	+2,036	+1,827	+3,863
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	+ 1	- 1			
OFFICE OF BUDGET AND FINANCE	- 2	- 1	- 3	+ 1	- 2
OFFICE OF PERSONNEL	+ 3	- 1	+ 2	- 1	+ 1
OFFICE OF PLANT AND OPERATIONS	- 5	+ 2	- 3		- 3
WORKING CAPITAL FUND	- 8	+ 7	- 1		- 1
OFFICE OF ADMINISTRATIVE MANAGEMENT	+ 1	+ 1	+ 2		+ 2
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 13		+ 13		+ 13
OFF. OF INF. WORKING CAPITAL FUND	+ 5	- 1	+ 4	+ 2	+ 6
LIBRARY	+ 2	- 1	+ 1		+ 1
OFFICE OF THE GENERAL COUNSEL	+ 1	+ 9	+ 10	+ 1	+ 11
AGRICULTURAL CONSERVATION PROGRAM SERV.	- 63	- 7	- 70	- 1	- 71
AGRICULTURAL RESEARCH SERVICE	+ 211	+ 150	+ 361	- 274	+ 87
FARMER COOPERATIVE SERVICE	- 4	- 1	- 5	+ 1	- 4
FEDERAL EXTENSION SERVICE	- 7	- 2	- 9	+ 1	- 8
FOREST SERVICE	+ 682	+ 113	+ 795	+1,357	+2,152
SOIL CONSERVATION SERVICE	+ 123	- 4	+ 119	+ 233	+ 352
AGRICULTURAL MARKETING SERVICE	-2,287	- 199	-2,486	- 289	-2,775
COMMODITY EXCHANGE AUTHORITY	+ 5		+ 5		+ 5
FOREIGN AGRICULTURAL SERVICE	- 1	+ 15	+ 14	+ 6	+ 20
AGRI. STAB. & CONSERVATION SERVICE	+1,315	- 31	+1,284	+ 20	+1,304
FEDERAL CROP INSURANCE CORPORATION	+ 3	+ 10	+ 13	+ 12	+ 25
FARMERS HOME ADMINISTRATION	- 11	+ 7	- 4	+ 335	+ 331
RURAL ELECTRIFICATION ADMINISTRATION	+ 17	+ 1	+ 18		+ 18
ECONOMIC RESEARCH SERVICE	+ 856	+ 40	+ 896	+ 28	+ 924
MANAGEMENT OPERATIONS STAFF	+ 117	+ 1	+ 118	+ 1	+ 119
STAFF ECONOMISTS GROUP	+ 4		+ 4	+ 1	+ 5
STATISTICAL REPORTING SERVICE	+ 926	+ 32	+ 958	+ 393	+1,351

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of June 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	11,152	534	11,686	277	11,963
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	60		60	1	61
OFFICE OF BUDGET AND FINANCE	71	1	72	1	73
OFFICE OF PERSONNEL	78	5	83		83
OFFICE OF PLANT AND OPERATIONS	75	3	78		78
WORKING CAPITAL FUND	146	9	155		155
OFFICE OF ADMINISTRATIVE MANAGEMENT	10	1	11		11
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	136	11	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	107	4	111	2	113
LIBRARY	153	4	157	2	159
OFFICE OF THE GENERAL COUNSEL	256	8	264	4	268
AGRICULTURAL RESEARCH SERVICE	3,197	200	3,397	186	3,583
FARMER COOPERATIVE SERVICE	105	1	106	1	107
FEDERAL EXTENSION SERVICE	232	3	235	1	236
FOREST SERVICE	590	35	725	10	635
SOIL CONSERVATION SERVICE	552	10	562	9	571
AGRICULTURAL MARKETING SERVICE	1,254	54	1,308	31	1,339
COMMODITY EXCHANGE AUTHORITY	36	1	37		37
FOREIGN AGRICULTURAL SERVICE	557	44	601	7	608
AGRI. STAB. & CONSERVATION SERVICE	1,416	61	1,477	4	1,481
FEDERAL CROP INSURANCE CORPORATION	94	10	104		104
FARMERS HOME ADMINISTRATION	190	1	191	4	195
RURAL ELECTRIFICATION ADMINISTRATION	752	6	758	3	761
ECONOMIC RESEARCH SERVICE	676	32	708	7	715
MANAGEMENT OPERATIONS STAFF	117	1	118	1	119
STAFF ECONOMISTS GROUP	4		4	1	5
STATISTICAL REPORTING SERVICE	281	29	310	1	311

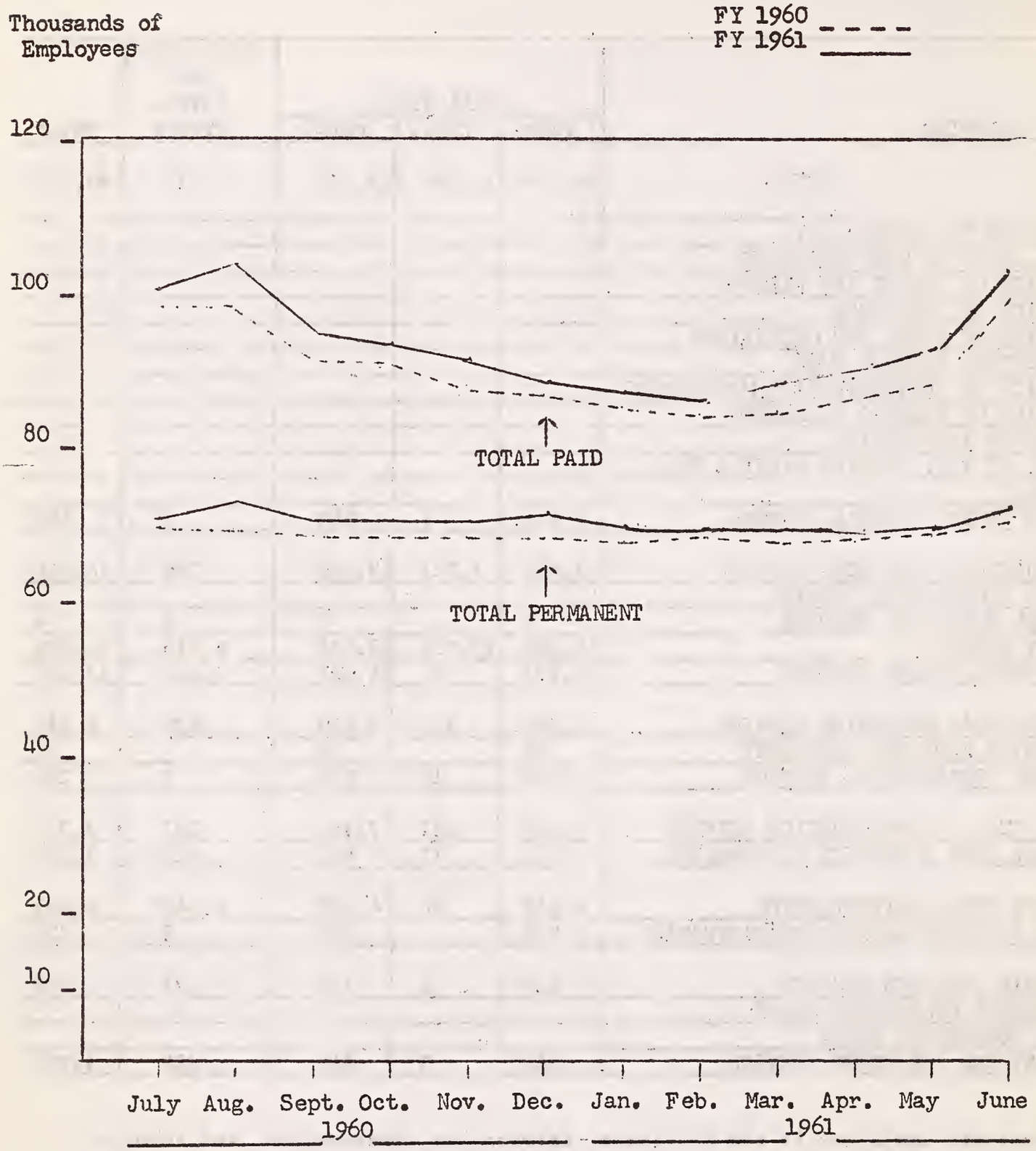
MONTHLY REPORT OF PAID EMPLOYMENT
As of End of June 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME			PART-TIME AND INTER-MITTENT	TOTAL
	PERM.	TEMP.	TOTAL		
TOTAL	60,174	15,402	75,576	15,018	90,594
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	142	1	143	2	145
AGRICULTURAL RESEARCH SERVICE	12,414	1,272	13,686	754	14,440
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	1	8
FOREST SERVICE	14,853	13,582	28,435	4,216	32,651
SOIL CONSERVATION SERVICE	14,177	48	14,225	3,355	17,580
AGRICULTURAL MARKETING SERVICE	5,528	150	5,678	438	6,116
COMMODITY EXCHANGE AUTHORITY	87		87		87
FOREIGN AGRICULTURAL SERVICE	245	10	255	2	257
AGRI. STAB. & CONSERVATION SERVICE	6,822	281	7,103	267	7,370
FEDERAL CROP INSURANCE CORPORATION	384	17	401	619	1,020
FARMERS HOME ADMINISTRATION	4,469	30	4,499	4,946*	9,445
RURAL ELECTRIFICATION ADMINISTRATION	221		221	5	226
ECONOMIC RESEARCH SERVICE	180	8	188	21	209
MANAGEMENT OPERATIONS STAFF					
STAFF ECONOMISTS GROUP					
STATISTICAL REPORTING SERVICE	645	3	648	392	1,040

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

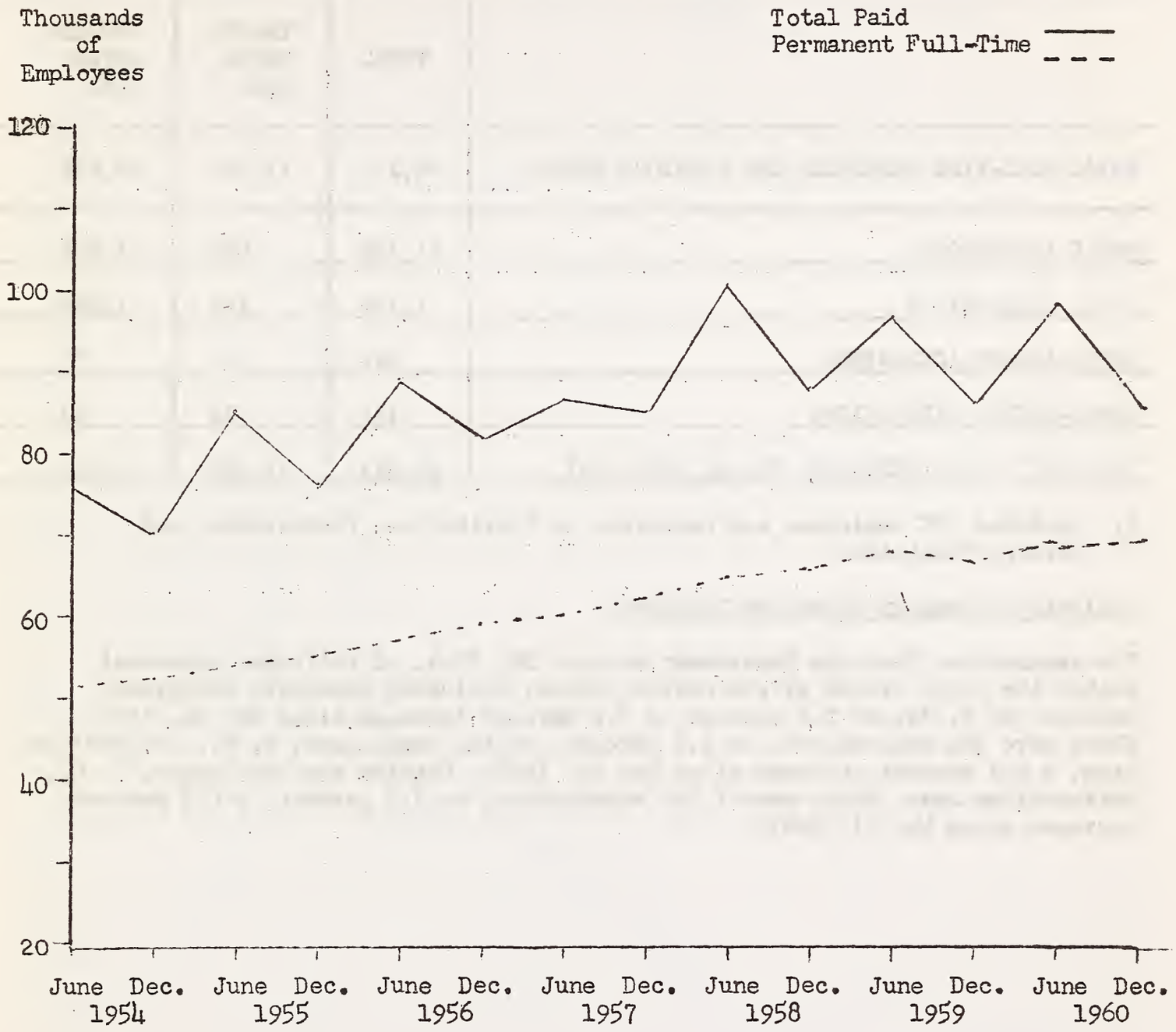
* Includes 4908 FHA State and County Committeemen who performed service during the month.

COMPARISON OF TOTAL PERMANENT FULL-TIME AND TOTAL PAID EMPLOYEES FOR FISCAL YEARS 1960 and 1961 1/



1/ Includes employees in Territories and Foreign Countries but excludes WOC employees

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1954 TO DEC. 1960 1/



TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF JUNE 1961 1/

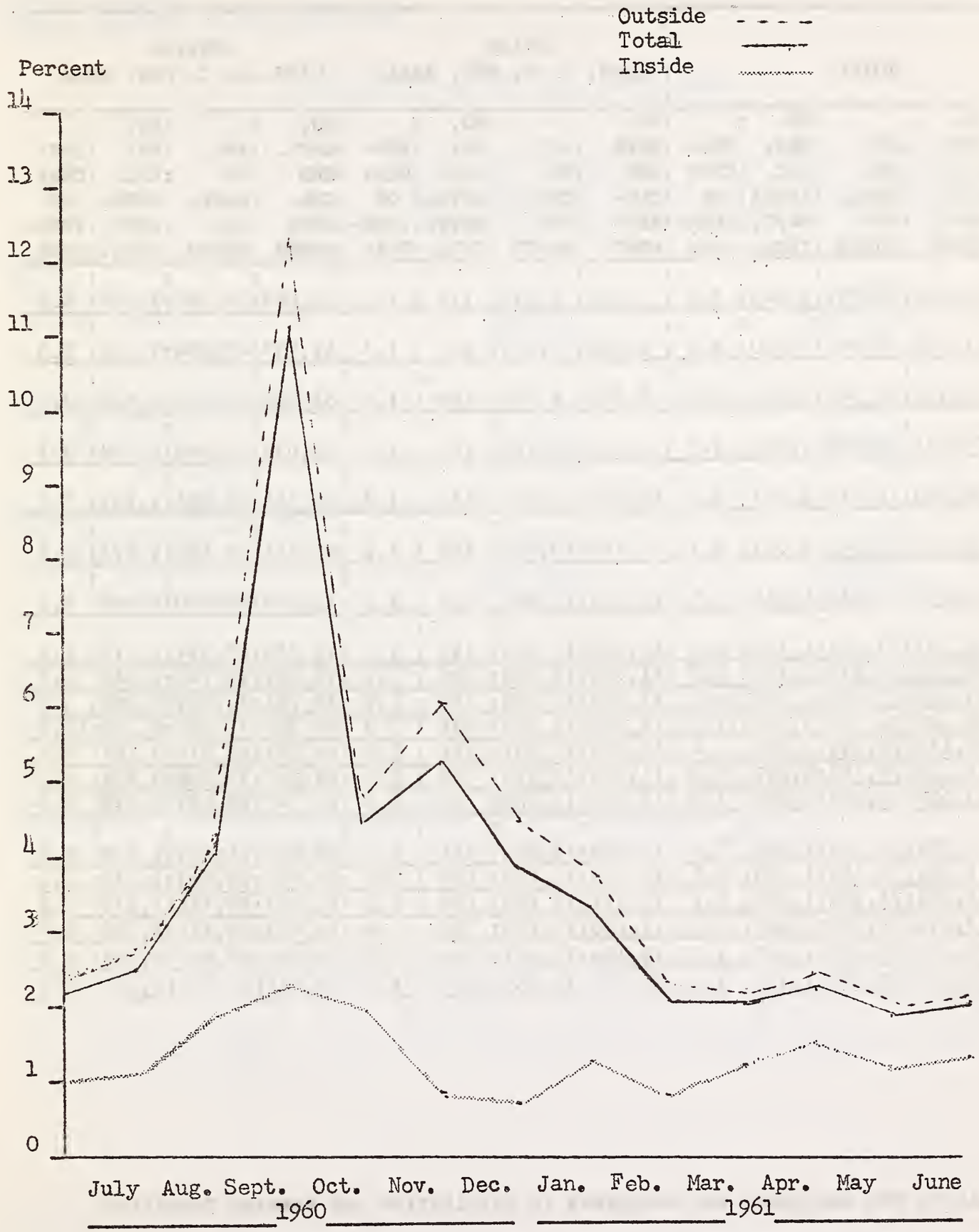
	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	76,275	11,184	65,091
TOTAL ACCESSIONS	11,736	690	11,046
TOTAL SEPARATIONS	1,719	164	1,555
INTRA-AGENCY ACCESSIONS	147	49	98
INTRA-AGENCY SEPARATIONS	118	73	45
TOTAL FULL-TIME EMPLOYEES END OF JUNE 1961	86,321	11,686	74,635

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis of Monthly Personnel Turnover

The separations from the Department on June 30, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 1,719, or 2.1 percent, a 0.2 percent increase since May 31, 1961. There were 164 separations, or 1.4 percent, in the Washington, D. C., Metropolitan Area, a 0.2 percent increase since May 31, 1961. Outside the Washington, D. C., Metropolitan Area, there were 1,555 separations, or 2.2 percent, a 0.2 percent increase since May 31, 1961.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
July	86,238	85,270	2,169	2.5	11,581	11,522	126	1.1	74,657	73,748	2,043	2.8
Aug.	85,725	85,982	3,519	4.1	11,524	11,552	217	1.9	74,201	74,429	3,302	4.4
Sept	79,603	82,664	9,246	11.2	11,240	11,382	481	2.3	68,363	71,282	8,765	12.3
Oct.	78,175	78,889	3,478	4.4	11,183	11,231	211	1.9	66,992	67,678	3,267	4.8
Nov.	75,410	76,793	4,091	5.3	11,203	11,193	99	0.9	64,207	75,600	3,992	6.1
Dec.	73,559	74,485	2,907	3.9	11,212	11,208	78	0.7	62,347	63,277	2,829	4.5
1961:												
Jan.	72,052	72,806	2,501	3.4	11,190	11,202	151	1.3	60,862	61,604	2,350	3.8
Feb.	71,601	71,827	1,533	2.1	11,176	11,183	104	0.9	60,425	60,643	1,429	2.4
Mar.	72,248	71,925	1,500	2.1	11,191	11,184	130	1.2	61,057	60,736	1,370	2.3
Apr.	73,841	73,045	1,684	2.3	11,158	11,175	154	1.4	62,683	60,741	1,530	2.5
May	76,275	75,058	1,443	1.9	11,184	11,171	136	1.2	65,091	63,887	1,307	2.0
June	86,321	81,325	1,719	2.1	11,686	11,435	164	1.4	74,635	69,863	1,555	2.2

1/ Excludes WOC employees and employees in Territories and Foreign Countries.

EMPLOYMENT IN THE U. S. DEPARTMENT OF AGRICULTURE

GENERAL SUMMARY
FOURTH QUARTER, FISCAL YEAR 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-time Employees (Excluding Employees in Terr. & Foreign Coun.)	Full-time Employees (Including Employees in Terr. & Foreign Coun.)
TOTAL		
As of 3/31/61	72,248	73,138
As of 6/30/61	86,321	87,262
Net Change	+14,073	+14,124
INSIDE D. C. METRO. AREA		
As of 3/31/61	11,191	11,191
As of 6/30/61	11,686	11,686
Net Change	+ 495	+ 495
OUTSIDE D. C. METRO. AREA		
As of 3/31/61	61,057	61,947
As of 6/30/61	74,635	75,576
Net Change	+13,578	+13,629

Full-time employment of the Department of Agriculture numbered 87,262 on June 30, 1961, as compared with 73,138 on March 31, 1961. Part-time and intermittent employment totaled 15,295 as compared with 14,957 on March 31, 1961.

Total paid employment on June 30, 1961, was 102,557, an increase of 14,462 from the March 31, 1961, figure. This figure applies to total paid employment in the Department, including employees outside the Continental limits of the United States and part-time workers as well as those regularly employed.

Casual Employment

Casual employees (not included in the regular monthly reports of employment) are reported whenever information is received. For the month of May 1961 there were 4,266 casual employees in the Department, representing an increase of 1,671 from the April 1961 figure. The Forest Service is the only agency employing casual personnel during the period.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time Employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. W. O. C. (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periodslonger than 30 days (other than furlough by reduction in force).

6. Washington, D. C. Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports received.

4. Personnel cooperating or colloborating with, but not appointed nor paid by the Department of Agriculture (included in this group "ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.") The number of those persons will be reported annually, as soon as possible after June 30 of each year.

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UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

FOR

JULY 1961

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

JULY 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 6/30/61	86,321	87,262
As of 7/31/61	88,146	89,085
Net Change	+1,825	+1,823
INSIDE D. C. METRO. AREA		
As of 6/30/61	11,686	11,686
As of 7/31/61	11,762	11,762
Net Change	+ 76	+ 76
OUTSIDE D. C. METRO. AREA		
As of 6/30/61	74,635	75,576
As of 7/31/61	76,384	77,323
Net Change	+1,749	+1,747

Full-time employment in the Department of Agriculture numbered 89,085 on July 31, 1961, as compared with 87,262 on June 30, 1961. Part-time and intermittent employment totaled 14,665 as compared with 15,295 on June 30, 1961.

Total paid employment on July 31, 1961, was 103,750, an increase of 1,193 since June 30, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The increase in full-time employment occurred primarily in seasonal employment in the Forest Land Management program of the Forest Service and in the Cotton and Tobacco Divisions of Agricultural Marketing Service. There were also increases in regular employment in the Plant Regulatory and Livestock Research programs of the Agricultural Research Service and in the Poultry Division of the Agricultural Marketing Service. These increases were partially offset by decreases in the Commodity Credit Corporation under Agricultural Stabilization and Conservation Service and in Assistance to SCD and Other Cooperators in the Soil Conservation Service.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of July 1961
Inside and Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	72,032	17,053	89,085	14,665	103,750
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	59	1	60		60
OFFICE OF BUDGET AND FINANCE	72	1	73		73
OFFICE OF PERSONNEL	79	4	83		83
OFFICE OF PLANT AND OPERATIONS	75	3	78		78
WORKING CAPITAL FUND	143	9	152		152
OFFICE OF ADMINISTRATIVE MANAGEMENT	9	1	10		10
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	135	12	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	108	4	112	2	114
LIBRARY	150	3	153	2	155
OFFICE OF THE GENERAL COUNSEL	396	9	405	6	411
AGRICULTURAL RESEARCH SERVICE	15,789	1,692	17,481	935	18,416
FARMER COOPERATIVE SERVICE	106		106		106
FEDERAL EXTENSION SERVICE	238	3	241	1	242
FOREST SERVICE	15,692	14,356	30,048	4,392	34,440
SOIL CONSERVATION SERVICE	14,827	52	14,879	3,142	18,021
AGRICULTURAL MARKETING SERVICE	7,142	258	7,400	555	7,955
COMMODITY EXCHANGE AUTHORITY	120	2	122		122
FOREIGN AGRICULTURAL SERVICE	810	57	867	6	873
AGRI. STAB. & CONSERVATION SERVICE	8,058	401	8,459	307	8,766
FEDERAL CROP INSURANCE CORPORATION	479	38	517	674	1,191
FARMERS HOME ADMINISTRATION	4,640	34	4,674	4,353*	9,027
RURAL ELECTRIFICATION ADMINISTRATION	972	5	977	5	982
ECONOMIC RESEARCH SERVICE	845	42	887	34	921
MANAGEMENT OPERATIONS STAFF	135	6	141	1	142
STAFF ECONOMISTS GROUP	5		5		5
STATISTICAL REPORTING SERVICE	941	60	1,001	249	1,250

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 4,309 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH JULY 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	+1,860	+ 67	+1,927	+1,578	+3,505
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY				- 1	- 1
OFFICE OF BUDGET AND FINANCE	- 2	- 1	- 3		- 3
OFFICE OF PERSONNEL	+ 2		+ 2		+ 2
OFFICE OF PLANT AND OPERATIONS	- 5	+ 2	- 3		- 3
WORKING CAPITAL FUND	- 12	+ 6	- 6		- 6
OFFICE OF ADMINISTRATIVE MANAGEMENT		+ 1	+ 1		+ 1
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 12		+ 12		+ 12
OFF. OF INF. WORKING CAPITAL FUND	+ 4	- 1	+ 3	+ 2	+ 5
LIBRARY	- 1	- 2	- 3	+ 1	- 2
OFFICE OF THE GENERAL COUNSEL	- 1	+ 5	+ 4	+ 1	+ 5
AGRICULTURAL CONSERVATION PROG. SERV.	- 62	- 7	- 69	- 1	- 70
AGRICULTURAL RESEARCH SERVICE	+ 301	+ 269	+ 570	- 292	+ 278
FARMER COOPERATIVE SERVICE	- 3	- 3	- 6		- 6
FEDERAL EXTENSION SERVICE	- 7	- 2	- 9		- 9
FOREST SERVICE	+ 685	- 171	+ 514	+1,662	+2,176
SOIL CONSERVATION SERVICE	+ 162	- 16	+ 146	+ 116	+ 262
AGRICULTURAL MARKETING SERVICE	-2,284	- 167	-2,451	- 48	-2,499
COMMODITY EXCHANGE AUTHORITY	+ 4	+ 1	+ 5		+ 5
FOREIGN AGRICULTURAL SERVICE	+ 14	+ 14	+ 28	+ 3	+ 31
AGRI. STAB. & CONSERVATION SERVICE	+1,138	+ 8	+1,146	+ 51	+1,197
FEDERAL CROP INSURANCE CORPORATION	- 1	+ 12	+ 11	+ 24	+ 35
FARMERS HOME ADMINISTRATION	- 21	+ 11	- 10	- 222	- 232
RURAL ELECTRIFICATION ADMINISTRATION	+ 11		+ 11	- 2	+ 9
ECONOMIC RESEARCH SERVICE	+ 845	+ 42	+ 887	+ 34	+ 921
MANAGEMENT OPERATIONS STAFF	+ 135	+ 6	+ 141	+ 1	+ 142
STAFF ECONOMISTS GROUP	+ 5		+ 5		+ 5
STATISTICAL REPORTING SERVICE	+ 941	+ 60	+1,001	+ 249	+1,250

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of July 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	11,192	570	11,762	266	12,028
OFFICE OF THE SECRETARY:					
IMM. OFF. OF SECRETARY	59	1	60		60
OFFICE OF BUDGET AND FINANCE	72	1	73		73
OFFICE OF PERSONNEL	79	4	83		83
OFFICE OF PLANT AND OPERATIONS	75	3	78		78
WORKING CAPITAL FUND	143	9	152		152
OFFICE OF ADMINISTRATIVE MANAGEMENT	9	1	10		10
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	135	12	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	108	4	112	2	114
LIBRARY	150	3	153	2	155
OFFICE OF THE GENERAL COUNSEL	254	8	262	4	266
AGRICULTURAL RESEARCH SERVICE	3,186	215	3,401	183	3,584
FARMER COOPERATIVE SERVICE	106		106		106
FEDERAL EXTENSION SERVICE	231	3	234		234
FOREST SERVICE	596	41	637	9	646
SOIL CONSERVATION SERVICE	572	1	573	10	583
AGRICULTURAL MARKETING SERVICE	1,267	59	1,326	28	1,354
COMMODITY EXCHANGE AUTHORITY	35	1	36		36
FOREIGN AGRICULTURAL SERVICE	560	44	604	4	608
AGRI. STAB. & CONSERVATION SERVICE	1,420	68	1,488	4	1,492
FEDERAL CROP INSURANCE CORPORATION	94	12	106		106
FARMERS HOME ADMINISTRATION	186	7	193	4	197
RURAL ELECTRIFICATION ADMINISTRATION	748	5	753	2	755
ECONOMIC RESEARCH SERVICE	666	33	699	12	711
MANAGEMENT OPERATIONS STAFF	135	6	141	1	142
STAFF ECONOMISTS GROUP	5		5		5
STATISTICAL REPORTING SERVICE	294	29	323		323

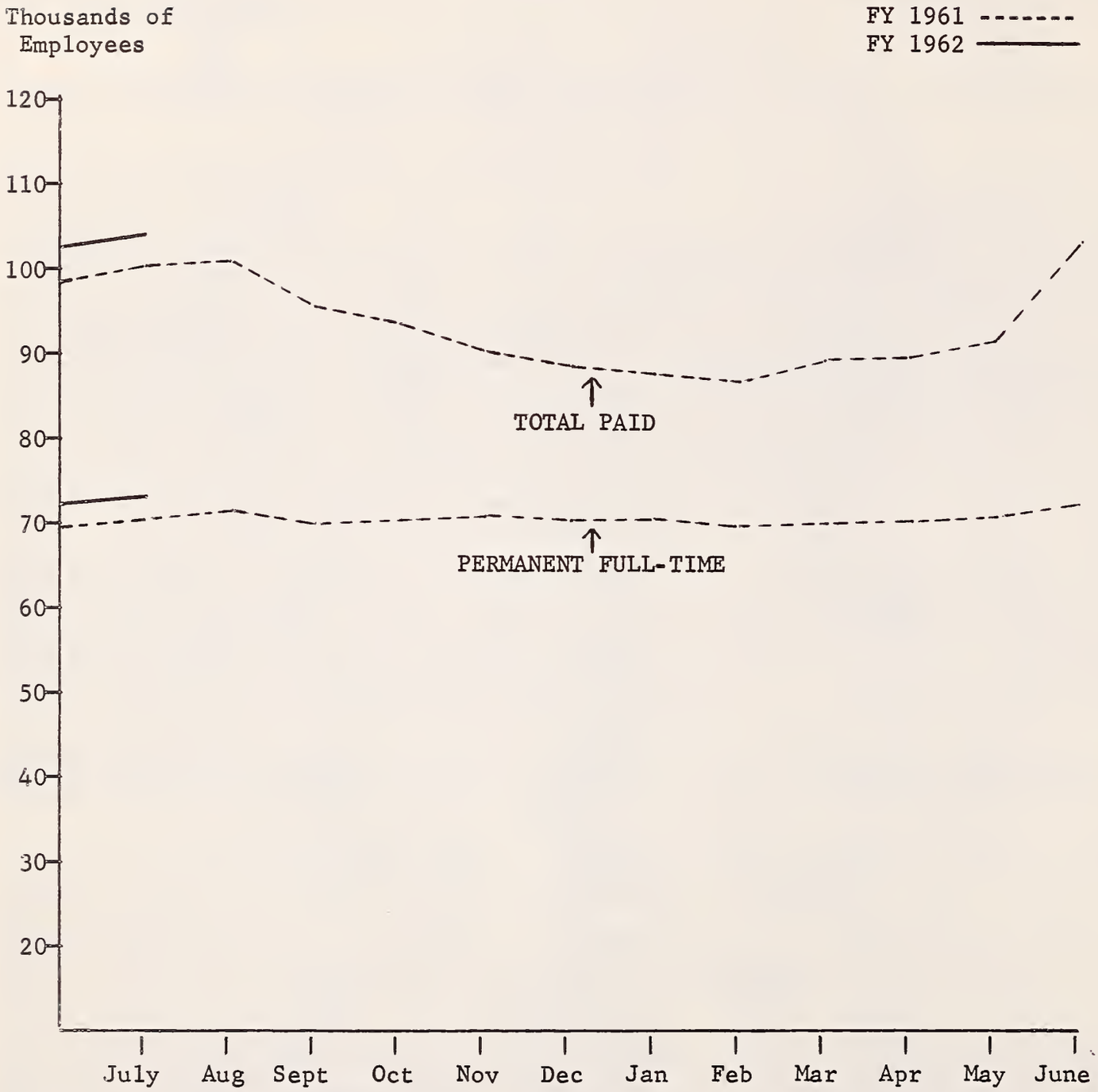
MONTHLY REPORT OF PAID EMPLOYMENT
As of End of July 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	60,840	16,483	77,323	14,399	91,722
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	142	1	143	2	145
AGRICULTURAL RESEARCH SERVICE	12,603	1,477	14,080	752	14,832
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	1	8
FOREST SERVICE	15,096	14,315	29,411	4,383	33,794
SOIL CONSERVATION SERVICE	14,255	51	14,306	3,132	17,438
AGRICULTURAL MARKETING SERVICE	5,875	199	6,074	527	6,601
COMMODITY EXCHANGE AUTHORITY	85	1	86		86
FOREIGN AGRICULTURAL SERVICE	250	13	263	2	265
AGRI. STAB. & CONSERVATION SERVICE	6,638	333	6,971	303	7,274
FEDERAL CROP INSURANCE CORPORATION	385	26	411	674	1,085
FARMERS HOME ADMINISTRATION	4,454	27	4,481	4,349*	8,830
RURAL ELECTRIFICATION ADMINISTRATION	224		224	3	227
ECONOMIC RESEARCH SERVICE	179	9	188	22	210
MANAGEMENT OPERATIONS STAFF					
STAFF ECONOMISTS GROUP					
STATISTICAL REPORTING SERVICE	647	31	678	249	927

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

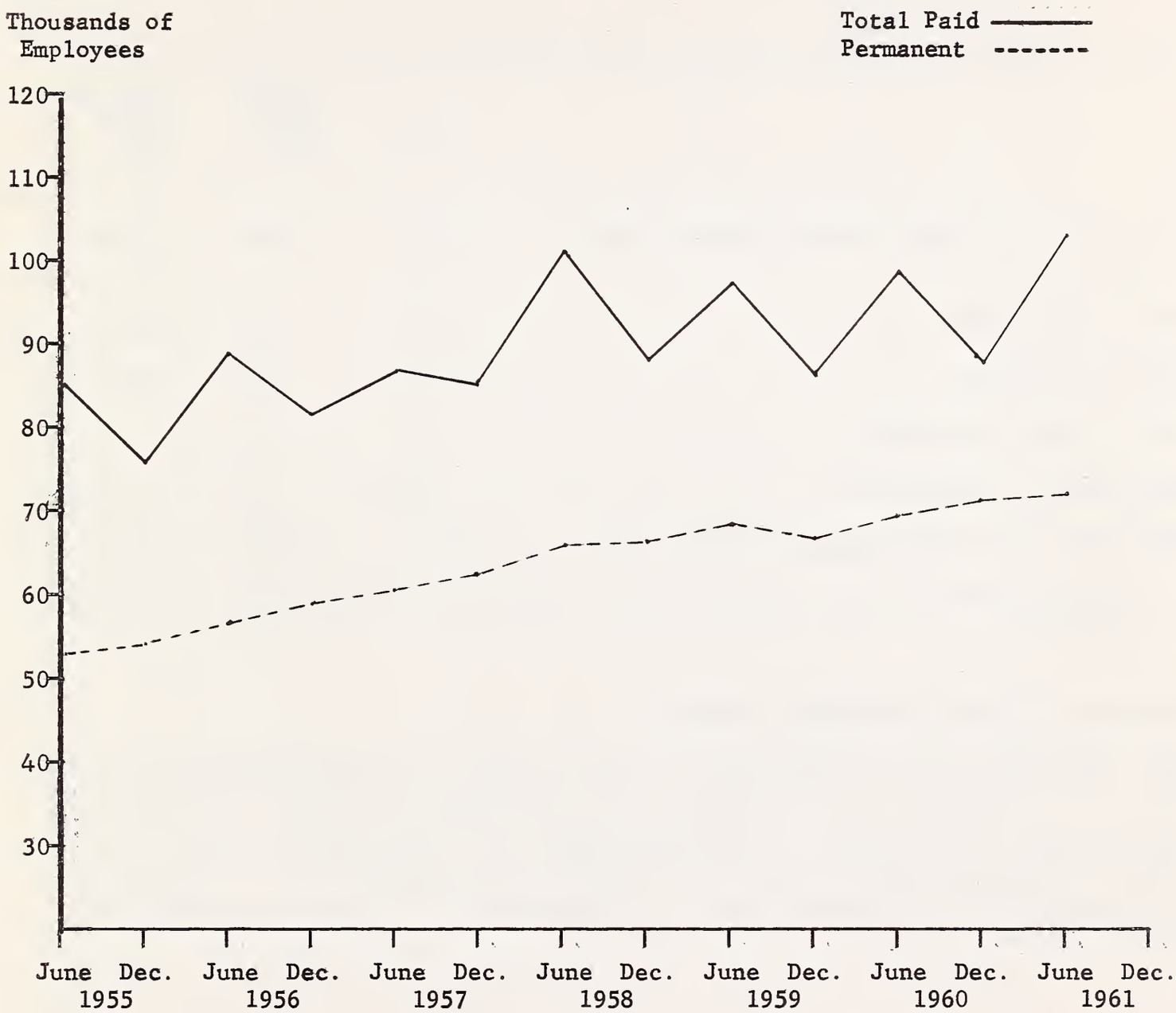
* Includes 4,309 FHA State and County Committeemen who performed service during the month.

COMPARISON OF TOTAL PERMANENT FULL-TIME AND TOTAL PAID
EMPLOYMENT FOR FISCAL YEARS 1961 AND 1962



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1955 TO DEC. 1961 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF JULY 1961 1/

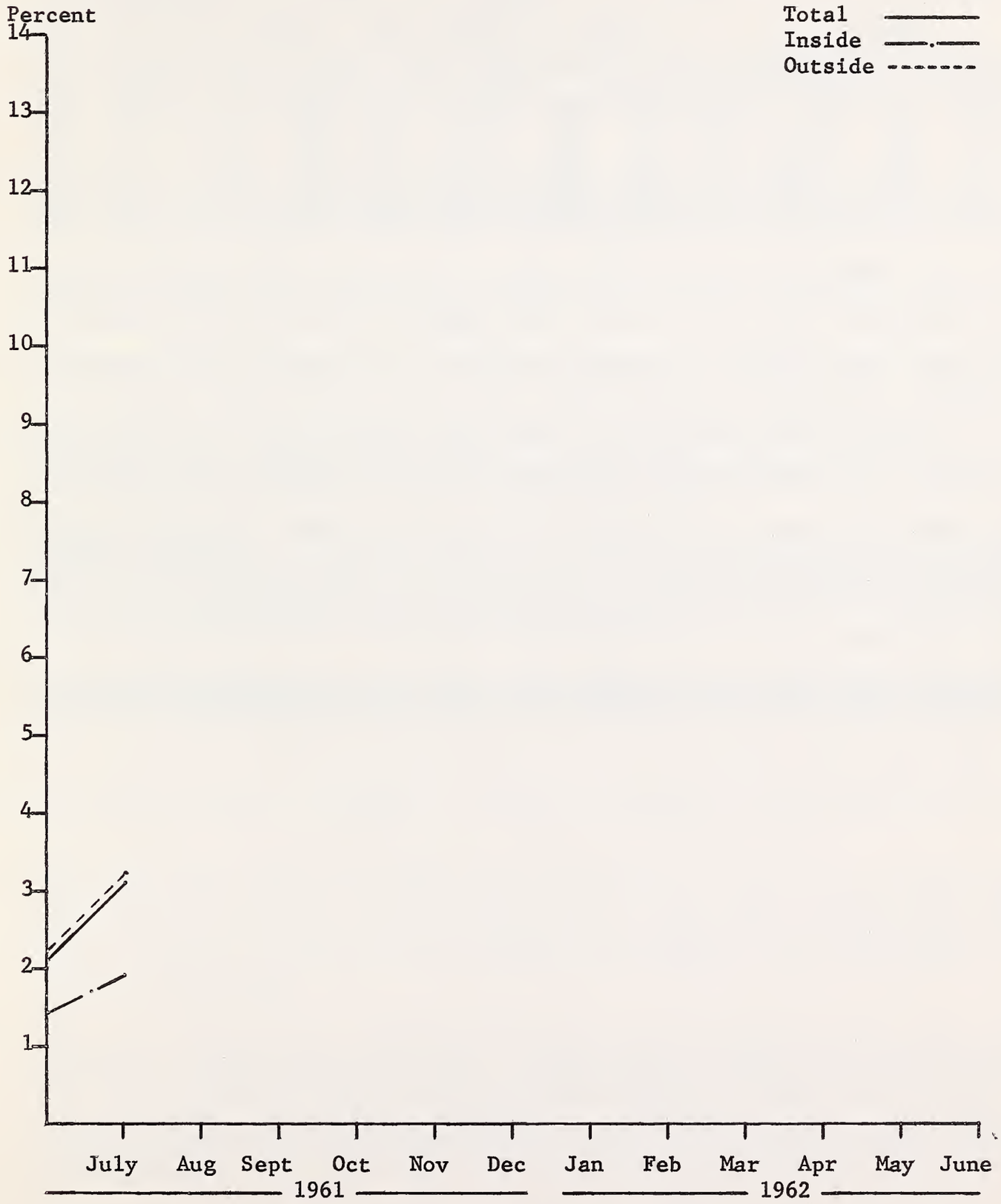
	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	86,321	11,686	74,635
TOTAL ACCESSIONS	4,495	301	4,194
TOTAL SEPARATIONS	2,673	219	2,454
INTRA-AGENCY ACCESSIONS	124	71	53
INTRA-AGENCY SEPARATIONS	121	77	44
TOTAL FULL-TIME EMPLOYEES END OF JULY 1961	88,146	11,762	76,384

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis of Monthly Personnel Turnover

The separations from the Department on July 31, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 2,673, or 3.1 percent, a 1.0 percent increase since June 30, 1961. There were 219 separations, or 1.9 percent, in the Washington, D. C., Metropolitan Area, a 0.5 percent increase since June 30, 1961. Outside the Washington, D. C., Metropolitan Area, there were 2,454 separations, or 3.2 percent, a 1.0 percent increase since June 30, 1961.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
1961:												
June	86,321	81,325	1,719	2.1	11,686	11,435	164	1.4	74,635	69,863	1,555	2.2
July	88,146	87,234	2,673	3.1	11,762	11,724	219	1.9	76,384	75,510	2,454	3.2

1/ Excludes WOC employees and employees in Territories and Foreign Countries.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. WOC (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C., Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports are received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

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UNITED STATES DEPARTMENT OF AGRICULTURE

U. S. DEPT. OF AGRICULTURE
LIBRARY
OCT 13 1961
CURRENT SERIAL RECORDS

STATISTICAL SUMMARY OF EMPLOYMENT

FOR

AUGUST 1961

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

AUGUST 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 7/31/61	88,146	89,085
As of 8/31/61	87,789	88,721
Net Change	- 357	- 364
INSIDE D. C. METRO. AREA		
As of 7/31/61	11,762	11,762
As of 8/31/61	11,709	11,709
Net Change	- 53	- 53
OUTSIDE D. C. METRO. AREA		
As of 7/31/61	76,384	77,323
As of 8/31/61	76,080	77,012
Net Change	- 304	- 311

Full-time employment in the Department of Agriculture numbered 88,721 on August 31, 1961, as compared with 89,085 on July 31, 1961. Part-time and intermittent employment totaled 15,874 as compared with 14,665 on July 31, 1961.

Total paid employment on August 31, 1961, was 104,595, an increase of 845 since July 31, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The increase in full-time employment occurred primarily in seasonal employment in the Cotton and Poultry Divisions of the Agricultural Marketing Service, and in regular employment in the program of Assistance to SCD and Other Cooperators under the Soil Conservation Service. These increases were partially offset by decreases in seasonal employment in Forest Land Management under the Forest Service and in Crops Research Division of the Agricultural Research Service. Regular employment declined in the Feed Grain program under Agricultural Stabilization and Conservation Service.

There were more Committeemen who performed service during the month, which accounts for the increase in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of August 1961
Inside and Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	72,159	16,562	88,721	15,874	104,595
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	59	1	60		60
OFFICE OF BUDGET AND FINANCE	74	1	75		75
OFFICE OF PERSONNEL	77	6	83		83
OFFICE OF PLANT AND OPERATIONS	74	4	78		78
WORKING CAPITAL FUND	143	9	152		152
OFFICE OF ADMINISTRATIVE MANAGEMENT	9	1	10		10
OFFICE OF HEARING EXAMINERS	6		6		6
OFFICE OF INFORMATION	137	10	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	109	4	113	2	115
LIBRARY	149	3	152	1	153
OFFICE OF THE GENERAL COUNSEL	395	11	406	4	410
AGRICULTURAL RESEARCH SERVICE	15,845	1,508	17,353	876	18,229
FARMER COOPERATIVE SERVICE	107	1	108		108
FEDERAL EXTENSION SERVICE	237	2	239	1	240
FOREST SERVICE	15,756	13,981	29,737	4,543	34,280
SOIL CONSERVATION SERVICE	14,884	55	14,939	3,291	18,230
AGRICULTURAL MARKETING SERVICE	7,139	329	7,468	711	8,179
COMMODITY EXCHANGE AUTHORITY	121	1	122		122
FOREIGN AGRICULTURAL SERVICE	809	56	865	3	868
AGRI. STAB. & CONSERVATION SERVICE	8,036	386	8,422	311	8,733
FEDERAL CROP INSURANCE CORPORATION	473	21	494	730	1,224
FARMERS HOME ADMINISTRATION	4,647	38	4,685	5,106*	9,791
RURAL ELECTRIFICATION ADMINISTRATION	961	3	964	6	970
ECONOMIC RESEARCH SERVICE	813	69	882	34	916
MANAGEMENT OPERATIONS STAFF	153		153	1	154
STAFF ECONOMISTS GROUP	7		7		7
STATISTICAL REPORTING SERVICE	939	62	1,001	253	1,254

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,065 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH AUGUST 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER MITTENT	TOTAL
TOTAL	+1,796	+ 291	+2,087	+2,089	+4,176
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY		- 1	- 1	- 1	- 2
OFFICE OF BUDGET AND FINANCE	- 2		- 2		- 2
OFFICE OF PERSONNEL	+ 1	+ 2	+ 3		+ 3
OFFICE OF PLANT AND OPERATIONS	- 6	+ 3	- 3		- 3
WORKING CAPITAL FUND	- 11	+ 7	- 4		- 4
OFFICE OF ADMINISTRATIVE MANAGEMENT		+ 1	+ 1		+ 1
OFFICE OF HEARING EXAMINERS	- 1		- 1		- 1
OFFICE OF INFORMATION	+ 11	- 1	+ 10		+ 10
OFF. OF INF. WORKING CAPITAL FUND	+ 4	- 1	+ 3	+ 2	+ 5
LIBRARY		- 1	- 1		- 1
OFFICE OF THE GENERAL COUNSEL	+ 1	+ 6	+ 7	- 1	+ 6
AGRICULTURAL CONSERVATION PROG. SERV.	- 62	- 6	- 68	- 1	- 69
AGRICULTURAL RESEARCH SERVICE	+ 341	+ 250	+ 591	- 371	+ 220
FARMER COOPERATIVE SERVICE	- 2	- 2	- 4		- 4
FEDERAL EXTENSION SERVICE	- 7		- 7		- 7
FOREST SERVICE	+ 651	+ 287	+ 938	+1,877	+2,815
SOIL CONSERVATION SERVICE	+ 201	- 9	+ 192	+ 283	+ 475
AGRICULTURAL MARKETING SERVICE	-2,360	- 183	-2,543	- 31	-2,574
COMMODITY EXCHANGE AUTHORITY	+ 3		+ 3		+ 3
FOREIGN AGRICULTURAL SERVICE	+ 21	+ 11	+ 32	+ 1	+ 33
AGRI. STAB. & CONSERVATION SERVICE	+1,117	- 221	+ 896	+ 45	+ 941
FEDERAL CROP INSURANCE CORPORATION	- 7	+ 3	- 4	+ 47	+ 43
FARMERS HOME ADMINISTRATION	- 19	+ 17	- 2	- 49	- 51
RURAL ELECTRIFICATION ADMINISTRATION	+ 10	- 2	+ 8		+ 8
ECONOMIC RESEARCH SERVICE	+ 813	+ 69	+ 882	+ 34	+ 916
MANAGEMENT OPERATIONS STAFF	+ 153		+ 153	+ 1	+ 154
STAFF ECONOMISTS GROUP	+ 7		+ 7		+ 7
STATISTICAL REPORTING SERVICE	+ 939	+ 62	+1,001	+ 253	+1,254

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of August 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME			PART-TIME AND INTER-MITTENT	TOTAL
	PERM.	TEMP.	TOTAL		
TOTAL	11,171	538	11,709	247	11,956
OFFICE OF THE SECRETARY:					
IMM. OFF. OF SECY	59	1	60		60
OFFICE OF BUDGET AND FINANCE	74	1	75		75
OFFICE OF PERSONNEL	77	6	83		83
OFFICE OF PLANT AND OPERATIONS	74	4	78		78
WORKING CAPITAL FUND	143	9	152		152
OFFICE OF ADMINISTRATIVE MANAGEMENT	9	1	10		10
OFFICE OF HEARING EXAMINERS	6		6		6
OFFICE OF INFORMATION	137	10	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	109	4	113	2	115
LIBRARY	149	3	152	1	153
OFFICE OF THE GENERAL COUNSEL	249	11	260	4	264
AGRICULTURAL RESEARCH SERVICE	3,171	218	3,389	164	3,553
FARMER COOPERATIVE SERVICE	107	1	108		108
FEDERAL EXTENSION SERVICE	230	2	232		232
FOREST SERVICE	602	33	635	10	645
SOIL CONSERVATION SERVICE	568	2	570	9	579
AGRICULTURAL MARKETING SERVICE	1,258	57	1,315	23	1,338
COMMODITY EXCHANGE AUTHORITY	36		36		36
FOREIGN AGRICULTURAL SERVICE	564	40	604	2	606
AGRI. STAB. & CONSERVATION SERVICE	1,409	58	1,467	5	1,472
FEDERAL CROP INSURANCE CORPORATION	95	9	104		104
FARMERS HOME ADMINISTRATION	190	7	197	3	200
RURAL ELECTRIFICATION ADMINISTRATION	751	3	754	3	757
ECONOMIC RESEARCH SERVICE	658	29	687	12	699
MANAGEMENT OPERATIONS STAFF	153		153	1	154
STAFF ECONOMISTS GROUP	7		7		7
STATISTICAL REPORTING SERVICE	286	29	315	7	322

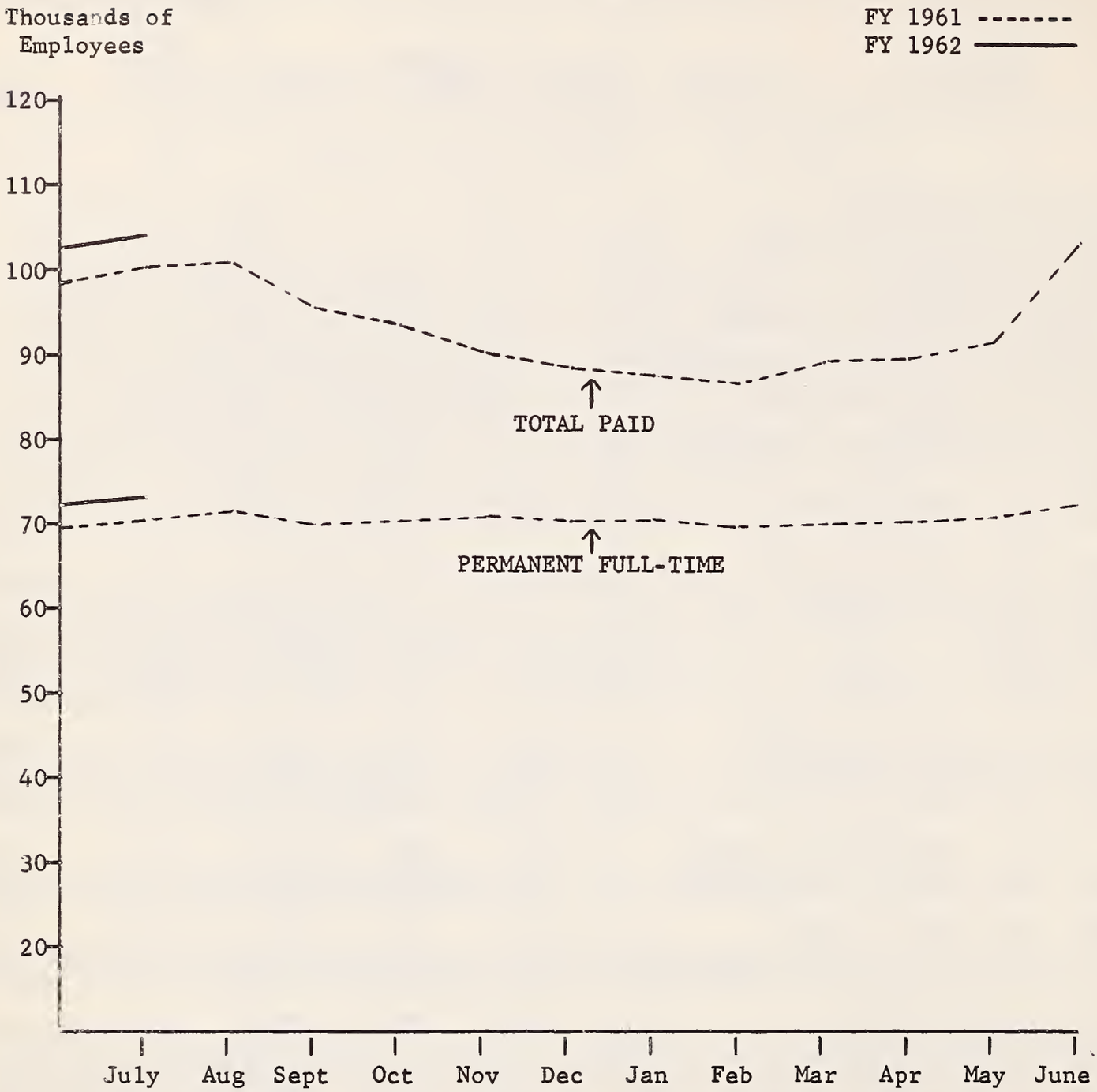
MONTHLY REPORT OF PAID EMPLOYMENT
As of End of August 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	60,988	16,024	77,012	15,627	92,639
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	146		146		146
AGRICULTURAL RESEARCH SERVICE	12,674	1,290	13,964	712	14,676
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	1	8
FOREST SERVICE	15,154	13,948	29,102	4,533	33,635
SOIL CONSERVATION SERVICE	14,316	53	14,369	3,282	17,651
AGRICULTURAL MARKETING SERVICE	5,881	272	6,153	688	6,841
COMMODITY EXCHANGE AUTHORITY	85	1	86		86
FOREIGN AGRICULTURAL SERVICE	245	16	261	1	262
AGRI. STAB. & CONSERVATION SERVICE	6,627	328	6,955	306	7,261
FEDERAL CROP INSURANCE CORPORATION	378	12	390	730	1,120
FARMERS HOME ADMINISTRATION	4,457	31	4,488	5,103*	9,591
RURAL ELECTRIFICATION ADMINISTRATION	210		210	3	213
ECONOMIC RESEARCH SERVICE	155	40	195	22	217
MANAGEMENT OPERATIONS STAFF					
STAFF ECONOMISTS GROUP					
STATISTICAL REPORTING SERVICE	653	33	686	246	932

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

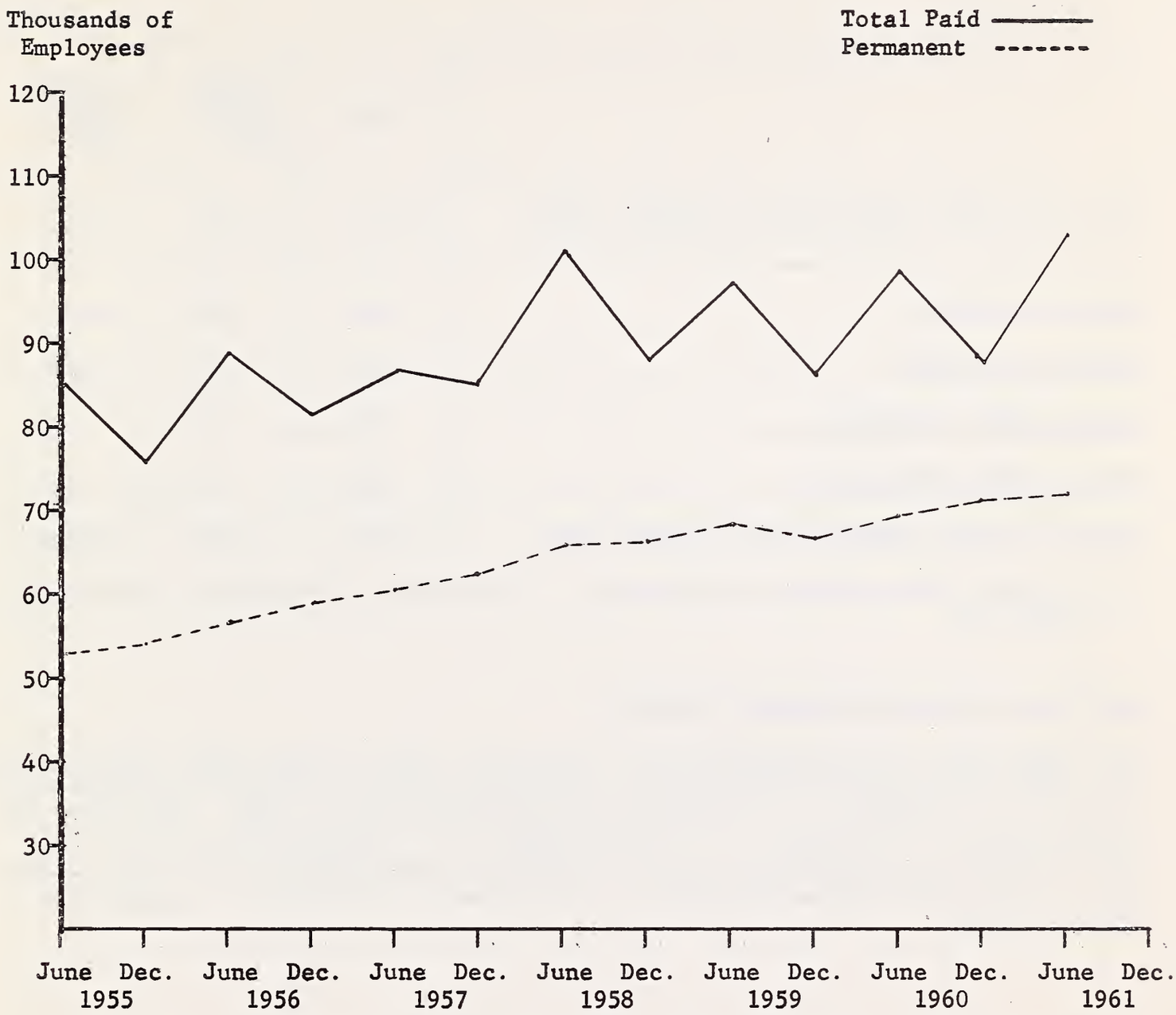
* Includes 5,065 FHA State and County Committeemen who performed service during the month.

COMPARISON OF TOTAL PERMANENT FULL-TIME AND TOTAL PAID
EMPLOYMENT FOR FISCAL YEARS 1961 AND 1962



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1955 TO DEC. 1961 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF AUGUST 1961 1/

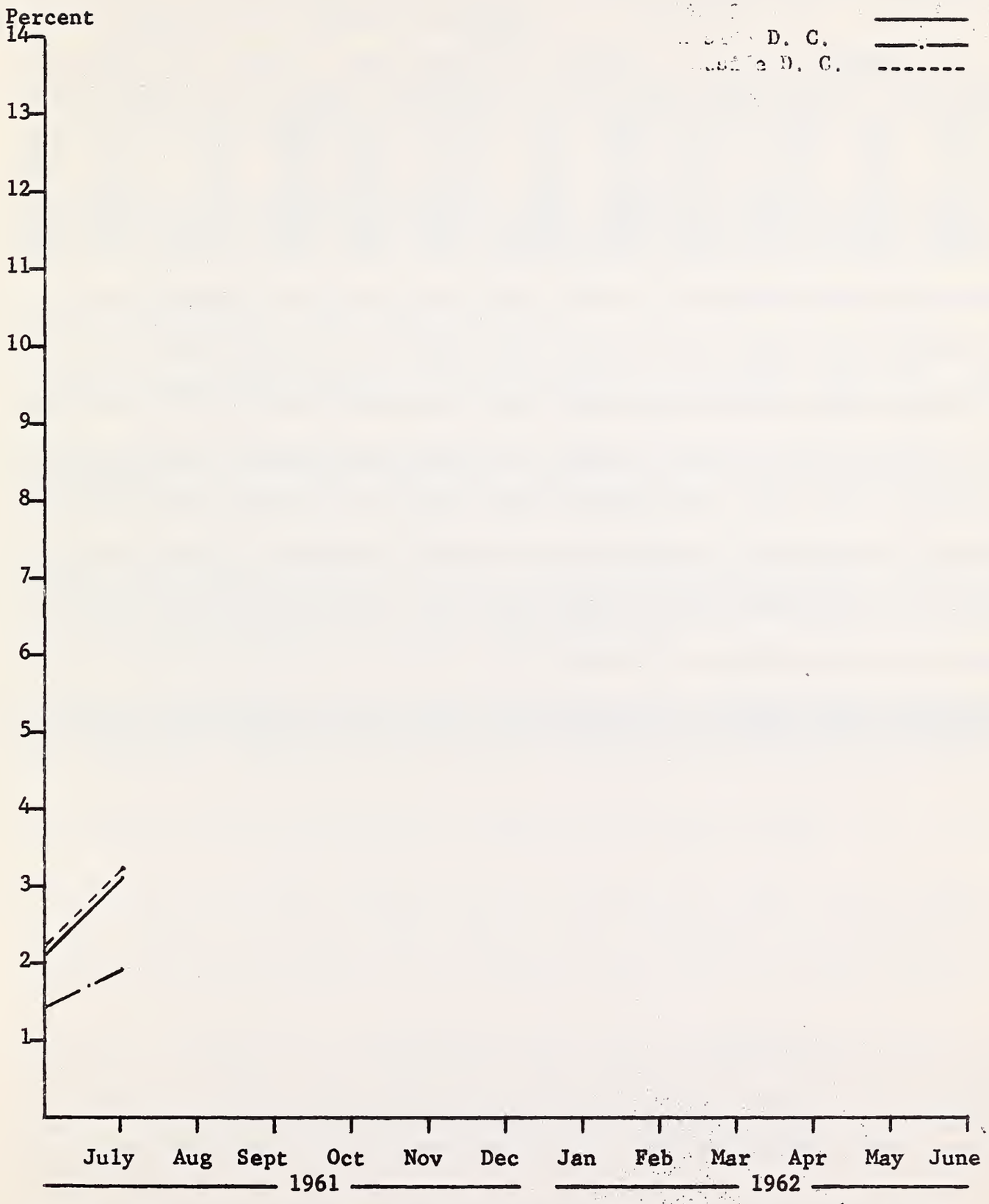
	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	88,146	11,762	76,384
TOTAL ACCESSIONS	2,553	142	2,411
TOTAL SEPARATIONS	2,914	215	2,699
INTRA-AGENCY ACCESSIONS	108	54	54
INTRA-AGENCY SEPARATIONS	104	34	70
TOTAL FULL-TIME EMPLOYEES END CURRENT MONTH	87,789	11,709	76,080

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis of Monthly Personnel Turnover

The separations from the Department on August 31, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 2,914, or 3.3 percent, a 0.2 percent increase since July 31, 1961. There were 215 separations, or 1.8 percent, in the Washington, D. C., Metropolitan Area, a 0.1 percent decrease since July 31, 1961. Outside the Washington, D. C., Metropolitan Area, there were 2,699 separations, or 3.5 percent, a 0.3 percent increase since July 31, 1961.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
1961:												
June	86,321	81,325	1,719	2.1	11,686	11,435	164	1.4	74,635	69,863	1,555	2.2
July	88,146	87,234	2,673	3.1	11,762	11,724	219	1.9	76,384	75,510	2,454	3.2

1/ Excludes WOC employees and employees in Territories and Foreign Countries.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. WOC (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C., Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports are received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

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STATISTICAL SUMMARY OF EMPLOYMENT

FOR

SEPTEMBER 1961

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

SEPTEMBER 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 8/31/61	87,789	88,721
As of 9/30/61	80,856	81,781
Net Change	-6,933	-6,940
INSIDE D. C. METRO. AREA		
As of 8/31/61	11,709	11,709
As of 9/30/61	11,386	11,386
Net Change	- 323	- 323
OUTSIDE D. C. METRO. AREA		
As of 8/31/61	76,080	77,012
As of 9/30/61	69,470	70,395
Net Change	-6,610	-6,617

Full-time employment in the Department of Agriculture numbered 81,781 on September 30, 1961, as compared with 88,721 on August 31, 1961. Part-time and intermittent employment totaled 15,870 as compared with 15,874 on August 31, 1961.

Total paid employment on September 31, 1961, was 97,651, a decrease of 6,944 since August 31, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The decrease in full-time employment occurred primarily in seasonal employment in Forest Land Management and Other Research in Forest Service, and in the program of Assistance to SCD and Other Cooperators under the Soil Conservation Service; and in regular employment in the Plant Regulatory program under Agricultural Research Service. There was an increase in seasonal employment in the Cotton Division of Agricultural Marketing Service.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of September 1961
Inside and Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	71,691	10,090	81,781	15,870	97,651
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	59		59	1	60
OFFICE OF BUDGET AND FINANCE	73		73		73
OFFICE OF PERSONNEL	76	4	80	1	81
OFFICE OF PLANT AND OPERATIONS	73	1	74		74
WORKING CAPITAL FUND	142	6	148		148
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	6		6		6
OFFICE OF INFORMATION	140	1	141	1	142
OFF. OF INF. WORKING CAPITAL FUND	107		107	2	109
LIBRARY	155	2	157	1	158
OFFICE OF THE GENERAL COUNSEL	391	7	398	4	402
AGRICULTURAL RESEARCH SERVICE	15,638	1,067	16,705	838	17,543
FARMER COOPERATIVE SERVICE	108	2	110		110
FEDERAL EXTENSION SERVICE	236	4	240	4	244
FOREST SERVICE	15,628	8,022	23,650	4,521	28,171
SOIL CONSERVATION SERVICE	14,573	47	14,620	3,293	17,913
AGRICULTURAL MARKETING SERVICE	7,153	413	7,566	1,085	8,651
COMMODITY EXCHANGE AUTHORITY	121	2	123		123
FOREIGN AGRICULTURAL SERVICE	795	27	822	3	825
AGRI. STAB. & CONSERVATION SERVICE	7,991	328	8,319	334	8,653
FEDERAL CROP INSURANCE CORPORATION	474	13	487	621	1,108
FARMERS HOME ADMINISTRATION	4,639	41	4,680	4,694*	9,374
RURAL ELECTRIFICATION ADMINISTRATION	957	4	961	7	968
ECONOMIC RESEARCH SERVICE	807	58	865	77	942
MANAGEMENT OPERATIONS STAFF	151		151		151
STAFF ECONOMISTS GROUP	5		5		5
STATISTICAL REPORTING SERVICE	1,184	41	1,225	383	1,608

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 4,649 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH SEPTEMBER 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	+1,852	- 573	+1,279	+1,468	+2,747
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY		- 2	- 2		- 2
OFFICE OF BUDGET AND FINANCE		- 1	- 1		- 1
OFFICE OF PERSONNEL	+ 1	+ 4	+ 5		+ 5
OFFICE OF PLANT AND OPERATIONS	- 7	+ 1	- 6		- 6
WORKING CAPITAL FUND	- 11	+ 4	- 7		- 7
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS	- 1		- 1		- 1
OFFICE OF INFORMATION	+ 13	- 2	+ 11		+ 11
OFF. OF INF. WORKING CAPITAL FUND	+ 1	- 2	- 1	+ 2	+ 1
LIBRARY	+ 5		+ 5		+ 5
OFFICE OF THE GENERAL COUNSEL	- 6	+ 6		- 1	- 1
AGRI. CONSERVATION PROGRAM SERVICE	- 63		- 63	- 1	- 64
AGRICULTURAL RESEARCH SERVICE	+ 252	+ 184	+ 436	- 347	+ 89
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	- 6	+ 3	- 3	+ 3	
FOREST SERVICE	+ 607	- 258	+ 349	+1,948	+2,297
SOIL CONSERVATION SERVICE	+ 265	- 7	+ 258	+ 382	+ 640
AGRICULTURAL MARKETING SERVICE	-2,423	- 78	-2,501	- 295	-2,796
COMMODITY EXCHANGE AUTHORITY	+ 1	+ 2	+ 3		+ 3
FOREIGN AGRICULTURAL SERVICE		+ 6	+ 6	+ 1	+ 7
AGRI. STAB. & CONSERVATION SERVICE	+1,085	- 563	+ 522	+ 75	+ 597
FEDERAL CROP INSURANCE CORPORATION	- 5	+ 8	+ 3	- 31	- 28
FARMERS HOME ADMINISTRATION	- 13	+ 21	+ 8	- 727	- 719
RURAL ELECTRIFICATION ADMINISTRATION	+ 10	+ 2	+ 12	- 1	+ 11
ECONOMIC RESEARCH SERVICE	+ 807	+ 58	+ 865	+ 77	+ 942
MANAGEMENT OPERATIONS STAFF	+ 151		+ 151		+ 151
STAFF ECONOMISTS GROUP	+ 5		+ 5		+ 5
STATISTICAL REPORTING SERVICE	+1,184	+ 41	+1,225	+ 383	+1,608

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of September 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	11,155	231	11,386	250	11,636
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	59		59	1	60
OFFICE OF BUDGET AND FINANCE	73		73		73
OFFICE OF PERSONNEL	76	4	80	1	81
OFFICE OF PLANT AND OPERATIONS	73	1	74		74
WORKING CAPITAL FUND	142	6	148		148
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	6		6		6
OFFICE OF INFORMATION	140	1	141	1	142
OFF. OF INF. WORKING CAPITAL FUND	107		107	2	109
LIBRARY	155	2	157	1	158
OFFICE OF THE GENERAL COUNSEL	244	5	249	4	253
AGRICULTURAL RESEARCH SERVICE	3,139	123	3,262	161	3,423
FARMER COOPERATIVE SERVICE	108	2	110		110
FEDERAL EXTENSION SERVICE	229	4	233	3	236
FOREST SERVICE	596	12	608	13	621
SOIL CONSERVATION SERVICE	554	5	559	15	574
AGRICULTURAL MARKETING SERVICE	1,254	21	1,275	24	1,299
COMMODITY EXCHANGE AUTHORITY	37	1	38		38
FOREIGN AGRICULTURAL SERVICE	553	17	570	2	572
AGRI. STAB. & CONSERVATION SERVICE	1,419	8	1,427	5	1,432
FEDERAL CROP INSURANCE CORPORATION	98	4	102		102
FARMERS HOME ADMINISTRATION	188	3	191	5	196
RURAL ELECTRIFICATION ADMINISTRATION	755	4	759	4	763
ECONOMIC RESEARCH SERVICE	672	5	677	8	685
MANAGEMENT OPERATIONS STAFF	151		151		151
STAFF ECONOMISTS GROUP	5		5		5
STATISTICAL REPORTING SERVICE	313	3	316		316

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of September 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL
TOTAL	60,536	9,859	70,395	15,620	86,015
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERSTIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	147	2	149		149
AGRICULTURAL RESEARCH SERVICE	12,499	944	13,443	677	14,120
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	1	8
FOREST SERVICE	15,032	8,010	23,042	4,508	27,550
SOIL CONSERVATION SERVICE	14,019	42	14,061	3,278	17,339
AGRICULTURAL MARKETING SERVICE	5,899	392	6,291	1,061	7,352
COMMODITY EXCHANGE AUTHORITY	84	1	85		85
FOREIGN AGRICULTURAL SERVICE	242	10	252	1	253
AGRI. STAB. & CONSERVATION SERVICE	6,572	320	6,892	329	7,221
FEDERAL CROP INSURANCE CORPORATION	376	9	385	621	1,006
FARMERS HOME ADMINISTRATION	4,451	38	4,489	4,689*	9,178
RURAL ELECTRIFICATION ADMINISTRATION	202		202	3	205
ECONOMIC RESEARCH SERVICE	135	53	188	69	257
MANAGEMENT OPERATIONS STAFF					
STAFF ECONOMISTS GROUP					
STATISTICAL REPORTING SERVICE	871	38	909	383	1,292

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 4,649 FHA State and County Committeemen who performed service during the month.

TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF SEPTEMBER 1961 1/

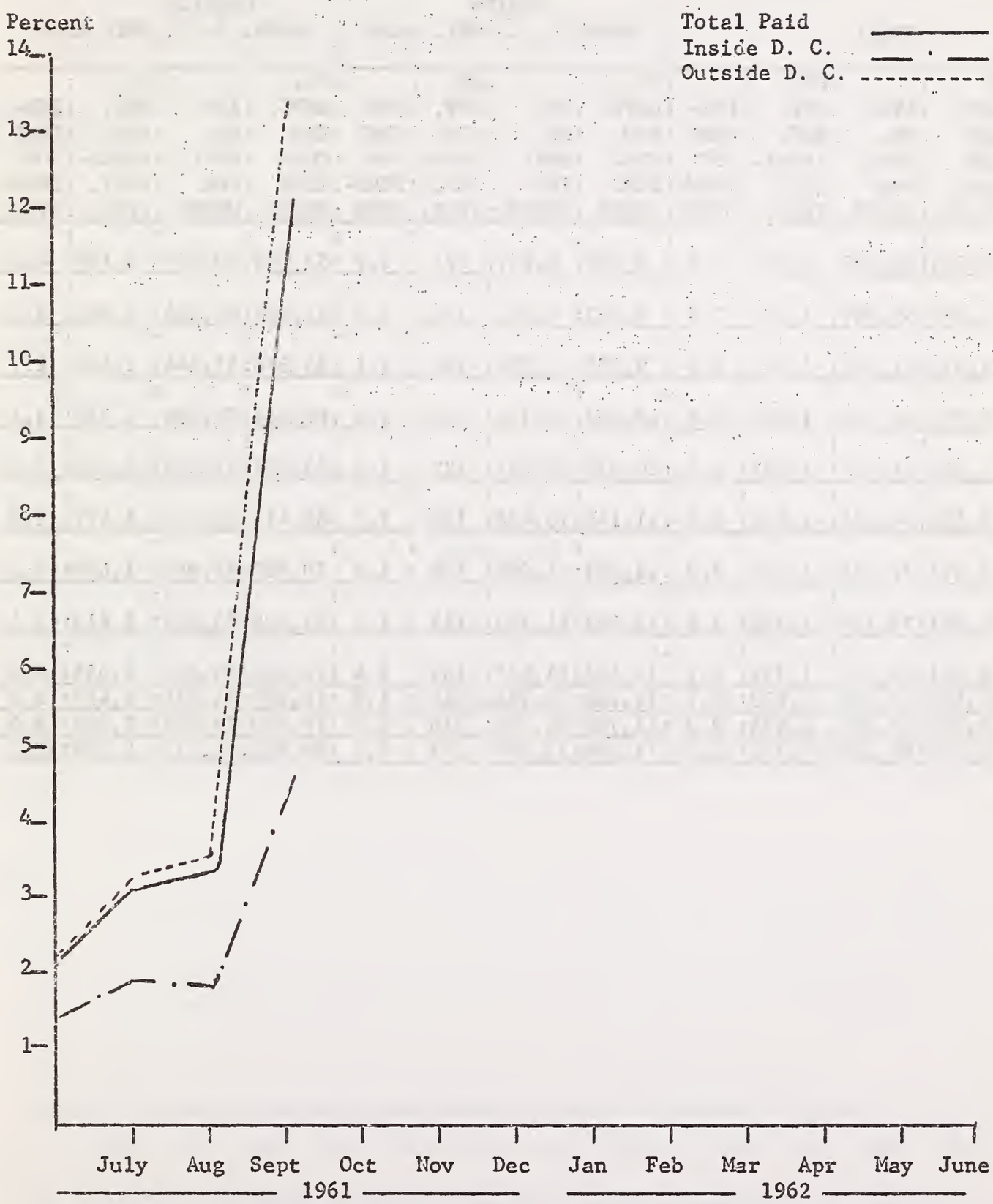
	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	87,789	11,709	76,080
TOTAL ACCESSIONS	3,244	179	3,065
TOTAL SEPARATIONS	10,181	525	9,656
INTRA-AGENCY ACCESSIONS	123	72	51
INTRA-AGENCY SEPARATIONS	119	49	70
TOTAL FULL-TIME EMPLOYEES END CURRENT MONTH	80,856	11,386	69,470

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis of Monthly Personnel Turnover

The separations from the Department on September 30, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 10,181, or 12.1 percent, a 8.8 percent increase since August 31, 1961. There were 525 separations, or 4.5 percent, in the Washington, D. C., Metropolitan Area, a 2.7 percent increase since August 31, 1961. Outside the Washington, D. C., Metropolitan Area, there were 9,656 separations, or 13.3 percent, a 9.8 percent increase since August 31, 1961.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



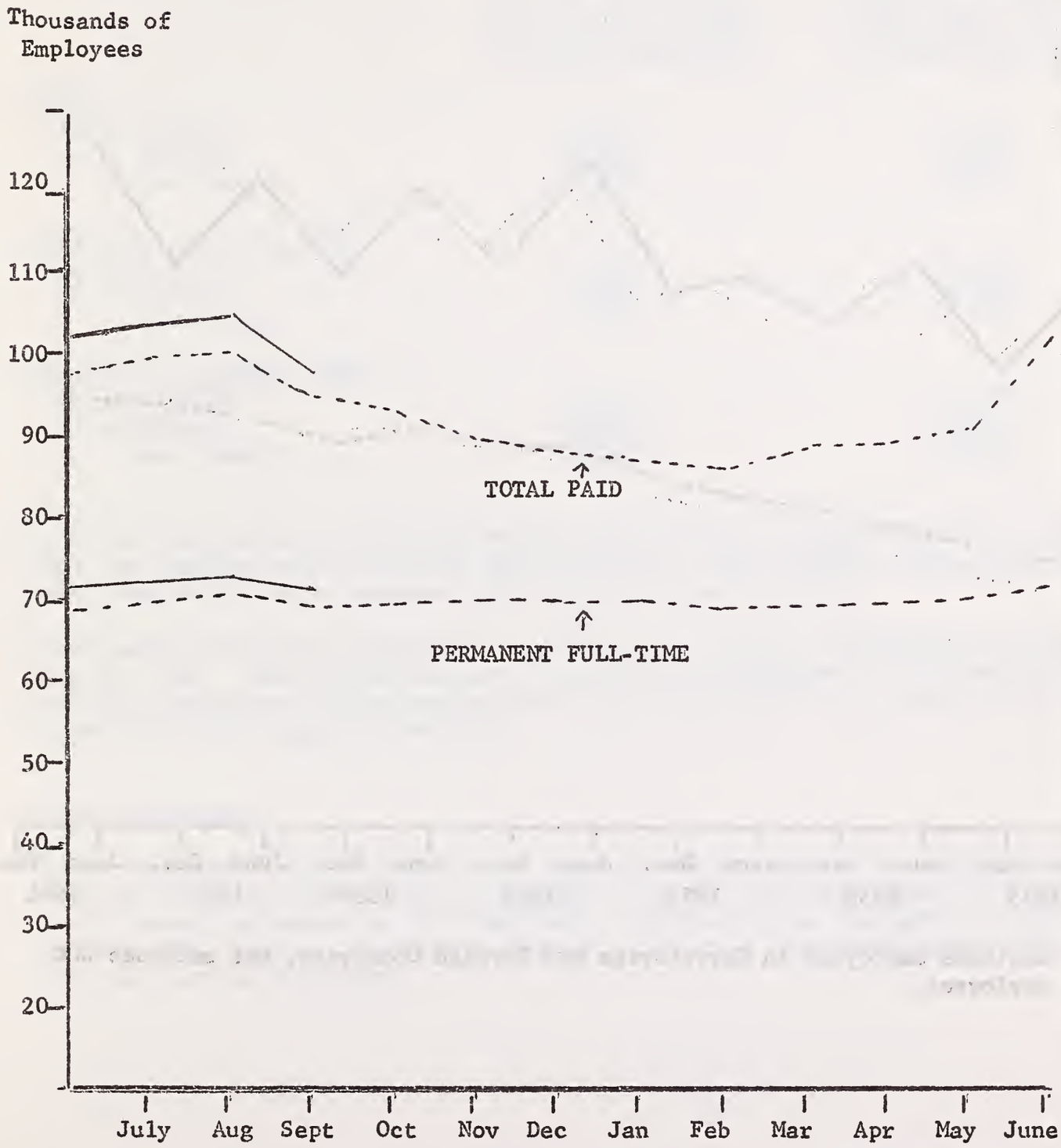
1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
1961:												
June	86,321	81,325	1,719	2.1	11,686	11,435	164	1.4	74,635	69,863	1,555	2.2
July	88,146	87,234	2,673	3.1	11,762	11,724	219	1.9	76,384	75,510	2,454	3.2
Aug.	87,789	87,968	2,914	3.3	11,709	11,736	215	1.8	76,080	76,232	2,699	3.5
Sept	80,856	84,323	10,181	12.1	11,386	11,548	525	4.5	69,470	72,775	9,656	13.3

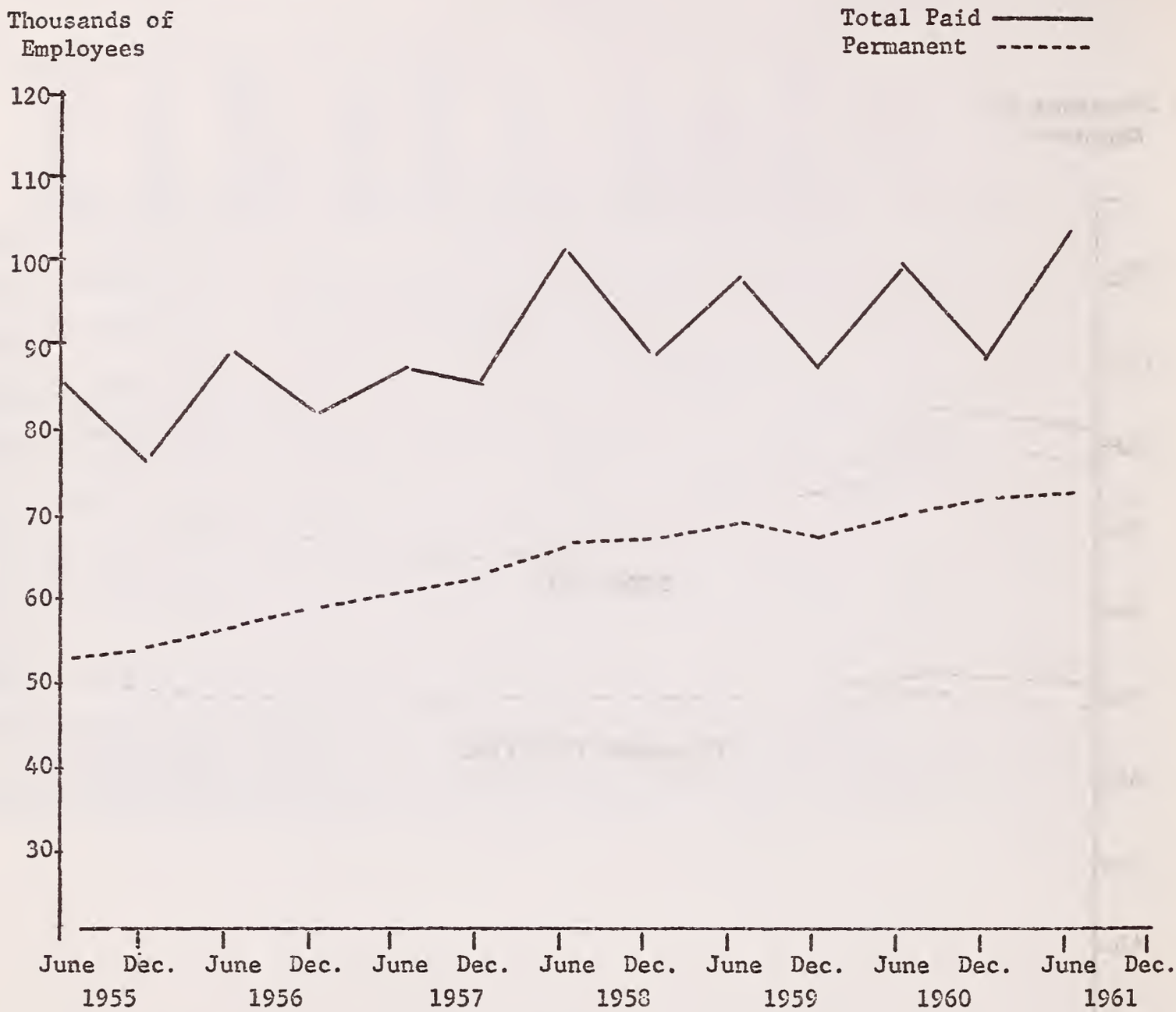
1/ Excludes WOC employees and employees in Territories and Foreign Countries.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID
EMPLOYMENT FOR FISCAL YEARS 1961 AND 1962 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1955 TO DEC. 1961 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

GENERAL SUMMARY
FIRST QUARTER, FISCAL YEAR 1962

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 6/30/61	86,321	87,262
As of 9/30/61	80,856	81,781
Net Change	-5,465	-5,481
INSIDE D. C. METRO. AREA		
As of 6/30/61	11,686	11,686
As of 9/30/61	11,386	11,386
Net Change	- 300	- 300
OUTSIDE D. C. METRO. AREA		
As of 6/30/61	74,635	75,576
As of 9/30/61	69,470	70,395
Net Change	-5,165	-5,181

Full-time employment in the Department of Agriculture numbered 81,781 on September 30, 1961, as compared with 87,262 on June 30, 1961. Part-time and intermittent employment totaled 15,870 as compared with 15,295 on June 30, 1961.

Total paid employment on September 30, 1961, was 97,651, a decrease of 4,906 since June 30, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

Casual Employment

Casual employees (not included in the regular monthly reports of employment) are reported whenever information is received. For the month of August 1961 there were 21,693 casual employees in the Department, representing an increase of 1,854 from the July 1961 figure. The Forest Service is the only agency employing casual personnel during the period.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. WOC (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C., Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports are received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

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STATISTICAL SUMMARY OF EMPLOYMENT

FOR

OCTOBER 1961

Prepared by: Division of Personnel Operations
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

OCTOBER 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 9/30/61	80,583*	81,508*
As of 10/31/61	79,008	79,937
Net Change	-1,575	-1,571
INSIDE D. C. METRO. AREA		
As of 9/30/61	11,369*	11,369*
As of 10/31/61	11,327	11,327
Net Change	- 42	- 42
OUTSIDE D. C. METRO. AREA		
As of 9/30/61	69,214*	70,139*
As of 10/31/61	67,681	68,610
Net Change	-1,533	-1,529

Full-time employment in the Department of Agriculture numbered 79,937 on October 31, 1961, as compared with 81,508* on September 30, 1961. Part-time and intermittent employment totaled 16,746 as compared with 16,112* on September 30, 1961.

Total paid employment on October 31, 1961, was 96,683, a decrease of 968 since September 30, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The decrease in full-time employment occurred primarily in seasonal employment in Forest Land Management, in the Tobacco Division of the Agricultural Marketing Service, and in the program of Assistance to SCD and Other Cooperators under the Soil Conservation Service. Increases in seasonal employment were reported for the Commodity Credit Corporation and for the Fruits and Vegetables Division of the Agricultural Marketing Service.

There were more Committeemen who performed service during the month, which accounts for the increase in the Farmers Home Administration.

*Amended figures.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of October 1961
Inside and Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	71,471	8,466	79,937	16,746	96,683
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	59		59	1	60
OFFICE OF BUDGET AND FINANCE	71		71		71
OFFICE OF PERSONNEL	72	3	75	1	76
OFFICE OF PLANT AND OPERATIONS	73		73		73
WORKING CAPITAL FUND	143	2	145		145
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	143	4	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	108	1	109	2	111
LIBRARY	156	3	159	2	161
OFFICE OF THE GENERAL COUNSEL	390	6	396	6	402
AGRICULTURAL RESEARCH SERVICE	15,526	1,017	16,543	894	17,437
FARMER COOPERATIVE SERVICE	107	2	109	1	110
FEDERAL EXTENSION SERVICE	235	5	240	7	247
FOREST SERVICE	15,795	6,303	22,098	4,382	26,480
SOIL CONSERVATION SERVICE	14,553	46	14,599	2,962	17,561
AGRICULTURAL MARKETING SERVICE	7,175	437	7,612	957	8,569
COMMODITY EXCHANGE AUTHORITY	120	2	122		122
FOREIGN AGRICULTURAL SERVICE	791	19	810	2	812
AGRI. STAB. & CONSERVATION SERVICE	7,991	442	8,433	332	8,765
FEDERAL CROP INSURANCE CORPORATION	480	10	490	626	1,116
FARMERS HOME ADMINISTRATION	4,648	57	4,705	6,031*	10,736
RURAL ELECTRIFICATION ADMINISTRATION	944	4	948	8	956
ECONOMIC RESEARCH SERVICE	815	59	874	142	1,016
MANAGEMENT OPERATIONS STAFF	154		154		154
STAFF ECONOMISTS GROUP	5		5	4	9
STATISTICAL REPORTING SERVICE	901	44	945	385	1,330

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,984 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH OCTOBER 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	+1,499	- 638	+ 861	+2,744	+3,605
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY		- 1	- 1		- 1
OFFICE OF BUDGET AND FINANCE		- 1	- 1		- 1
OFFICE OF PERSONNEL	- 6	+ 1	- 5		- 5
OFFICE OF PLANT AND OPERATIONS	- 7		- 7		- 7
WORKING CAPITAL FUND	- 10	+ 1	- 9		- 9
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 11	+ 2	+ 13		+ 13
OFF. OF INF. WORKING CAPITAL FUND	+ 3		+ 3	+ 1	+ 4
LIBRARY	+ 10	+ 1	+ 11	+ 1	+ 12
OFFICE OF THE GENERAL COUNSEL	- 4	+ 5	+ 1		+ 1
AGRI. CONS. PROGRAM SERVICE	- 63		- 63	- 1	- 64
AGRICULTURAL RESEARCH SERVICE	+ 150	+ 192	+ 342	- 223	+ 119
FARMER COOPERATIVE SERVICE		+ 1	+ 1	+ 1	+ 2
FEDERAL EXTENSION SERVICE	- 8	+ 5	- 3	+ 6	+ 3
FOREST SERVICE	+ 711	- 428	+ 283	+2,002	+2,285
SOIL CONSERVATION SERVICE	+ 282	- 12	+ 270	+ 211	+ 481
AGRICULTURAL MARKETING SERVICE	-2,442	- 29	-2,471	+ 54	-2,417
COMMODITY EXCHANGE AUTHORITY	- 2	+ 1	- 1		- 1
FOREIGN AGRICULTURAL SERVICE	- 7	+ 8	+ 1		+ 1
AGRI. STAB. & CONSERVATION SERVICE	+1,019	- 524	+ 495	+ 83	+ 578
FEDERAL CROP INSURANCE CORPORATION		+ 5	+ 5	+ 38	+ 43
FARMERS HOME ADMINISTRATION	- 4	+ 32	+ 28	+ 39	+ 67
RURAL ELECTRIFICATION ADMINISTRATION	- 9		- 9	+ 1	- 8
ECONOMIC RESEARCH SERVICE	+ 815	+ 59	+ 874	+ 142	+1,016
MANAGEMENT OPERATIONS STAFF	+ 154		+ 154		+ 154
STAFF ECONOMISTS GROUP	+ 5		+ 5	+ 4	+ 9
STATISTICAL REPORTING SERVICE	+ 901	+ 44	+ 945	+ 385	+1,330

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of October 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP..	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	11,108	219	11,327	286	11,613
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	59		59	1	60
OFFICE OF BUDGET AND FINANCE	71		71		71
OFFICE OF PERSONNEL	72	3	75	1	76
OFFICE OF PLANT AND OPERATIONS	73		73		73
WORKING CAPITAL FUND	143	2	145		145
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	143	4	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	108	1	109	2	111
LIBRARY	156	3	159	2	161
OFFICE OF THE GENERAL COUNSEL	247	3	250	4	254
AGRICULTURAL RESEARCH SERVICE	3,079	131	3,210	175	3,385
FARMER COOPERATIVE SERVICE	107	2	109	1	110
FEDERAL EXTENSION SERVICE	228	5	233	5	238
FOREST SERVICE	604	9	613	16	629
SOIL CONSERVATION SERVICE	552	3	555	14	569
AGRICULTURAL MARKETING SERVICE	1,264	19	1,283	26	1,309
COMMODITY EXCHANGE AUTHORITY	36	1	37		37
FOREIGN AGRICULTURAL SERVICE	547	15	562		562
AGRI. STAB. & CONSERVATION SERVICE	1,423	5	1,428	7	1,435
FEDERAL CROP INSURANCE CORPORATION	101	3	104		104
FARMERS HOME ADMINISTRATION	193		193	6	199
RURAL ELECTRIFICATION ADMINISTRATION	745	4	749	4	753
ECONOMIC RESEARCH SERVICE	683	6	689	10	699
MANAGEMENT OPERATIONS STAFF	154		154		154
STAFF ECONOMISTS GROUP	5		5	4	9
STATISTICAL REPORTING SERVICE	299		299	7	306

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of October 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	60,363	8,247	68,610	16,460	85,068
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	143	3	146	2	148
AGRICULTURAL RESEARCH SERVICE	12,447	886	13,333	719	14,052
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	2	9
FOREST SERVICE	15,191	6,294	21,485	4,366	25,851
SOIL CONSERVATION SERVICE	14,001	43	14,044	2,948	16,992
AGRICULTURAL MARKETING SERVICE	5,911	418	6,329	931	7,260
COMMODITY EXCHANGE AUTHORITY	84	1	85		85
FOREIGN AGRICULTURAL SERVICE	244	4	248	2	250
AGRI. STAB. & CONSERVATION SERVICE	6,568	437	7,005	325	7,330
FEDERAL CROP INSURANCE CORPORATION	379	7	386	626	1,012
FARMERS HOME ADMINISTRATION	4,455	57	4,512	6,025*	10,537
RURAL ELECTRIFICATION ADMINISTRATION	199		199	4	201
ECONOMIC RESEARCH SERVICE	132	53	185	132	317
MANAGEMENT OPERATIONS STAFF					
STAFF ECONOMISTS GROUP					
STATISTICAL REPORTING SERVICE	602	44	646	378	1,024

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,984 FHA State and County Committeemen who performed service during the month.

TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF OCTOBER 1961 1/

	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	80,583*	11,369*	69,214*
TOTAL ACCESSIONS	2,241	173	2,068
TOTAL SEPARATIONS	3,802	226	3,576
INTRA-AGENCY ACCESSIONS	97	51	46
INTRA-AGENCY SEPARATIONS	111	40	71
TOTAL FULL-TIME EMPLOYEES END CURRENT MONTH	79,008	11,327	67,681

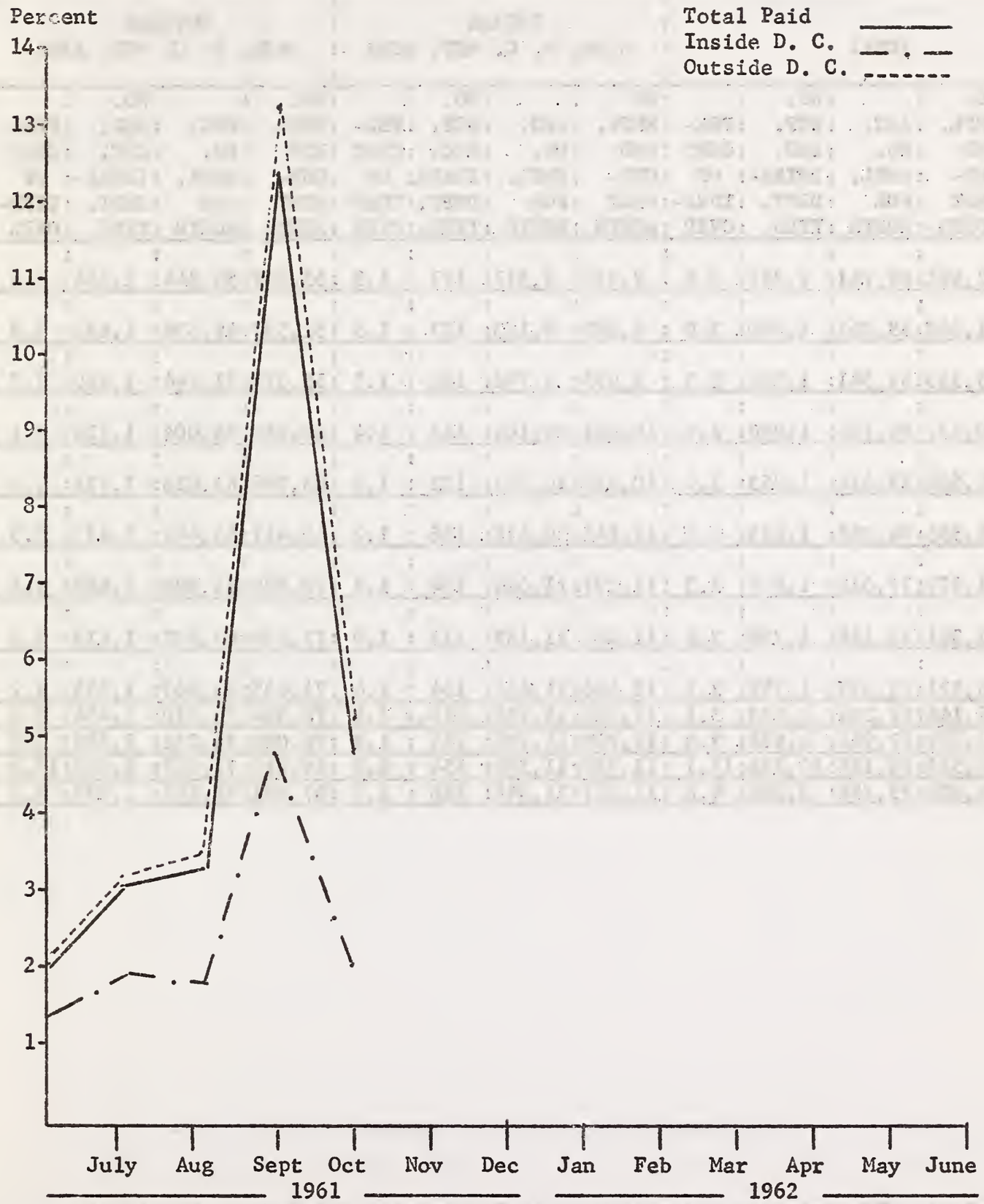
1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

* Amended figures

Analysis of Monthly Personnel Turnover

The separations from the Department on October 31, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 3,802, or 4.8 percent, a 7.3 percent decrease since September 30, 1961. There were 226 separations, or 2.0 percent, in the Washington, D. C., Metropolitan Area, a 2.5 percent decrease since September 30, 1961. Outside the Washington, D. C., Metropolitan Area, there were 3,576 separations, or 5.2 percent, a 8.1 percent decrease since September 30, 1961.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



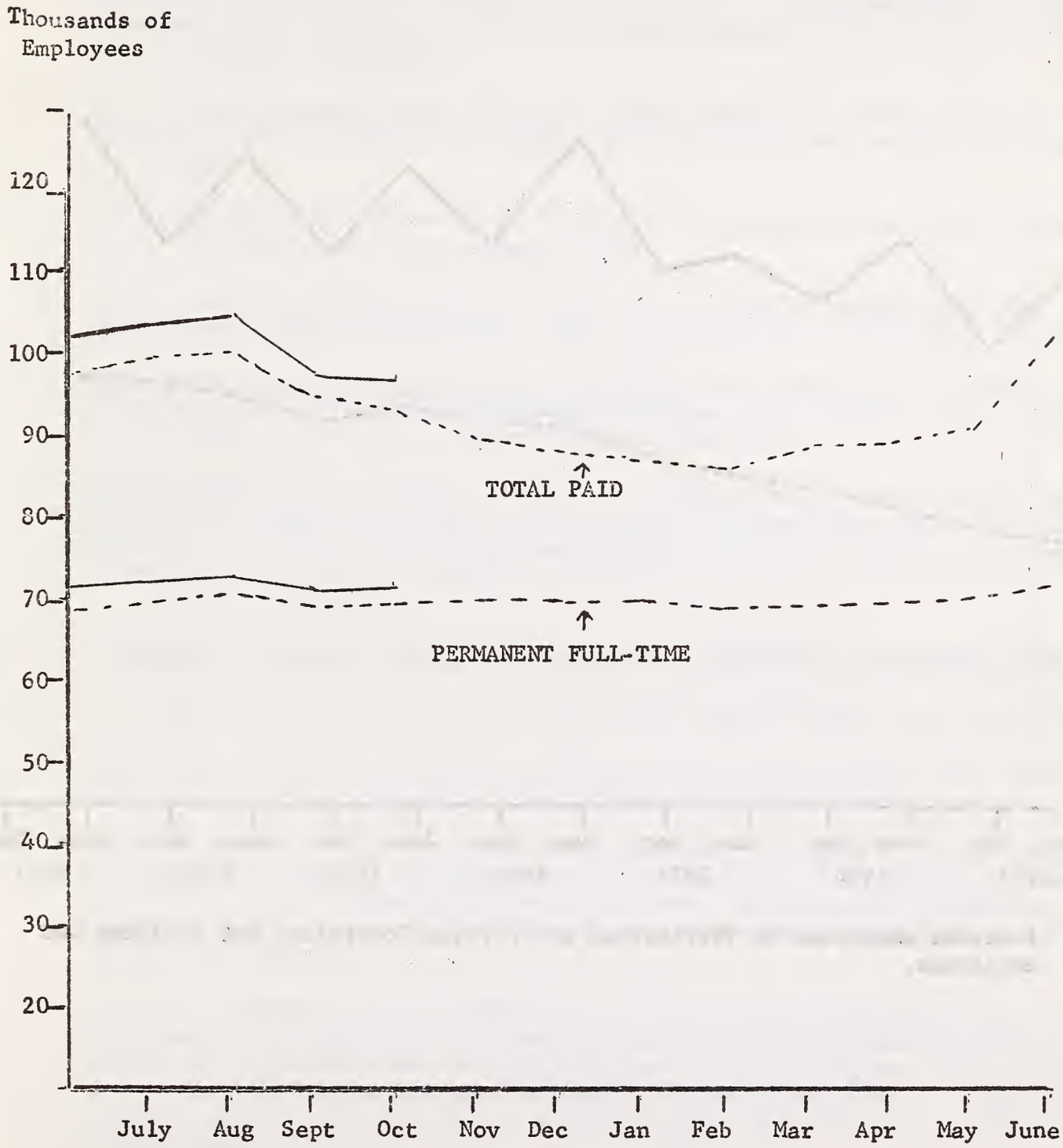
1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CUR-RENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PER-CENT OF TURN-OVER	NO. EMPL. END CUR-RENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PER-CENT OF TURN-OVER	NO. EMPL. END CUR-RENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PER-CENT OF TURN-OVER
1953:												
June:	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June:	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June:	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June:	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June:	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June:	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June:	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June:	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
1961:												
June:	86,321	81,325	1,719	2.1	11,686	11,435	164	1.4	74,635	69,863	1,555	2.2
July:	88,146	87,234	2,673	3.1	11,762	11,724	219	1.9	76,384	75,510	2,454	3.2
Aug.:	87,789	87,968	2,914	3.3	11,709	11,736	215	1.8	76,080	76,232	2,699	3.5
Sept:	80,583	84,186	10,216	12.1	11,369	11,539	554	4.8	69,214	72,647	9,662	13.3
Oct.:	79,008	79,796	3,802	4.8	11,327	11,348	226	2.0	67,681	78,448	3,576	5.2

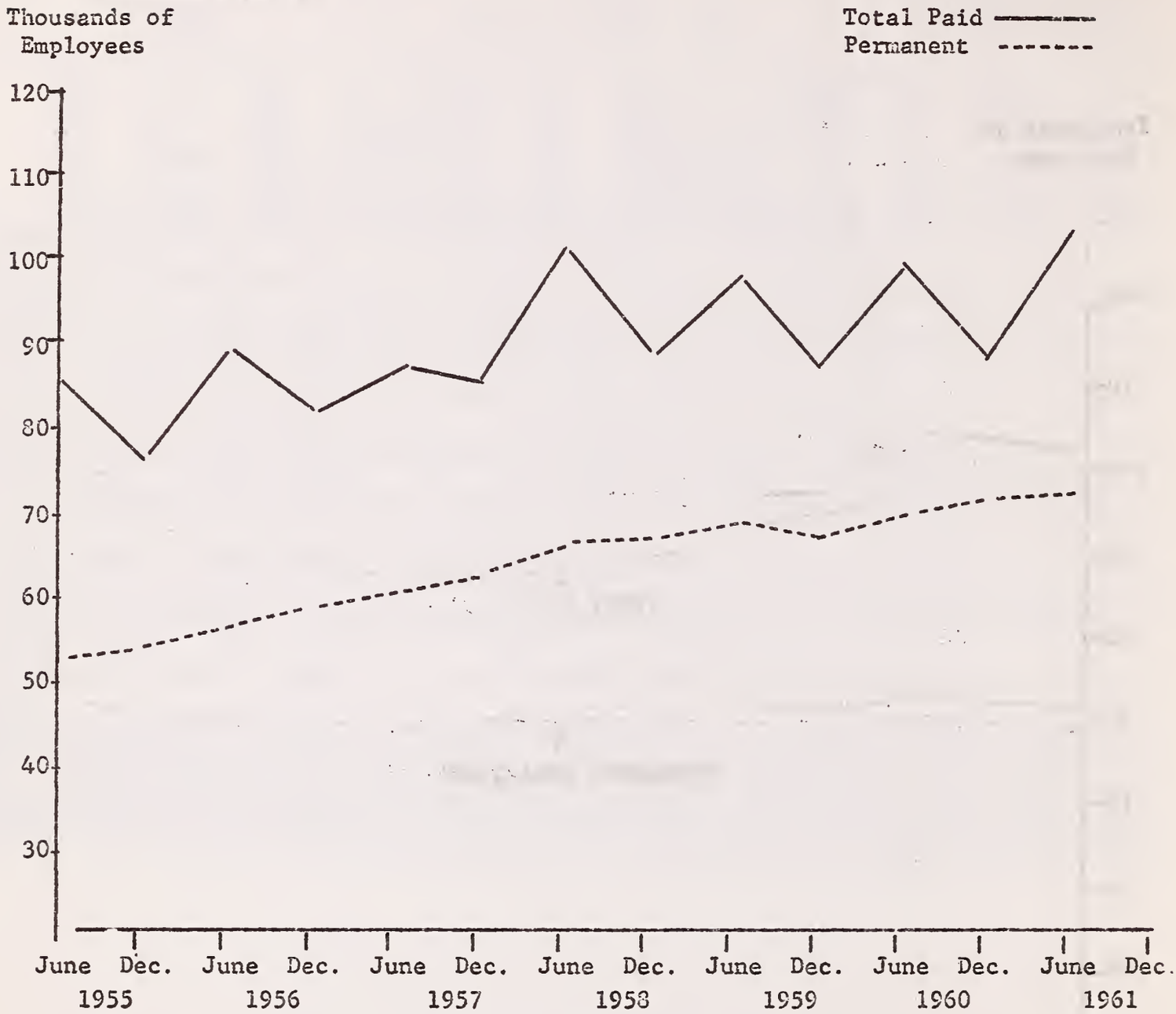
1/ Excludes WOC employees and employees in Territories and Foreign Countries.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT FOR FISCAL YEARS 1961 AND 1962 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1955 TO DEC. 1961 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. WOC (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C., Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports are received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

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UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

FOR

NOVEMBER 1961

Prepared by: Policies and Procedures Division
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

NOVEMBER 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 10/31/61	79,008	79,937
As of 11/30/61	77,250	78,194
Net Change	-1,758	-1,743
INSIDE D. C. METRO. AREA		
As of 10/31/61	11,327	11,327
As of 11/30/61	11,325	11,325
Net Change	- 2	- 2
OUTSIDE D. C. METRO. AREA		
As of 10/31/61	67,681	68,610
As of 11/30/61	65,925	66,869
Net Change	-1,756	-1,741

Full-time employment in the Department of Agriculture numbered 78,194 on November 30, 1961, as compared with 79,937 on October 31, 1961. Part-time and intermittent employment totaled 15,990 as compared with 16,746 on October 31, 1961.

Total paid employment on November 30, 1961, was 94,184, a decrease of 2,499 since October 31, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The decrease in full-time employment occurred primarily in seasonal employment in Forest Land Management, and in the Plant Regulatory program of the Agricultural Research Service. Increases in seasonal employment were reported for the Commodity Credit Corporation and for the Cotton, Poultry, and Tobacco Divisions of the Agricultural Marketing Service.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of November 1961
Inside and Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	71,678	6,516	78,194	15,990	94,184
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	60		60	1	61
OFFICE OF BUDGET AND FINANCE	69		69		69
OFFICE OF PERSONNEL	73	2	75	1	76
OFFICE OF PLANT AND OPERATIONS	73		73		73
WORKING CAPITAL FUND	143	4	147		147
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF RURAL AREAS DEVELOPMENT	6		6	1	7
OFFICE OF INFORMATION	142	5	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	112		112		112
LIBRARY	154	3	157	2	159
OFFICE OF THE GENERAL COUNSEL	386	8	394	4	398
AGRICULTURAL RESEARCH SERVICE	15,505	939	16,444	884	17,328
COOPERATIVE STATE EXP.STATION SERVICE	98		98	3	101
FARMER COOPERATIVE SERVICE	107	1	108	1	109
FEDERAL EXTENSION SERVICE	235	5	240	7	247
FOREST SERVICE	15,824	4,250	20,074	3,863	23,937
SOIL CONSERVATION SERVICE	14,564	40	14,604	2,818	17,422
AGRICULTURAL MARKETING SERVICE	7,253	399	7,652	1,311	8,963
COMMODITY EXCHANGE AUTHORITY	122	3	125		125
FOREIGN AGRICULTURAL SERVICE	792	18	810	1	811
AGRI. STAB. & CONSERVATION SERVICE	7,986	636	8,622	290	8,912
FEDERAL CROP INSURANCE CORPORATION	483	14	497	580	1,077
FARMERS HOME ADMINISTRATION	4,665	76	4,741	5,776*	10,517
RURAL ELECTRIFICATION ADMINISTRATION	945	4	949	9	958
ECONOMIC RESEARCH SERVICE	810	63	873	137	1,010
MANAGEMENT OPERATIONS STAFF	149	3	152		152
STAFF ECONOMISTS GROUP	7		7	3	10
STATISTICAL REPORTING SERVICE	899	43	942	297	1,239

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,726 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH NOVEMBER 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	+1,716	+ 150	+1,866	+2,649	+4,515
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	+ 2	- 1	+ 1	+ 1	+ 2
OFFICE OF BUDGET AND FINANCE	+ 1	- 1			
OFFICE OF PERSONNEL	- 4		- 4		- 4
OFFICE OF PLANT AND OPERATIONS	- 7		- 7		- 7
WORKING CAPITAL FUND	- 8	+ 3	- 5		- 5
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF RURAL AREAS DEVELOPMENT	+ 6		+ 6	+ 1	+ 7
OFFICE OF INFORMATION	+ 10	+ 2	+ 12		+ 12
OFF. OF INF. WORKING CAPITAL FUND	+ 7	- 1	+ 6	- 1	+ 5
LIBRARY	+ 5	+ 1	+ 6	+ 1	+ 7
OFFICE OF THE GENERAL COUNSEL	- 8	+ 7	- 1	- 2	- 3
AGRI. CONS. PROGRAM SERVICE	- 63		- 63	- 1	- 64
AGRICULTURAL RESEARCH SERVICE	+ 61	+ 242	+ 303	+ 12	+ 315
COOPERATIVE STATE EXP.STATION SERVICE	+ 98		+ 98	+ 3	+ 101
FARMER COOPERATIVE SERVICE	- 2	+ 1	- 1	+ 1	
FEDERAL EXTENSION SERVICE	- 7	+ 4	- 3	+ 6	+ 3
FOREST SERVICE	+ 941	+ 136	+1,077	+1,632	+2,709
SOIL CONSERVATION SERVICE	+ 302	- 3	+ 299	+ 108	+ 407
AGRICULTURAL MARKETING SERVICE	-2,483	- 30	-2,513	- 154	-2,667
COMMODITY EXCHANGE AUTHORITY		+ 2	+ 2		+ 2
FOREIGN AGRICULTURAL SERVICE	- 7	+ 8	+ 1	- 3	- 2
AGRI. STAB. & CONSERVATION SERVICE	+1,000	- 377	+ 623	+ 39	+ 662
FEDERAL CROP INSURANCE CORPORATION		+ 9	+ 9	- 13	- 4
FARMERS HOME ADMINISTRATION	+ 15	+ 39	+ 54	+ 580	+ 634
RURAL ELECTRIFICATION ADMINISTRATION	- 8		- 8	+ 2	- 6
ECONOMIC RESEARCH SERVICE	+ 810	+ 63	+ 873	+ 137	+1,010
MANAGEMENT OPERATIONS STAFF	+ 149	+ 3	+ 152		+ 152
STAFF ECONOMISTS GROUP	+ 7		+ 7	+ 3	+ 10
STATISTICAL REPORTING SERVICE	+ 899	+ 43	+ 942	+ 297	+1,239

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of November 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	11,100	225	11,325	287	11,612
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	60		60	1	61
OFFICE OF BUDGET AND FINANCE	69		69		69
OFFICE OF PERSONNEL	73	2	75	1	76
OFFICE OF PLANT AND OPERATIONS	73		73		73
WORKING CAPITAL FUND	143	4	147		147
OFFICE OF ADMINISTRATIVE MANAGEMENT	9		9		9
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF RURAL AREAS DEVELOPMENT	6		6	1	7
OFFICE OF INFORMATION	142	5	147	1	148
OFF. OF INF. WORKING CAPITAL FUND	112		112		112
LIBRARY	154	3	157	2	159
OFFICE OF THE GENERAL COUNSEL	243	3	246	4	250
AGRICULTURAL RESEARCH SERVICE	2,984	137	3,121	183	3,304
COOPERATIVE STATE EXP.STATION SERVICE	98		98		98
FARMER COOPERATIVE SERVICE	107	1	108	1	109
FEDERAL EXTENSION SERVICE	228	5	233	5	238
FOREST SERVICE	595	9	604	16	620
SOIL CONSERVATION SERVICE	548	3	551	14	565
AGRICULTURAL MARKETING SERVICE	1,258	18	1,276	24	1,300
COMMODITY EXCHANGE AUTHORITY	38	1	39		39
FOREIGN AGRICULTURAL SERVICE	546	15	561		561
AGRI. STAB. & CONSERVATION SERVICE	1,425	5	1,430	3	1,433
FEDERAL CROP INSURANCE CORPORATION	103	1	104		104
FARMERS HOME ADMINISTRATION	191	1	192	5	197
RURAL ELECTRIFICATION ADMINISTRATION	749	4	753	5	758
ECONOMIC RESEARCH SERVICE	683	5	688	10	698
MANAGEMENT OPERATIONS STAFF	149	3	152		152
STAFF ECONOMISTS GROUP	7		7	3	10
STATISTICAL REPORTING SERVICE	300		300	8	308

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of November 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	60,575	6,291	66,866	15,703	82,569
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY					
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF ADMINISTRATIVE MANAGEMENT					
OFFICE OF HEARING EXAMINERS					
OFFICE OF RURAL AREAS DEVELOPMENT					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	140	5	145		145
AGRICULTURAL RESEARCH SERVICE	12,521	802	13,323	701	14,024
COOPERATIVE STATE EXP.STATION SERVICE				3	3
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	2	9
FOREST SERVICE	15,229	4,241	19,470	3,847	23,317
SOIL CONSERVATION SERVICE	14,016	37	14,053	2,804	16,857
AGRICULTURAL MARKETING SERVICE	5,995	381	6,376	1,287	7,663
COMMODITY EXCHANGE AUTHORITY	84	2	86		86
FOREIGN AGRICULTURAL SERVICE	246	3	249	1	250
AGRI. STAB. & CONSERVATION SERVICE	6,561	631	7,192	287	7,479
FEDERAL CROP INSURANCE CORPORATION	380	13	393	580	973
FARMERS HOME ADMINISTRATION	4,474	75	4,549	5,771*	10,320
RURAL ELECTRIFICATION ADMINISTRATION	196		196	4	200
ECONOMIC RESEARCH SERVICE	127	58	185	127	312
MANAGEMENT OPERATIONS STAFF					
STAFF ECONOMISTS GROUP					
STATISTICAL REPORTING SERVICE	599	43	642	289	931

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,726 FHA State and County Committeemen who performed service during the month.

TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF NOVEMBER 1961 1/

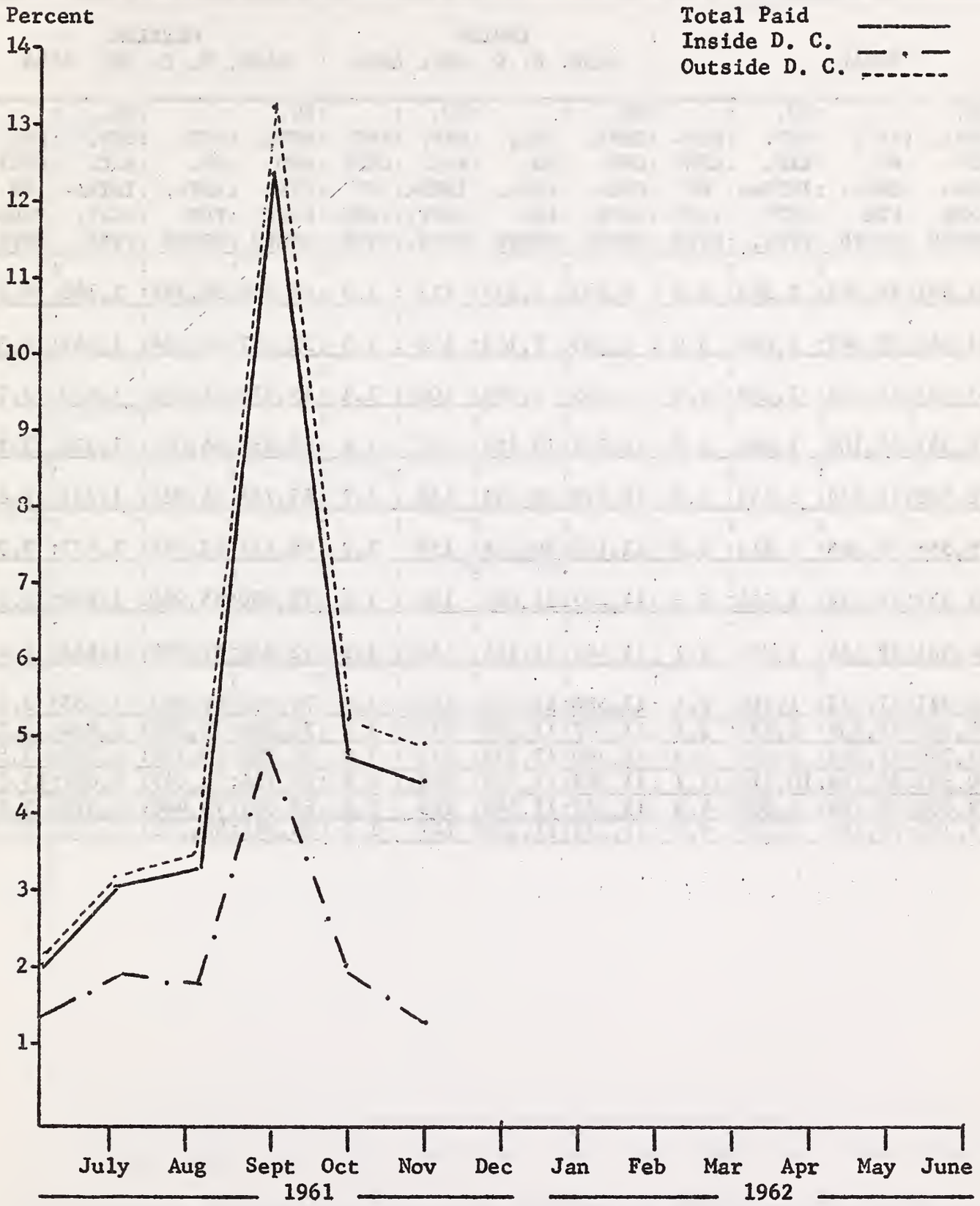
	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	79,008	11,327	67,681
TOTAL ACCESSIONS	1,715	129	1,586
TOTAL SEPARATIONS	3,503	147	3,356
INTRA-AGENCY ACCESSIONS	226	164	62
INTRA-AGENCY SEPARATIONS	196	148	48
TOTAL FULL-TIME EMPLOYEES END CURRENT MONTH	77,250	11,325	65,925

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis of Monthly Personnel Turnover

The separations from the Department on November 30, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 3,503, or 4.5 percent, a 0.3 percent decrease since October 31, 1961. There were 147 separations, or 1.3 percent, in the Washington, D. C., Metropolitan Area, a 0.7 percent decrease since October 31, 1961. Outside the Washington, D. C. Metropolitan Area, there were 3,356 separations, or 5.0 percent, a 0.2 percent decrease since October 31, 1961.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



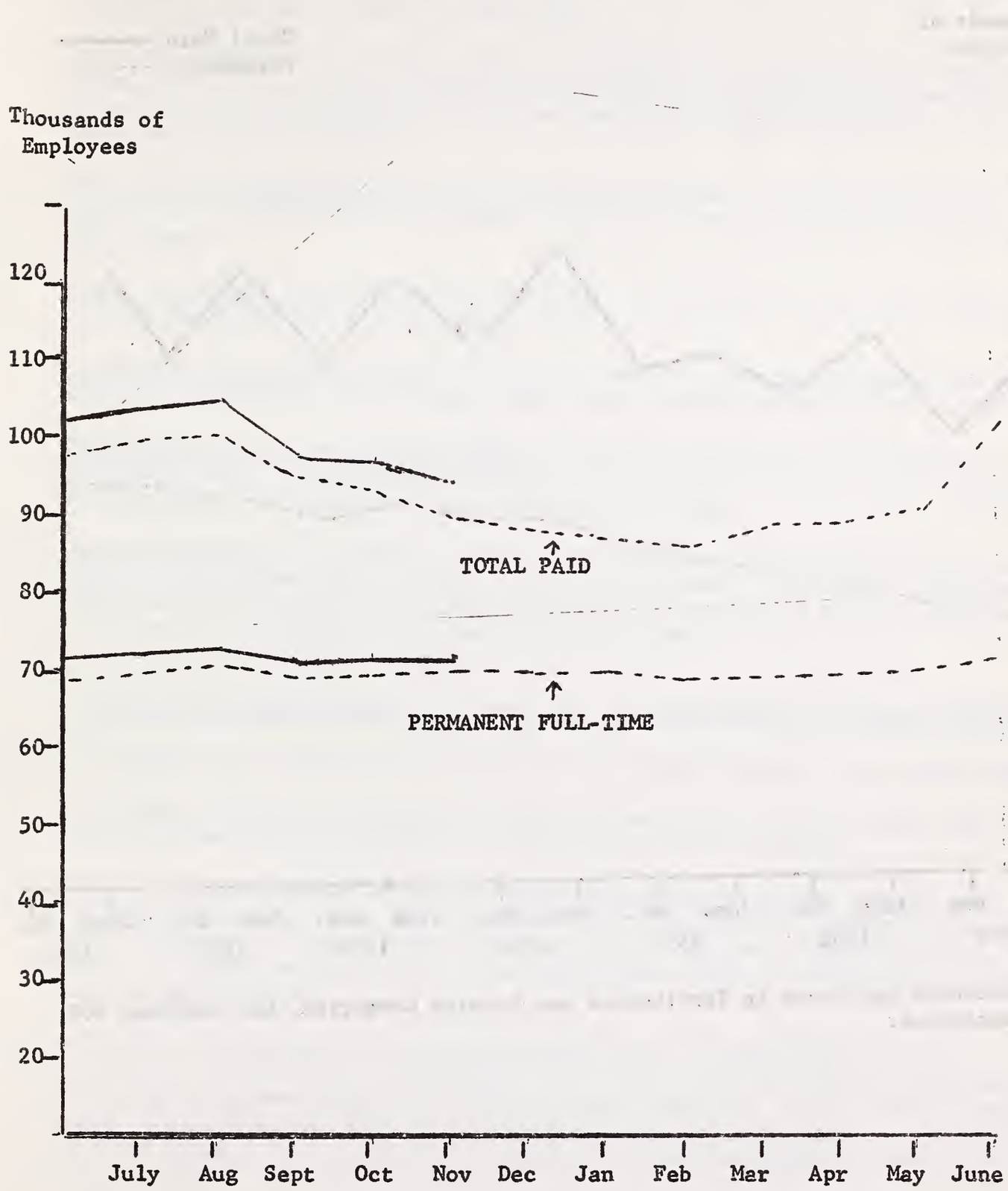
1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PERCENT OF TURNOVER	NO. EMPL. END CURRENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PERCENT OF TURNOVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
1961:												
June	86,321	81,325	1,719	2.1	11,686	11,435	164	1.4	74,635	69,863	1,555	2.2
July	88,146	87,234	2,673	3.1	11,762	11,724	219	1.9	76,384	75,510	2,454	3.2
Aug.	87,789	87,968	2,914	3.3	11,709	11,736	215	1.8	76,080	76,232	2,699	3.5
Sept	80,583	84,186	10,216	12.1	11,369	11,539	554	4.8	69,214	72,647	9,662	13.3
Oct.	79,008	79,796	3,802	4.8	11,327	11,348	226	2.0	67,681	78,448	3,576	5.2
Nov.	77,250	78,129	3,503	4.5	11,325	11,326	147	1.3	65,925	66,803	3,356	5.0

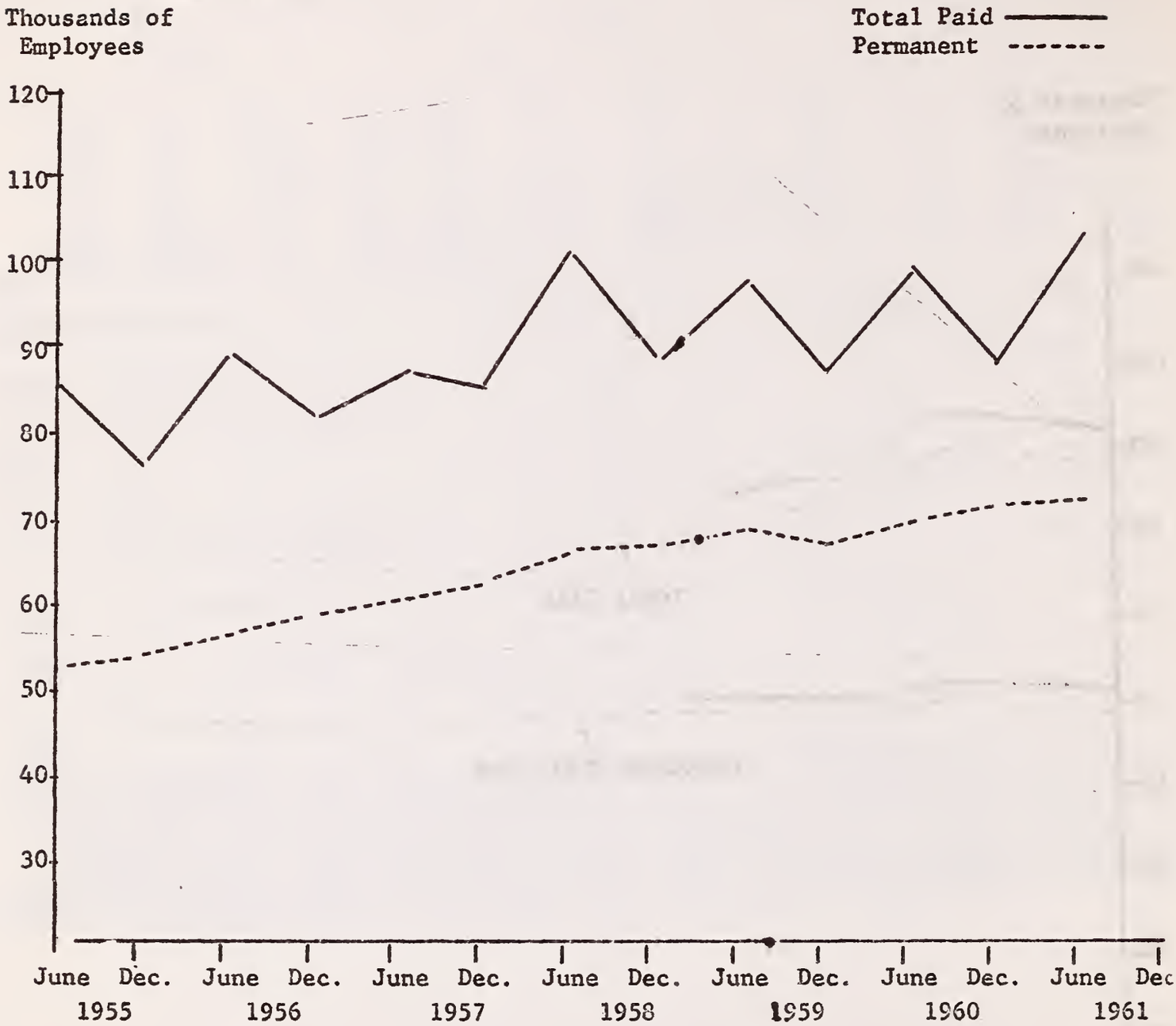
1/ Excludes WOC employees and employees in Territories and Foreign Countries.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID
EMPLOYMENT FOR FISCAL YEARS 1961 AND 1962 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1955 TO DEC. 1961 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. WOC (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C., Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports are received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.

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UNITED STATES DEPARTMENT OF AGRICULTURE

STATISTICAL SUMMARY OF EMPLOYMENT

FOR

DECEMBER 1961

Prepared by: Policies and Procedures Division
Office of Personnel

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

DECEMBER 1961

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 11/30/61	77,250	78,194
As of 12/31/61	75,115	76,082
Net Change	-2,135	-2,112
INSIDE D. C. METRO. AREA		
As of 11/30/61	11,325	11,325
As of 12/31/61	11,330	11,330
Net Change	+ 5	+ 5
OUTSIDE D. C. METRO. AREA		
As of 11/30/61	65,925	66,869
As of 12/31/61	63,785	64,752
Net Change	-2,140	-2,117

Full-time employment in the Department of Agriculture numbered 76,082 on December 31, 1961, as compared with 78,194 on November 30, 1961. Part-time and intermittent employment totaled 15,562 as compared with 15,990 on November 30, 1961.

Total paid employment on December 31, 1961, was 91,644, a decrease of 2,540 since November 30, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

The decrease in full-time employment occurred primarily in seasonal employment in Forest Land Management, in the Cotton Division of the Agricultural Marketing Service, and in the Commodity Credit Corporation. Increases in regular employment were reported for the Meat Inspection Division of the Agricultural Research Service and for the State and Private Forestry Divisions of the Forest Service.

There were fewer Committeemen who performed service during the month, which accounts for the decrease in the Farmers Home Administration.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of December 1961
Inside and Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	71,909	4,173	76,082	15,562	91,644
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	62		62	2	64
OFFICE OF BUDGET AND FINANCE	66		66		66
OFFICE OF PERSONNEL	75		75	1	76
OFFICE OF PLANT AND OPERATIONS	83	1	84		84
WORKING CAPITAL FUND	144	3	147		147
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	141	5	146	1	147
OFF. OF INF. WORKING CAPITAL FUND	110		110		110
LIBRARY	155	2	157	2	159
OFFICE OF THE GENERAL COUNSEL	386	9	395	6	401
AGRICULTURAL RESEARCH SERVICE	15,599	852	16,451	804	17,255
COOPERATIVE STATE EXP.STATION SERVICE	99		99		99
FARMER COOPERATIVE SERVICE	107	2	109		109
FEDERAL EXTENSION SERVICE	234	2	236	8	244
FOREST SERVICE	15,841	2,358	18,199	4,133	22,332
SOIL CONSERVATION SERVICE	14,564	37	14,601	2,624	17,225
AGRICULTURAL MARKETING SERVICE	7,271	326	7,597	1,152	8,749
COMMODITY EXCHANGE AUTHORITY	121	5	126		126
FOREIGN AGRICULTURAL SERVICE	799	16	815	2	817
AGRI. STAB. & CONSERVATION SERVICE	8,034	340	8,374	329	8,703
FEDERAL CROP INSURANCE CORPORATION	493	14	507	572	1,079
FARMERS HOME ADMINISTRATION	4,682	89	4,771	5,441*	10,212
RURAL ELECTRIFICATION ADMINISTRATION	944	3	947	11	958
OFFICE OF RURAL AREAS DEVELOPMENT	8		8	1	9
ECONOMIC RESEARCH SERVICE	811	63	874	83	957
MANAGEMENT OPERATIONS STAFF	152	3	155		155
STAFF ECONOMISTS GROUP	8		8	3	11
STATISTICAL REPORTING SERVICE	913	43	956	387	1,343

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,390 FHA State and County Committeemen who performed service during the month.

NET CHANGES IN EMPLOYMENT COMPARED WITH DECEMBER 1960 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	+ 1,814	- 214	+ 1,600	+ 2,174	+ 3,774
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	+ 5	- 1	+ 4	+ 2	+ 6
OFFICE OF BUDGET AND FINANCE	- 3		- 3		- 3
OFFICE OF PERSONNEL	- 3	- 2	- 5	- 1	- 6
OFFICE OF PLANT AND OPERATIONS	+ 3		+ 3		+ 3
WORKING CAPITAL FUND	- 7	+ 2	- 5		- 5
OFFICE OF ADMINISTRATIVE MANAGEMENT	- 9		- 9		- 9
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION	+ 9	+ 3	+ 12		+ 12
OFF. OF INF. WORKING CAPITAL FUND	+ 6		+ 6	- 1	+ 5
LIBRARY	+ 5		+ 5		+ 5
OFFICE OF THE GENERAL COUNSEL	- 4	+ 8	+ 4		+ 4
AGRI. CONS. PROGRAM SERVICE	- 63		- 63	- 1	- 64
AGRICULTURAL RESEARCH SERVICE	+ 87	+ 152	+ 239	- 39	+ 200
COOPERATIVE STATE EXP. STATION SERVICE	+ 99		+ 99		+ 99
FARMER COOPERATIVE SERVICE	- 1	+ 1			
FEDERAL EXTENSION SERVICE	- 7	+ 1	- 6	+ 7	+ 1
FOREST SERVICE	+ 901	+ 49	+ 950	+ 1,712	+ 2,662
SOIL CONSERVATION SERVICE	+ 276	- 2	+ 274	- 19	+ 255
AGRICULTURAL MARKETING SERVICE	- 2,462	+ 39	- 2,423	- 149	- 2,572
COMMODITY EXCHANGE AUTHORITY		+ 4	+ 4		+ 4
FOREIGN AGRICULTURAL SERVICE	- 4	+ 12	+ 8	- 2	+ 6
AGRI. STAB. & CONSERVATION SERVICE	+ 1,060	- 650	+ 410	+ 103	+ 513
FEDERAL CROP INSURANCE CORPORATION	+ 11	+ 10	+ 21	- 9	+ 12
FARMERS HOME ADMINISTRATION	+ 33	+ 51	+ 84	+ 93	+ 177
RURAL ELECTRIFICATION ADMINISTRATION	- 10		- 10	+ 4	- 6
OFFICE OF RURAL AREAS DEVELOPMENT	+ 8		+ 8	+ 1	+ 9
ECONOMIC RESEARCH SERVICE	+ 811	+ 63	+ 874	+ 83	+ 957
MANAGEMENT OPERATIONS STAFF	+ 152	+ 3	+ 155		+ 155
STAFF ECONOMISTS GROUP	+ 8		+ 8	+ 3	+ 11
STATISTICAL REPORTING SERVICE	+ 913	+ 43	+ 956	+ 387	+ 1,343

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of December 1961
Inside Washington, D. C., Metropolitan Area

AGENCIES	FULL-TIME			PART-TIME AND INTER-MITTENT	TOTAL PAID
	PERM.	TEMP.	TOTAL		
TOTAL	11,118	212	11,330	235	11,565
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY	62		62	1	63
OFFICE OF BUDGET AND FINANCE	66		66		66
OFFICE OF PERSONNEL	75		75	1	76
OFFICE OF PLANT AND OPERATIONS	83	1	84		84
WORKING CAPITAL FUND	144	3	147		147
OFFICE OF HEARING EXAMINERS	7		7		7
OFFICE OF INFORMATION	141	5	146	1	147
OFF. OF INF. WORKING CAPITAL FUND	110		110		110
LIBRARY	155	2	157	2	159
OFFICE OF THE GENERAL COUNSEL	243	5	248	4	252
AGRICULTURAL RESEARCH SERVICE	2,980	135	3,115	133	3,248
COOPERATIVE STATE EXP.STATION SERVICE	99		99		99
FARMER COOPERATIVE SERVICE	107	2	109		109
FEDERAL EXTENSION SERVICE	227	2	229	6	235
FOREST SERVICE	595	10	605	18	623
SOIL CONSERVATION SERVICE	544	4	548	13	561
AGRICULTURAL MARKETING SERVICE	1,269	16	1,285	20	1,305
COMMODITY EXCHANGE AUTHORITY	37	2	39		39
FOREIGN AGRICULTURAL SERVICE	565	1	566	1	567
AGRI. STAB. & CONSERVATION SERVICE	1,410	11	1,421	3	1,424
FEDERAL CROP INSURANCE CORPORATION	103		103		103
FARMERS HOME ADMINISTRATION	191	2	193	5	198
RURAL ELECTRIFICATION ADMINISTRATION	749	3	752	5	757
OFFICE OF RURAL AREAS DEVELOPMENT	8		8	1	9
ECONOMIC RESEARCH SERVICE	683	5	688	11	699
MANAGEMENT OPERATIONS STAFF	152	3	155		155
STAFF ECONOMISTS GROUP	8		8	3	11
STATISTICAL REPORTING SERVICE	305		305	7	312

MONTHLY REPORT OF PAID EMPLOYMENT
As of End of December 1961
Outside Washington, D. C., Metropolitan Area 1/

AGENCIES	FULL-TIME PERM.	FULL-TIME TEMP.	FULL-TIME TOTAL	PART-TIME AND INTER-MITTENT	TOTAL PAID
TOTAL	60,791	3,961	64,752	15,327	80,079
OFFICE OF THE SECRETARY:					
IMM. OFF. OF THE SECRETARY				1	1
OFFICE OF BUDGET AND FINANCE					
OFFICE OF PERSONNEL					
OFFICE OF PLANT AND OPERATIONS					
WORKING CAPITAL FUND					
OFFICE OF HEARING EXAMINERS					
OFFICE OF INFORMATION					
OFF. OF INF. WORKING CAPITAL FUND					
LIBRARY					
OFFICE OF THE GENERAL COUNSEL	143	4	147	2	149
AGRICULTURAL RESEARCH SERVICE	12,619	717	13,336	671	14,007
COOPERATIVE STATE EXP.STATION SERVICE					
FARMER COOPERATIVE SERVICE					
FEDERAL EXTENSION SERVICE	7		7	2	9
FOREST SERVICE	15,246	2,348	17,594	4,115	21,709
SOIL CONSERVATION SERVICE	14,020	33	14,053	2,611	16,664
AGRICULTURAL MARKETING SERVICE	6,002	310	6,312	1,132	7,444
COMMODITY EXCHANGE AUTHORITY	84	3	87		87
FOREIGN AGRICULTURAL SERVICE	234	15	249	1	250
AGRI. STAB. & CONSERVATION SERVICE	6,624	329	6,953	326	7,279
FEDERAL CROP INSURANCE CORPORATION	390	14	404	572	976
FARMERS HOME ADMINISTRATION	4,491	87	4,578	5,436*	10,014
RURAL ELECTRIFICATION ADMINISTRATION	195		195	6	201
OFFICE OF RURAL AREAS DEVELOPMENT					
ECONOMIC RESEARCH SERVICE	128	58	186	72	258
MANAGEMENT OPERATIONS STAFF					
STAFF ECONOMISTS GROUP					
STATISTICAL REPORTING SERVICE	608	43	651	380	1,031

1/ Includes employees in the 50 States, Territories, Possessions, and Foreign Countries.

* Includes 5,390 FHA State and County Committeemen who performed service during the month.

TURNOVER OF FULL-TIME EMPLOYEES FOR THE
MONTH OF DECEMBER 1961 1/

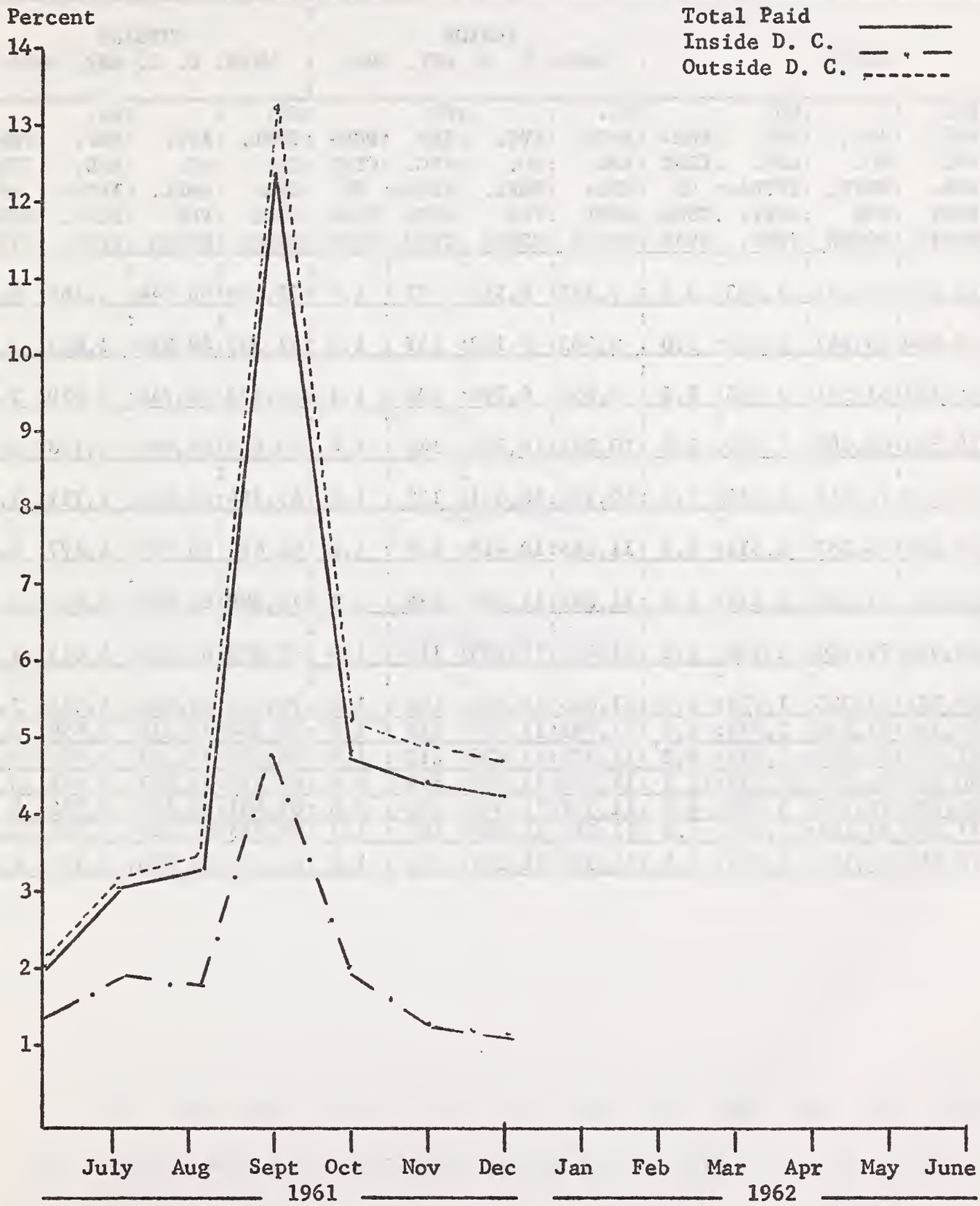
	TOTAL	INSIDE METRO. AREA	OUTSIDE METRO. AREA
TOTAL FULL-TIME EMPLOYEES END PREVIOUS MONTH	77,250	11,325	65,925
TOTAL ACCESSIONS	1,113	133	980
TOTAL SEPARATIONS	3,252	135	3,117
INTRA-AGENCY ACCESSIONS	95	56	39
INTRA-AGENCY SEPARATIONS	91	49	42
TOTAL FULL-TIME EMPLOYEES END CURRENT MONTH	75,115	11,330	63,785

1/ Excludes WOC employees and employees in Territories, Possessions, and Foreign Countries.

Analysis of Monthly Personnel Turnover

The separations from the Department on December 31, 1961, of full-time personnel within the fifty States of the United States, including temporary employees, amounted to 3,252, or 4.3 percent, a 0.2 percent decrease since November 30, 1961. There were 135 separations, or 1.2 percent, in the Washington, D. C., Metropolitan Area, a 0.1 percent decrease since November 30, 1961. Outside the Washington, D. C., Metropolitan Area, there were 3,117 separations, or 4.8 percent, a 0.2 percent decrease since November 30, 1961.

TURNOVER OF FULL-TIME EMPLOYEES 1/
BY MONTHS FOR CURRENT FISCAL YEAR



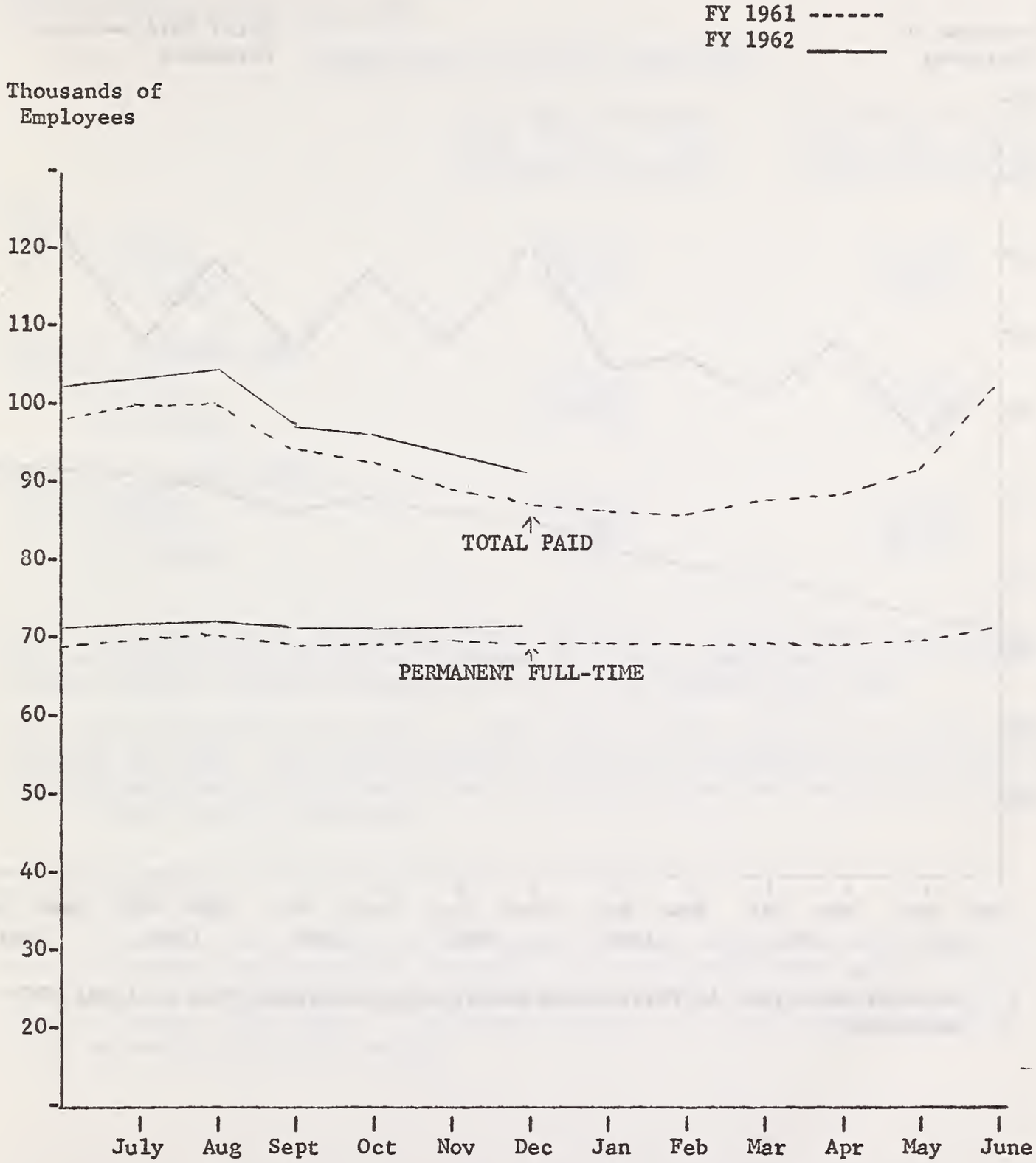
1/ Excludes transfers between reporting units. Employees outside the 50 States are excluded.

TREND OF TURNOVER OF FULL-TIME EMPLOYEES 1/

	TOTAL				INSIDE WASH. D. C. MET. AREA				OUTSIDE WASH. D. C. MET. AREA			
	NO. EMPL. END CUR-RENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PER-CENT OF TURN-OVER	NO. EMPL. END CUR-RENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PER-CENT OF TURN-OVER	NO. EMPL. END CUR-RENT MONTH	AVG. NO. EMPL. FOR MONTH	NO. SEP. EXC. INTRA-DEPT. TFRS.	PER-CENT OF TURN-OVER
1953:												
June	62,601	59,741	2,343	3.9	9,532	9,517	177	1.9	53,069	50,244	2,166	4.3
1954:												
June	61,840	59,047	1,800	3.0	9,303	9,123	137	1.5	52,537	49,834	1,663	3.3
1955:												
June	65,333	61,541	1,528	2.5	9,955	9,798	108	1.1	55,378	51,744	1,420	2.7
1956:												
June	70,337	66,108	1,880	2.8	10,282	10,104	142	1.4	60,055	56,004	1,738	3.1
1957:												
June	76,560	71,614	1,853	2.6	10,975	10,591	132	1.2	65,764	61,025	1,721	2.8
1958:												
June	79,556	74,365	1,613	2.2	11,145	10,416	136	1.2	68,411	63,449	1,477	2.3
1959:												
June	81,877	77,018	1,814	2.3	11,297	11,064	134	1.2	70,580	65,980	1,680	2.5
1960:												
June	84,301	79,124	1,730	2.2	11,462	11,185	115	1.0	72,839	67,939	1,615	2.4
1961:												
June	86,321	81,325	1,719	2.1	11,686	11,435	164	1.4	74,635	69,863	1,555	2.2
July	88,146	87,234	2,673	3.1	11,762	11,724	219	1.9	76,384	75,510	2,454	3.2
Aug.	87,789	87,968	2,914	3.3	11,709	11,736	215	1.8	76,080	76,232	2,699	3.5
Sept	80,583	84,186	10,216	12.1	11,369	11,539	554	4.8	69,214	72,647	9,662	13.3
Oct.	79,008	79,796	3,802	4.8	11,327	11,348	226	2.0	67,681	78,448	3,576	5.2
Nov.	77,250	78,129	3,503	4.5	11,325	11,326	147	1.3	65,925	66,803	3,356	5.0
Dec.	75,115	76,182	3,252	4.3	11,330	11,327	135	1.2	63,785	64,855	3,117	4.8

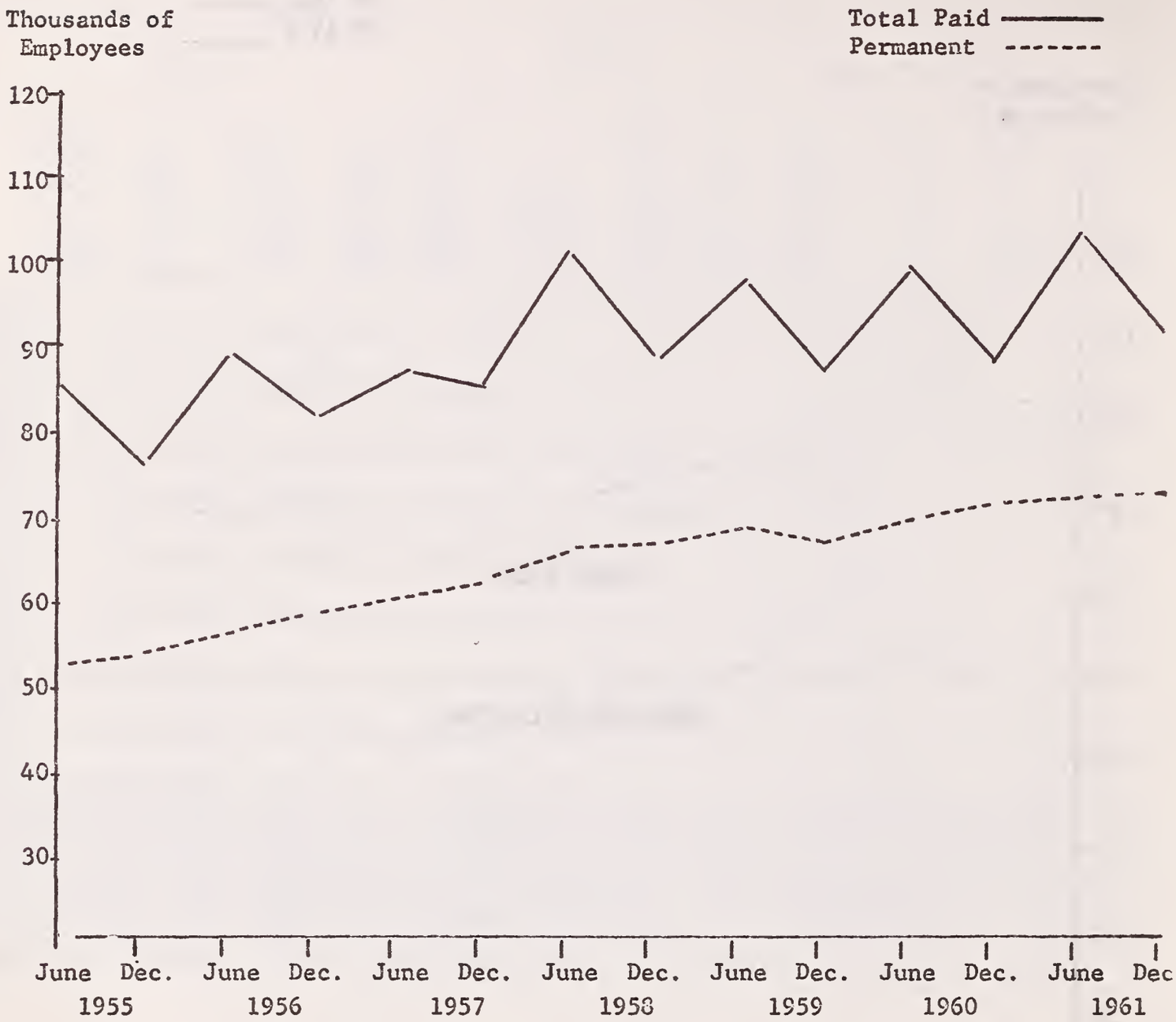
1/ Excludes WOC employees and employees in Territories and Foreign Countries.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID
EMPLOYMENT FOR FISCAL YEARS 1961 AND 1962 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

COMPARISON OF PERMANENT FULL-TIME AND TOTAL PAID EMPLOYMENT
JUNE 1955 TO DEC. 1961 1/



1/ Includes employees in Territories and Foreign Countries, but excludes WOC employees.

EMPLOYMENT IN THE DEPARTMENT OF AGRICULTURE

GENERAL SUMMARY
SECOND QUARTER, FISCAL YEAR 1962

COMPARISON OF FULL-TIME EMPLOYMENT

	Full-Time Employees (Exc. Empl. in Terr. & Foreign Countries)	Full-Time Employees (Inc. Empl. in Terr. & Foreign Countries)
TOTAL		
As of 9/30/61	80,583	81,508
As of 12/31/61	75,115	76,082
Net Change	-5,468	-5,426
INSIDE D. C. METRO. AREA		
As of 9/30/61	11,369	11,369
As of 12/31/61	11,330	11,330
Net Change	- 39	- 39
OUTSIDE D. C. METRO. AREA		
As of 9/30/61	69,214	70,139
As of 12/31/61	63,785	64,752
Net Change	-5,429	-5,387

Full-time employment in the Department of Agriculture numbered 76,082 on December 31, 1961, as compared with 81,508 on September 30, 1961. Part-time and intermittent employment totaled 15,562 as compared with 16,112 on September 30, 1961.

Total paid employment on December 31, 1961, was 91,644, a decrease of 5,976 since September 30, 1961. This figure applies to total paid employment in the Department, including employees in Territories and Foreign Countries, and part-time workers as well as those regularly employed.

Casual Employment

Casual employees (not included in the regular monthly reports of employment) are reported whenever information is received. For the month of November 1961 there were 1,266 casual employees in the Department, representing a decrease of 4,948 from the October 1961 figure. The Forest Service is the only agency employing casual personnel during the period.

DEFINITIONS OF TERMS USED FOR REPORTING PURPOSES

1. Full-Time is the minimum number of hours constituting the official work week for a particular group or class of employees.

2. Part-Time employees are those regularly employed on a pre-arranged schedule, those whose hours or days of work are not based on a pre-arranged schedule and those who are compensated only for the time when actually employed or for services actually rendered.

3. WOC (Without Compensation) represents those engaged to perform services on a regular or intermittent basis whose appointment does not provide for salary or wage payment.

4. Casual Employees are those hired informally "on the spot" for short intervals of time in connection with emergency work.

5. Persons on Leave Without Pay are those currently in a nonpay status for scheduled periods longer than 30 days (other than furlough by reduction in force).

6. Washington, D. C., Metropolitan Area includes the District of Columbia; Alexandria City, Arlington and Fairfax Counties, Falls Church City, Virginia; and Montgomery and Prince Georges Counties, Maryland.

7. Turnover Formula: Full-Time accessions or separations divided by the average number of full-time employees for the period reported (the number of full-time employees at the end of the past period plus the number of full-time employees at the end of the period reported, divided by two.)

SUMMARY OF GROUPS OF EMPLOYEES REGULARLY EXCLUDED FROM THE MONTHLY REPORTS

1. All persons on a scheduled leave without pay period longer than thirty days.

2. All persons placed on furlough by reason of reduction-in-force after the last day of active duty specified in the reduction-in-force notice.

3. Casual employees (those employees hired informally by pickup "on the spot" for a definite job usually of short duration and includes such classes as harvest hands, laborers on forest roads and trail work, emergency fire fighters). The number of casual employees will be reported from time to time when complete reports are received.

4. Personnel cooperating or collaborating with, but not appointed nor paid by the Department of Agriculture (included in this group are ASC County Committeemen and County employees other than Committeemen, Extension Agents, REA cooperatives, Civilian Public Service Assignees, Crop Reporters, etc.). The number of these persons will be reported annually, as soon as possible after June 30 of each year.